APRIL 11, 2011
MAY 21, 2012
COUNCIL MEETING
MINUTES

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BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, MARCH 28th, 2011

PRESENT –President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmont and Mayor Hawkes; Interim Borough Manager McCauley, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Savona, Borough Engineer Dougherty, BCO Fugate & Treasurer Kalnajs.

ABSENT

CALL TO ORDER – President Reymer called this Council Meeting to order at 7:00 p.m.

INVOCATION – The invocation for this meeting was led by Mayor Hawkes.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $4,294,096.82 on all accounts at the end of February, 2011. Interest earned for the month totaled $289.24 on all accounts.

PRESIDENT'S REPORT – President Reymer announced there was an executive session on March 14th, 2011 and there will be another one after this meeting to discuss personnel matters.

President Reymer announced that Mr. William McCauley from Keystone Municipal Services will be the acting Interim Borough Manager and will be working part time.

MAYOR'S REPORT – Mayor Hawkes stated he had several announcements to make, he recently received a census profile for the Borough of Hatboro for the period 1-1-2005 through 12-31-2009, the report contained various demographics and he has provided copies at the rear table for those who are interested.

Mayor Hawkes stated Penndot has been contacted regarding the No Turn on Red Signage at Moreland/York Roads, Penndot has stated they will be out late this week, early next week to install.

Mayor Hawkes welcomed back Borough Hall employee Diane Hegele, he announced that she has been out for several works and he stated that anyone who has dealt with Diane at the front desk in Hatboro knows how helpful and valuable she is.

Mayor Hawkes stated while in attendance at the Citizen's Police Academy, he received disturbing news. Sgt. VanDolsen told the group that the number of fallen officers killed in the line of duty this year is approaching record numbers; there have been 50 as of March 28th, 2011, 24 of which were by gunshots. Mayor Hawkes stated he introduced a Lost/Stolen Gun Resolution for the Commonwealth to consider which would have provided another layer of safety for police officers and residents and it was defeated by the 4 Council people seated to his right.

MANAGER'S REPORT – Interim Borough Manager McCauley had nothing to report this evening. Mr. McCauley stated he was looking forward to working with everyone in the Borough.

CHIEF OF POLICE REPORT - Chief Gardner thanked everyone involved in an incident last week involving a fallen telephone pole. When the pole fell it cut off traffic to Pennypack School. Chief Gardner

stated as a result of preplanning, everything went well; this incident was a perfect example of how training and preplanning works.

Chief Gardner stated he is moving forward with the hiring of a parking meter enforcement officer as budgeted. He hopes to have the employee working by mid-April. Need to get the word out that there is going to be increased parking enforcement.

Councilman Tompkins thanked everyone involved with the downed telephone pole incident. Mayor Hawkes asked about PECO's pole inspection program and how often poles are inspected.

SOLICITOR'S REPORT – Solicitor Savona had nothing to report this evening.

DEPARTMENT SUPERVISORS' REPORTS

1. Public Works Report – President Reymer noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

2. Code Enforcement Report – President Reymer noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table.

3. Fire Marshal Report – President Reymer noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

   Councilman Tompkins reminded everyone to remember to set your clocks ahead an hour and also to change the batteries in your smoke detectors.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS

There was none at this time.

PUBLIC SAFETY – Councilperson Ostrander

Councilwoman Ostrander stated the fire house project has begun. Parking for the fire house will be disrupted during construction. Councilman Tompkins asked if a ground breaking ceremony has been scheduled. Councilwoman Fleming stated nothing has been planned. Chief Gardner asked if the Fire Company got placards for their personal vehicles for parking. Councilwoman Ostrander stated yes.

ADMINISTRATION – President Reymer presented the following items:

February 28th, 2011 Council Meeting Minutes – Vice President Guenst motioned to approve the February 28th, 2011 Council meeting minutes. President Reymer announced she would be abstaining since she was not at the meeting. Councilman Tompkins stated he has a concern on Page 2 discussion on December 31st, 2009 special meeting minutes and vote. Councilman Tompkins stated what is stated in the minutes is not what he remembers happened at meeting, there were three abstentions, Vice President Guenst, Councilwomen Ostrander and Fleming. Vice President Guenst changed and voted in favor. Solicitor Savona stated his recollection was the same.

Councilman Zygmont stated on page 5, under New Business, 4th paragraph should read Wachovia Parking not Bank Street Parking. The motion was seconded by Councilwoman Ostrander. Motion carried 6- 0; 1 abstention.

Zygmont – aye	LaSorsa - aye	Fleming - aye	
Ostrander – aye	Guenst - aye	Tompkins - aye	Reymer – abstaining

March 9th, 2011 Special Council Meeting Minutes – Vice President Guenst motioned to approve the March 9th, 2011 Committee Meeting Minutes. Councilman Zygmont asked who did the minutes. President Reymer responded Manager Ryan. Councilman Zygmont stated on Page 2, 4th paragraph it should read Councilman LaSorsa recommended Daren Miller as Interim Borough Manager. Councilman Zygmont stated on page 2 5th paragraph it should read "he questioned" Council on the Council Meeting Schedule and the lack of information provided to the members of Council on the Interim Manager candidate. Councilman Zygmont stated same page, 7th paragraph should read "he inquired" as to the background check on the Interim Manager not the background. Councilman Zygmont stated at the end of the page, he could not understand the sentence but he believes what Mrs. Zygmont was asking if anyone on Council had met the candidate and President Reymer stated she had. There was a discussion concerning the question. Councilman Zygmont stated that immediately following the sentence should read Mrs. Zygmont "questioned" the hiring procedure for the Interim Borough Manager. President Reymer stated she was uncomfortable with all the changes and asked if someone could go back and review the tape.

Vice President Guenst made a motion to table to approval of these minutes until the tape can be reviewed, motion seconded by Councilwoman Ostrander. All ayes. Motion carried 7-0.

March 14th, 2011 Committee Meeting Minutes – Vice President Guenst motioned to approve the March 14th Committee Meeting minutes. Councilman Tompkins asked Solicitor Savona if abstaining on voting for approval of minutes is a personal choice. Solicitor Savona stated yes. Councilman Zygmont stated on page 2, 3rd paragraph under Zoning & Historic Development Committee, should read "Wachovia" not Bank Street Parking. He also requested same change on Page 3. Councilman Zygmont stated he does not recall a discussion to remove Wachovia Parking Lot proposal, he believed it was the consensus of Council to submit three proposals, the Bank Street Project, the Micro enterprise grants for small business and the Wachovia Parking Lot project. Councilman Tompkins stated he remembered dropping one because of priority but cannot recall which one Mr. Zygmont is referring too. There was a lengthy discussion over the projects.

Councilwoman Fleming seconded the motion. Motioned carried 5 – 1

Zygmont - nay	LaSorsa - aye	Fleming - aye	
Guenst - aye	Tompkins - aye	Reymer - aye	Ostrander - abstaining

Appointment Interim Borough Manager – Vice President Guenst motioned to approve the appointment of Interim Borough Manager William McCauley. Councilman Tompkins stated he is missing information from

his packet. Councilman Tompkins stated he was not at a previous meeting and wanted to know if a records and background check was done on the candidate. President Reymer stated the Interim Manager is not an employee only a consultant to the Borough. Councilman Tompkins questioned who was being appointed Mr. McCauley or Keystone Municipal Services. If Council is appointing this individual they should have a background check done. Solicitor Savona stated that Council has already approved the contract; tonight's action will allow Mr. McCauley to exercise authority per the Hatboro Code of Ordinances and Open Records Act. Borough Council has contracted with Keystone for the financial arrangement for compensation and establishes the Interim Manager is an employee of Keystone not the Borough. Solicitor Savona reiterated this is legally needed to appoint the individual to exercise those powers, they cannot appoint the agency to do so. Councilman Tompkins questioned if the individual is appointed does the borough need to worry about background checks, bonding, etc. Solicitor Savona stated not a statutory obligation it is a matter of Borough Council preference. For liability purposes the Interim Manager is covered by his employers insurance. This is provided in the agreement with Keystone Municipal Services; Solicitor Savona assured Council that all liability issues are addresses by the agreement. Councilman Tompkins asked if we appoint the Interim Manager are we bringing back liability to the Borough. Solicitor Savona stated if the Interim Manager were to do something wrong, Keystone Municipal Services would have to indemnify, again it was all addressed in the contract. The motion was seconded by Councilperson Ostrander. Motion carries 6 – 1 with Councilman Tompkins voting nay.

Appointment of Interim Borough Secretary - Vice President Guenst motioned to approve the appointment of William J. McCauley as Interim Borough Secretary. Councilman Tompkins asked if the Borough appointed the position of Assistant Borough Secretary earlier in the year. President Reymer stated yes and it was still the same person. The motion was seconded by Councilperson Ostrander. Motion carries 5-2 with Councilmen Tompkins and Zygmont voting nay.

Resolution 2011 – 07 – Vice President Guenst motioned to approve Resolution 2011-07, appointing Interim Borough Manager William McCauley as Open Records Officer. Councilman Tompkins asked since the Interim Manager is Temporary who is charged with this responsibility in his absence. Solicitor Savona stated it would be his responsibility to ensure the Borough responded to all Open Records Requests. The motion was seconded by Councilwoman Fleming. Motion carries 5-2 with Councilmen Tompkins and Zygmont voting nay.

Resolution 2011 – 04 – Wayfinding Signage Resolution – President Reymer stated this is the same application that was submitted to Montgomery County in 2010 for Wayfinding Signage. Councilman Tompkins stated he does not have any information on this resolution. Vice President Guenst motioned to approve Resolution 2011-04, seconded by Councilwoman Ostrander, all ayes. Motion carried 7-0.

Resolution 2011 – 05 – Public Parking Improvements– President Reymer stated this is the same application that was submitted to Montgomery County in 2010 for Public Parking Improvements. Vice President Guenst motioned to approve Resolution 2011-05, seconded by Councilwoman Ostrander, all ayes. Motion carried 7-0.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Warrant List and Manual Check List – Council considered accounts payable. Councilman Tompkins motioned to approve the warrant list as presented, second by Councilman Zygmont, all ayes. Motion carried 7 – 0.

Vice President Guenst motioned to approve the balance of bills and transfers, as presented, second by Councilwoman Ostrander. Motion carried 6-1 with Councilman Tompkins voting nay.

Councilman Tompkins asked why Manager Ryan would not provide an employee ratification list. President Reymer stated this is not a requirement under the Borough Code. Councilman Tompkins stated it is past practice of Borough Council and Manager Ryan should continue this practice. Councilman Zygmont asked if he had to put an open records request in for a list of employees and their pay rates, why does Council have to ask multiple times and not receive. President Reymer stated it is part of the budget. Councilman Zygmont stated he met Interim Manager McCauley this evening and has no idea who the man is taking the minutes for the meeting. He would like to know what he is getting paid and what hours he is working. President Reymer stated his name is Kyle Guie and he is a part time codes clerk. His information was provided to Council in Mr. Ryan's weekly manager's report. Mr. Zygmont stated the information contained on the ratification list was not included in the budget. President Reymer stated the information on the hire would be updated on the sheet prepared for the budget and distributed to Council. There is no need for an open records request. Councilman Zygmont questioned when it was decided by Council to stop ratification of employees. Councilman Tompkins stated this was never voted on by Council. He stated if you read the minutes from February that was approved tonight it reads he requested a copy of the employee ratification list. President Reymer stated she would ask the Interim Manager to get this information. Councilman Tompkins asked when he could expect this. Interim Manager stated he will get the information to Council by the end of the week.

RECREATION & PUBLIC FACILITIES – Vice President Guenst stated she had two items to report this evening.

Union Library Ceiling Restoration Project Approval – Vice President Guenst stated the Solicitor disqualified the low bidder, Walt's Professional Paving for failure to satisfy bid requirements. Vice President Guenst motioned to award bid to John G. Moser & Sons in the amount of $40,000, motioned seconded by *(tape distorted as to who seconded)* with Councilwoman Fleming abstaining due to being on the Board of Directors for the Library and Councilwoman Ostrander abstaining due to being President of the Library Board. Motion carries 5 – 0 -2 abstentions.

Memorial Pool Concession Stand Agreement – Vice President Guenst made a motion to approve the agreement with Scoops for the operation of the Pool Concession Stand for the summer of 2011 in the amount of $500.00 per month, motioned seconded by Councilwoman Ostrander, all ayes. Motion carries 7-0.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins stated he has one item to report this evening.

Wachovia Parking Lot Grant – Councilman Tompkins stated he has asked for a summary of the project so it could be considered at this meeting, to date nothing has been received and he is concerned time is getting tight. Councilman Zygmont stated Mr. Ryan has been promising this information and he has been asking for months. After discussion it was the consensus of Council to move forward with preparation of bid specifications. Councilman Tompkins made a motion to prepare bid specifications consistent with the revitalization grant already received from the County and have these documents prepared for the April 6th Council mail, the amount not to exceed the grant amount, motion was seconded by Councilwoman Ostrander, all ayes. Motion carried 7-0.

Councilwoman Ostrander asked since this was not an agenda item, does Council have to open the floor for public comment. Solicitor Savona stated no, not awarding anything tonight, only professional services. Solicitor Savona also recommended that Council consider making the April Committee meeting a voting meeting.

PUBLIC WORKS - Councilman LaSorsa stated he had nothing to report this evening.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont stated he had nothing to report this evening.

OLD BUSINESS

Councilman LaSorsa read a prepared statement that is attached to these minutes concerning the Resignation of Mr. Tommy Ryan and a newspaper article written by and published in the Public Spirit.

Mayor Hawkes stated per the March 14th meeting, Council was to get a copy of the marketing efforts of Cresa Partners for the Wachovia Building, he asked if anyone received any information. President Reymer stated she did not receive any information and asked Council to remember we are in transition and it is on Interim Manager McCauley's to do list.

Councilman Zygmont stated it is not right to chalk this off to growing pains, the bids are due May 2nd, 34 days from now and Council has no idea what is going on. He would like a time frame. Because the Borough Manager leaves the Borough does not stop running. Councilman Tompkins stated this and other items were on Mr. Ryan's plate long before he left and there was no effort to push them. Councilman Tompkins questioned the transition list and what was included. Councilman Zygmont stated we are wasting more time reading people's emails then we are getting the borough's work done. President Reymer questioned what Mr. Zygmont was referring to. Councilman Zygmont stated he emailed Council about an email he sent to a Borough employee being read, Council knows what he is talking about. Council needs to get Wachovia sold, the parking lot done, stop playing games in the office and get the Borough business done. Councilman Tompkins would like to know what the Interim Manager is working on. President Reymer stated the Administration Committee would work with him.

NEW BUSINESS

There was no new business to come before Council this evening.

PRIVILEGE OF THE FLOOR

Mr. Ron Battis, 320 West Moreland Avenue stated he was glad it was noted who was taking minutes. Mr. Battis asked if this meeting was being taped recorded. President Reymer stated it was. Mr. Battis stated the website needs to be updated; the agenda was not on the site. Mr. Battis feels that since Interim Manager McCauley just started one of the seven Council members who are paid $2500.00 a year could have done this. He stated the website is out of date, the solicitor is wrong, many mistakes that need to be fixed and has nothing to do with the transition of Managers. He stated Council knew Cresa Partners were not coming and why couldn't Council call and get them to come. Mr. Battis stated the President calling Cresa should be enough for them to get to a meeting. Mr. Battis is upset this is taking a lot of time. Mr. Battis also stated he is upset that the public has no idea who the man is taking the notes for the meeting, if he is employed here, what he does and tonight he is taking the minutes for the meeting. Mr. Battis stated that Council is dysfunctional and suggested they get to work quickly. Mr. Battis stated he is disappointed in Parks and Recreation, he has had to look at an outhouse in the pool parking lot for 4 months, the parking lot is an industrial site, there is trash all over, there is a sign that the County used 6 men to erect incorrectly, it was

like that for over 2 months until Superintendent Zollers sent out two men and got it fixed. Mr. Battis stated Council is in bad shape, and he is not seeing anything getting done under this administration. Mr. Battis stated he had more but chose to wait until next month to address Council with the additional items.

Mr. Chris Gowen, President Enterprise Fire Company. Mr. Gowen stated the ground has been broken on the project and he is requesting a photo op with Council, Fire Company, Senator Greenleaf and others. He will let Council know. Mr. Gowen contacted the Board of Elections concerning parking for Election Day.

Mr. Bruce Hart, 175 Earl Lane stated that several years ago there was a discussion about installing pavements on the back roads to Pennypack School on one side of the street, he would like to know the status of this project. Borough Engineer Dougherty stated it is still in the works, those projects can typically take 3 years or more.

Mrs. Judith Emig, 211 E. Moreland Avenue stated that last month it was announced Council was waiting on a background check for the pool manager position and is this done and who is the new manager. Vice President Guenst stated it was Kate Harris and she would send her resume to Mrs. Emig.

Mr. Ron Battis, 320 W. Moreland Avenue asked why this could not be announced publicly why can't Council share with the public information about employees. If this is transparent government then why can't Council say good things about the people you appoint. Vice President Guenst asked Mr. Battis what he was angry about; he stated every time Council brings someone new on board the public has to google them. He said he looked up the solicitor who he found to have a tremendous background. He stated when Fred Zollers was appointed to Public Works Superintendent nothing was said about his background. He stated appointments are made, the public does not know if the appointee is a friend or foe, anything about them, if they are on the Library Board, it is all a secret, Council is not being transparent. Please tell the public something good.

Mrs. Sandra Zygmont, 645 S. York Road asked if the pool manager has just been hired, then how much will she be paid. Will Council be voting on this or will it be the decision of the Administrative Committee. Vice President Guenst stated the pool manager salary was part of the budget process and it is to be $8000 for the season, same as the past two years. Vice President Guenst stated it was part of the pool budget that was voted on in January. Mrs. Zygmont stated that Councilman Tompkins asked earlier in the meeting about employee ratification and President Reymer stated the Administration Committee would take care of it. Mrs. Zygmont stated several people have been hired having not been voted on by Council.

Councilman Tompkins questioned if we hired an assistant pool manager for this year. Vice President Guenst stated the same person as last year was returning. He stated he did not see that information in the Manager's Report.

Mrs. Barr, 206 Wood Street asked for an update on what was happening with the Old Mill Property. She stated on her walk this weekend she saw kids on skateboards almost knock over a handicapped man walking in the parking lot. She would like to see the parking area fenced. President Reymer stated it is private property. Code Enforcement Officer Fugate stated there has been some interest in the property. He will visit the property and look into Mrs. Barr's complaint.

Mrs. Barr asked Chief Gardner about cars exceeding the 25mph speed limit on York Road north of Summit Avenue. Chief Gardner stated his officers are writing tickets and enforcement is taking place to prevent violations. Chief Gardner stated he will put the speed trailer out for that area.

ADJOURNMENT

There being no further business, the March 28th, 2011 meeting of Borough Council was adjourned at *(tape distorted as to time the meeting was adjourned).*

Respectfully submitted,

Steven J. Plaugher
Secretary

Borough of Hatboro

Borough Council Committee Meeting

April 11, 2011
7:00 PM

Council Members Present: Marianne Reymer, President; Nancy Guenst, Vice President; Patricia Fleming, Aleta Ostrander, Bill Tompkins John Zygmont and Mayor Hawkes.

Absent- Councilman LaSorsa,

Also Present: Bill McCauley, Interim Borough Manager; Jim Gardner, Chief of Police; Fred Zollers, Director of Public Works; Jim Dougherty, Borough Engineer; Dave Sander, Borough Solicitor; and Kyle Guie, Codes Clerk.

Call to Order- President Reymer called this Committee Meeting to order at 7PM.

Mayor Hawkes presented a resolution proclaiming Friday, April 22 Earth Day in the Borough of Hatboro.

Public Safety
Approval of Fire Company Expenditure List
Motion-Councilwoman Guenst; 2nd-Councilman Zygmont
Motion Passes 7 to 0 to approve Fire Company expenditure list for $8,863.54

Mr. Tompkins asked if the Fire House expansion expenditures are separate. It was noted that Fire House expansion expenditures are separate.

Feasibility Study for Hatboro Police Station
Gene Grimaldi from the Omnia Group architects presented a proposal to conduct a feasibility study for a new Police Station. The study will examine options for a new facility such as rehabilitating and/or expanding the existing facility, or building a new structure on the existing site or a different location. Mr. Grimaldi stated that the feasibility study is a presentation of ideas so that Council can decide the best approach for the community. The proposed cost for the study is $8,900.00.

Mr. Tomkins questioned status of the CresaPartners feasibility study and Matt Feeney advised that he had been told by the former Borough Manager to drop this study.

Mr. Zygmont questioned a timeline for the study. Mr. Grimaldi noted that study could be completed in two weeks once approved.

Mrs. Zygmont questioned if the money for the renovation is budgeted.

Issue will be voted on at April 25th Council meeting

Nixel Notification System

Mrs. Ostrander gave a description about the current free Nixel System which provides emergency alerts to residents via electronic communications. Nixel will now be charging for most of its services and the Borough will have to see if it can obtain similar services from other systems at no cost.

Mr. Tompkins asked if a Countywide Nixel System is in place.

Mr. Zygmont mentioned that the County system is not always reliable.

Updates

Mr. Gowen noted that construction at the Fire House has begun. Trenches have been dug, rebar is in place, and sign has been delivered. Overall work is progressing nicely.

Mrs. Ostrander noted an upcoming rabies clinics in the area.

Mrs. Ostrander noted an upcoming got drugs event hosted by Upper Moreland Township.

Mrs. Ostrander thanked all those involved in the recent Hazmat event.

Mr. Tompkins noted Warminster Road detour. Mr. McCauley will look into Borough approval of Warminster Road detour.

Mrs. Ostrander noted issues during First Friday events. The Chief noted that young people have been loitering at various locations. The Chief is working with the Chamber of Commerce in resolving these issues.

Mayor Hawkes noted that no turn on red signs have been installed on Moreland and York Roads.

Administration

Cresa Partners-Wachovia Bank Building Update

Representatives from CresaPartners presented sales materials that they have been handing out to potential buyers. Other efforts have included reaching out to realtors through electronic communications. Several banks in the area have been contacted. No one has been through the property. No one appeared for the open house or the pre bid meeting. CresaPartners will send a Wachovia Bank Building update to Manager McCauley.

DJ Court – Request from Montgomery County to Postpone Construction

Manager McCauley noted that Montgomery County has requested that the Borough postpone the BID of the DJ Court Fit Out project at least until the Fall. The PA Supreme Court has stated an intention to reduce the number of District Court's by 10%. The County has been advised to defer where possible any new lease and/or relocation activity. Montgomery County would like to buy some time to allow the State to determine their direction, so that the County may better implement any guidance from Harrisburg.

Mrs. Guenst asked about a timeline. Manager McCauley noted that the situation should be more clear by the Fall according to Gregory Honeyman.

The Council agreed by consensus to have the Borough Solicitor contact the County regarding the District Court lease agreement. Council will ratify decision to direct the Solicitor to look into the pending lease at the April 25 meeting.

DEP/EPA

Jose Redmond from EPA and Jonathan Lorio from DEP gave a status report concerning test wells. The geophysical tests have been completed. The next step in the process is the packard test. The normal timeframe for a packard test is 21 days. DEP is overseeing pump and treat system. Construction has been complete since 1994. Vapor intrusion was not tested for then. The Packard test will indentify if vapor is moving. If there is a possibility for vapor intrusion, each house will be tested individually with two samples. One test will be performed during the summer and one during winter. The gas in question is trichloroethylene (TCE), which is a carcinogen. Mr. Redmond will be in contact with Manager McCauley with an updated testing timeline. Mr. Redmond will get information to council regarding individual home test kits.

Mr. Zygmont asked if residents can do their own test. Mr. Redmond said they could, but it would most likely be cost prohibitive for the average homeowner.

Mr. Henry, 238 Bonair, questioned how long it takes get test results. Mr. Redmond said he would get this information to Mr. McCauley.

MuniBid - Report on Auction Results

Mr. Zollers noted the auction resulted in income to the Borough from the sale of surplus vehicles and equipment of $9,238.98. A list for the next auction is already being generated.

Chief Gardner noted one police car has been approved and being readied for auction.

Resolution Establishing Certain General Municipal Email, Internet, and Other Electronic Communications

Mrs. Reymer presented the resolution which is an addendum to the personnel manual.

Mr. Tompkins questioned the authority of the Borough Manager to oversee policy and if a Council designee should be included in the policy language.

Solicitor Savona will review and address issues with policy prior to next committee meeting.

Mr. Zygmont asked it the policy discussion can be put on the agenda for the May committee meeting and voted on at the end of May. Mr. Zygmont also noted that the policy might cause labor contract issues.

Mr. Tompkins noted issues regarding storing and deleting emails and disclaimers on Hatboro emails.

Ordinance Establishing the Interest Rate on Municipal Claims and Delinquent Accounts

Mr. Sanders mentioned that this is a house keeping matter and a smart thing to do. If an interest rate is not stated then the Borough cannot collect interest.

Mr. Zygmont questioned Mr. Sanders as to the need to establish an ordinance. Mr. Zygmont asked if it was feasible to create a variable interest rate.

Mr. Tompkins asked about timeline for advertising.

Council requested that Mr. Sanders advertise the ordinance for consideration at the next Council meeting on April 25, 2011 and to set the stated interest rate at 10%.

Finance and Community Relations
Mrs. Reymer noted that on a few occasions the Borough Manager has requested additional hours.

Mr. Tompkins noted that Council should give flexibility to Manager McCauley's schedule.

Mr. Sanders recommended no less than 4 hours per day and no more than 30 hours per week at the direction of the President of Council with any hours over 25 hours per week.

Action will be taken at next Council meeting.

Ms. Fleming gave an update on the Borough Manager search. The position has been advertised locally and statewide with announcement also sent to the Montgomery, Bucks, and Chester County Consortium of Communities. Fourteen candidates have been determined to have met the minimum job qualifications so far. From the 14, Council will select 5 to interview. Mr. McCauley will provide recommendations for who Keystone Municipal Services, Inc would be willing to recommend for the position.

Ms. Fleming mentioned that a fire board position has become available to fill the remainder of the term which expires December 2011.

Parks, Recreation, and Public Facilities Update
Mrs. Guenst provided an update

Little League opening night is Friday April 18th and the fence has been installed in the infield. Mr. Tompkins noted that the flag pole has no flag. Mr. McCauley will contact the T-Mobile to get a flag installed.

Miller Meadow planting is underway thanks to a PECO Green Region Grant and work by the Public Works Department. Scouts are welcome to do projects for the meadow.

Memberships for the pool are now for sale. Resumes are now being accepted for pool positions.

The Summer Fun Festival and Carnival will be May 27th to June 4th. Fireworks are scheduled for Friday, June 3rd.

The Union Library Book and Plant Sale is May 7th.

Mrs. Guenst would like to develop a community garden at Eaton Park. Mrs. Guenst is looking for input to move this project forward.

Mayor Hawkes mentioned the sponsorship of trees.

Bruce Hart, 175 Earl Lane, commented that he felt fence at ballpark was not completely installed. He was assured that the fence was finished.

Mr. Battis inquired about the new tile in pool. Mrs. Guenst said that this project will begin after the pool season. Mr. Battis also commented on dead trees near the pool. Mr. Zollers will inspect.

Zoning, Planning, and Historic Preservation Update

Mr. Tompkins provided the monthly zoning report

Mr. Tompkins provided an update regarding codification. County and Borough planning commission comments have been submitted. Authorization for advertising should be done at the April 25th, Council meeting. Mr. Fugate will forward comments to Council for review. Advertising costs may be up to $5,000.

Public Works

Mr. Tompkins

Authorization to Advertise 2011 Road Program

Mr. Dougherty provided input of the BID timeline. Authorization to advertise road program will be ratified at April 25th Council meeting. Crosswalks near Jefferson Avenue will not be disturbed. No hard copies of BID packets will be distributed unless determined to be necessary.

Authorization to Advertise Wachovia Parking Lot

Total estimated construction cost for this project is $185,570.00. Mr. Tompkins addressed his concerns if the project comes in under budget. Mr. Dougherty gave an update on the Wachovia parking lot project. Grant money expires at the end of the year. The proposed improvements will be on the perimeter of the lot as to not disturb the rest of the parking lot. Lights will be a standard black powder coated parking light.

Authorization to Advertise Public Works Roof Replacement

The estimated cost for this work is approximately $30,000. The Borough Manager will provide a schedule to Council for the April 25, 2011 meeting.

Community and Economic Development

Mr. Zygmont had no report

Mr. Hart commented on sewer authority construction on Earl Lane. Concerned that trash trucks will not be able to enter street.

There being no further business to be conducted, the meeting was adjourned at 11:00PM.

Borough of Hatboro

Borough Council Meeting

April 25, 2011
7:00 PM

Council Members Present: Marianne Reymer, President; Nancy Guenst, Vice President; Patricia Fleming, Aleta Ostrander, Vincent LaSorsa, Bill Tompkins, John Zygmont and Mayor Hawkes.

Also Present: Bill McCauley, Interim Borough Manager; Jim Gardner, Chief of Police; Fred Zollers, Director of Public Works; Jim Dougherty, Borough Engineer; Joe Reading, Deputy Fire Marshal; and Mike Savona, Borough Solicitor.

Call to Order- The meeting was called to order by President Reymer at 7:01 PM.

Invocation- The invocation was led by Rev. Doug Stratton.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Borough Council.

TREASURER'S REPORT- Treasurer Kalnajs noted $289.24 was earned in interest during the previous month at a rate of .10%; $874.18 in interest had been earned year to date. The previous month balance was $4,294,096.82

PRESIDENT'S REPORT- President Reymer announced Council had met in executive session to discuss personnel matters on April 20th and 21st

MAYOR'S REPORT- Mayor Hawkes read aloud a proclamation regarding parental alienation in order to raise citizen's awareness.

MANAGER'S REPORT- Mr. McCauley reported to the Council that he would be presenting the Borough's two (2) revitalization grant applications to the Montgomery County Revitalization Board tomorrow morning in Norristown.

CHIEF OF POLICE REPORT- Chief Gardner provided an update on the part-time parking enforcement officer. The officer has started parking enforcement on Borough streets. Chief Gardner also updated Council on an event request submitted to him by State Representative Tom Murt for Saturday morning May 21st for the South York Road bridge dedication. No services from the Borough are requested. Mayor Hawkes stated that he will be involved in the event.

SOLICITOR'S REPORT- Borough Solicitor Savona provided Council with an update on the codification project. The final draft should be circulated by May 1st. Municipal interest rate ordinance can be included. Montgomery County Planning Commission and Hatboro Planning Commission comments are being addressed. May 23rd is the proposed hearing date. An electronic format will be available.

Councilman Tompkins discussed the inclusion of the POD ordinance within the codification. Solicitor Savona noted that the inclusion of the POD ordinance would set the project back a month.

DEPARTMENT SUPERVISORS' REPORTS

Public Works Report (Fred Zollers)-Mr. Zollers noted that two full time employees have recently been hired started working. Bob Reese has worked for PW for the past 7 years in a part-time capacity and Bob Grace is an Indiana University of PA graduate who has experience in building maintenance and environmental services.

Mr. Zollers also reported that Bob Reese's part time position will be posted soon and seasonal employees have started work.

The new emergency generator has been installed but will not be in service until a start-up has been performed by the vendor.

Mr. Zollers reported that the Sewer Authority did mark Earl Lane for a resident with a clogged sewer lateral.

Code Enforcement Report – Mr. Fugate noted that Spring cleanup has begun and property maintenance issues will be strictly enforced

Fire Marshal Report –Mr. Reading had nothing to report

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS

There was no public comment on agenda items

PUBLIC SAFETY

Councilwoman Ostrander presented a proposed feasibility study by Omnia Architects for $8,900.00

Councilwoman Guenst motion to approving police station feasibility study, second by Councilwoman Fleming

On the above motion, all ayes. Motion carried 7-0

ADMINISTRATION-Councilwoman Reymer

1: **Approval of Meeting Minutes-March 9.**
Motion to table minutes from March 9 by Councilwoman Guenst, second by Councilwoman Fleming

On the above motion, all ayes. Motion carried 7 to 0

Page 2: revision-From Councilman Zygmont recommended Mr. Miller to Councilman LaSorsa recommended…

Page 2: revision-Mrs. Zygmont noted if Council had met the Interim Borough Manager Candidate

2: April 11 Minutes

Motion to table minutes from April 11 by Councilman Zygmont, second by Councilwoman Guenst

On the above motion, all ayes. Motion carried 7-0

Page 2: Where have no turn on red signs have been installed?
Page 2: Under DEP/EPA include Bonair Ave

3: **Authorization of solicitor to negotiate lease agreement renewal/extension for District Court.**

Councilman Zygmont motioned to authorize lease agreement renewal/extension, 2nd by Councilwoman Ostrander

On the above motion, all in favor. Motion carried 7-0

Mr. Savona requested a copy of the original lease. Borough Manager McCauley will provide the lease.

4: **Increase Hours worked by Borough Manager.**

Motion by Councilwoman Guenst, second by Councilwoman Ostrander to increase hours worked for Borough Manager up to 30 hours per week, minimum of 4 hours per day, any hours over 25 with the Council President's approval.

On the above motion, all ayes. Motion carried 7-0

5: **Ordinance establishing 10% interest on the collection of municipal claims and delinquent accounts.**

Motion to approved ordinance to establish 10% interest on the collection of municipal claims and delinquent accounts by Councilwoman Guenst, second by Councilman Tompkins

On the above motion, all ayes. Motion carried 7-0

Finance and Public Relations - Councilwoman Fleming

1: **Warrant List.**

Motion to approve warrant list by Councilwoman Ostrander, seconded by Councilman Zygmont.

There was discussion regarding construction invoices for Fire House expansion. Two invoices were submitted in Council packets but only one need approval. Invoice to be approved is the amount of $78,094.00. Invoice should have been marked as "revised".

On the above motion, all ayes. Motion carried 7-0

2: Payment of Bills and transfers

Motion for payment of bills and transfers by Councilwoman Ostrander, seconded by Councilman Tompkins.

On the above motion, all ayes. Motion carried 7-0

Councilman Tompkins requested that cash flow spread sheet be updated to reflect current project amounts.

Zoning, Planning, Historic Preservation - Councilman Tompkins

1: **Ordinance creating comprehensive amendment to the Hatboro Code of Ordinances: Authorization to Advertise.**

Motion to authorize advertisement of recodification of Borough ordinances and schedule a public hearing for May 23rd by Councilman Tompkins, second by Councilwoman Reymer

On the above motion, all ayes. Motion carried 7-0

Councilman Tompkins commented on the resolution for design and structural standards related to the recodification. Mr. Dougherty will provide this for the May 9 meeting.

Public Works - Councilman LaSorsa

1: **Invitation to Bid for 2011 Road Program: Authorization to Advertise.**

Motion to authorize advertisement by Councilman Tompkins, second by Councilman Zygmont.

On the above motion, all ayes. Motion carried 7-0

2: **Invitation to Bid Wachovia Bank Parking Lot: Authorization to Advertise.**

Motion to authorize advertisement by Councilman Zygmont, second by Councilwoman Guenst.

On the above motion, all ayes. Motion carried 7-0

3: **Invitation to Bid for Public Works Roof Replacement: Authorization to Advertise.**

Motion to authorize advertisement by Councilman Zygmont, second by Councilwoman Ostrander

On the above motion, all ayes. Motion carried 7-0

New Business

There was a discussion regarding the Upper Moreland Township stormwater feasibility study. Councilman Zygmont recommended that Hatboro and Upper Moreland conduct a joint application. Councilman Tompkins noted that construction would be a joint effort. Councilwoman Guenst recommended a joint study as well. Manager McCauley is going to contact Upper Moreland to make them aware of our desire to conduct a joint study. A representative from Council will attend the next Upper Moreland Commissioners meeting on Monday, May 2nd .

Privilege of the Floor

Mrs. Zygmont commented on contacting the Chair of the Upper Moreland Commissioners directly to announce Borough support for a joint study. She also asked which line item is providing funding for the pool manager

A general discussion involving the ratification of new hires took place during public comment. Councilman Zygmont noted that Borough Manager Ordinance states that all Borough employees must be approved by Council and requested that employee ratification be placed on the next agenda. Solicitor noted that there is a difference between appropriating funds and filling a position.

Mr. Rich noted that he filed a right to know request last August and received a spreadsheet outlining every employee and their wages.

Mr. Wallgreth noted that managers should be responsible for filling vacant positions.

Councilman Zygmont noted on his time on the Hatboro Horsham School Board every employee was ratified during his tenure.

Adjournment

A motion to adjourn was made by Councilwoman Ostrander. The motion passed 4-3. The meeting was adjourned at 8:22PM.

Borough of Hatboro

Borough Council Committee Meeting

May 9, 2011
7:00 PM

Council Members Present: Marianne Reymer, President; Nancy Guenst, Vice-President; Patricia Fleming, Aleta Ostrander, Bill Tompkins, Vincent LaSorsa, John Zygmont and Mayor Hawkes.

Also Present: Bill McCauley, Interim Borough Manager; Jim Gardner, Chief of Police; Fred Zollers, Director of Public Works; Jim Dougherty, Borough Engineer; Mike Savona, Borough Solicitor; Keith Fugate, Code Enforcement Officer; and Alex Kalnajs, Treasurer.

Call to Order- Council President Reymer called the meeting to order at 7:02 PM.

Public Safety
Motion by Bill Tompkins seconded by Nancy Guenst to approve the Fire Company Expenditures List. So voted. Unanimous.

The Code Enforcement Officer reported to the Council that the construction of the Enterprise Fire Company addition was progressing slowly as expected due to the rain. He reported that he visits the site on a daily basis to monitor progress and conditions.

Chief Gardner reported to the Council on various parking issues in the Borough.

Administration
Cresa Partners-Wachovia Bank Building Update
Matt Feeney of CresaPartners reported to the Council that no bids were received in response to the Invitation to Bid for the 212 S. York Road Sale proposal. Mr. Feeney recommended that Council go out to bid again on the property for a shorter term such as 30 days this time. Council agreed by consensus to re-advertise the sale of the 212 S. York Road property immediately with the bid opening for June 15, 2011 subject to ratification.

Resolution Establishing Certain General Municipal Email, Internet, and Other Electronic Communications
There was some discussion regarding the version of the draft policy that had been distributed to Council. This item was tabled to next month with the understanding that the Solicitor's "redlined version" would be provided to Council for their review prior to this meeting.

Request from Fire Marshal for Ordinance Prohibiting Parking in the Fire Lane at 237 Jacksonville Road.
The Council agreed by consensus to have the Solicitor prepare an ordinance amending the fire code and advertise the same for consideration at the May 23 Council meeting.

Finance and Community Relations
The Treasurer discussed the possibility of investing in other banks and the possibility of using other investment vehicles in order to improve on the interest rate the Borough is presently receiving.

Parks, Recreation, and Public Facilities Update
Mrs. Guenst reported that an Event Request Form had been received for, "Pennypack Day at the Hatboro Pool", to be held on June 14th from 8:30AM until 2:00PM. Mrs. Guenst also informed the Council that the required insurance certificate had been submitted with the application.

Mrs. Guenst also reported that the Greater Hatboro Chamber of Commerce would be holding its Summer Fun Festival and Carnival from May 27th until June 4th. The Chamber President had submitted a request for waiver of usage and permit fees for the event.

Mrs. Guenst supplied Council members with a list of summer employees to be hired at the pool with their proposed rates of pay. She reported that they would be signing the required Release Forms to conduct the necessary background investigation for their employment on May 12 at the Borough Hall.

John Farnen, of Elm Street Hatboro, appeared before the Council to request $60,000 for the Tanner Park improvements and that this money be moved from the 2012 Capital Budget to the 2011 capital Budget, so that the construction can take place this year. Mr. Farnen also requested a letter of support from the Borough for a capital funding request being made to the Commonwealth of Pennsylvania through Representative Murt for funding to construct a new playground. Council requested that Mr. Farnen contact Representative Murt to see how much funding he thought would be available for capital construction at Tanner Park and that an application be drafted seeking these funds with the Borough possibly providing the match for the capital construction project.

Zoning, Planning, and Historic Preservation Update

Mr. Tompkins provided a written monthly zoning report.

Mr. Tompkins provided an update regarding codification. He indicated that the public hearing on the Recodification will be held on May 23, 2011 at 7:00PM. Further, the public hearing on the new zoning map would be held at the June 27 meeting.

Mr. Tompkins reported that the Upper Moreland Board of Commissioners authorized their engineer to submit an application the PA Department of Environmental Protection for a feasibility study for the flooding problems at the Robert Bruce apartments. The Council agreed by consensus to direct the Borough Manager to send a letter of support on behalf of the Borough to Upper Moreland.

Bids for Wachovia Parking Lot Construction
Mr. Dougherty reviewed the bids received for the Wachovia Parking Lot construction project. Six bids were received with the apparent low bid at $78,798.00 from Landtech Enterprises.

Borough Council agreed by consensus to authorize the Borough Engineer to prepare the bid package and advertise the Invitation to Bid for Phase II of the Wachovia Parking Lot construction project.

Discussion Re: E. Moreland and York Roads Left-Turn Lane Project

The Borough Engineer reported that two parking meters had already been removed to make way for the left-turn lane on E. Moreland Road and two more were going to have to be removed for the improvements. There is a chance that another two might have to be removed when the contractor get his final plan designed, but that has not been determined as yet.

Public Works

Fred Zollers reported to Council that Associated Paving had finished paving West Monument Avenue, Broad Street, and a portion of West Montgomery Avenue for AQUA to finish their water main replacement project on these roads. Mr. Zollers also reported that the new Borough Hall generator had been installed, start-up tested, and is in service. Finally, the Public Works Director informed the Council that the Borough workforce was busy readying the pool for Memorial Day weekend.

There being no further business to be transacted, the meeting was adjourned at 9:17PM.

BOROUGH OF HATBORO

Borough Council Meeting

May 23, 2011
7:00 PM

Council Members Present: Marianne Reymer, President; Nancy Guenst, Vice President; Patricia Fleming, Aleta Ostrander, Vincent LaSorsa, Bill Tompkins, John Zygmont and Mayor Norm Hawkes.

Also Present: Bill McCauley, Interim Borough Manager; Jim Gardner, Chief of Police; Fred Zollers, Director of Public Works; Jim Dougherty, Borough Engineer; Joe Reading, Deputy Fire Marshal; and Mike Savona, Borough Solicitor.

Call to Order- The meeting was called to order by President Reymer at 7:04 PM.

Invocation- The invocation was led by Chief of Police, James Gardner. Chief Gardner requested a moment of silence for nine year old, Skyler Kauffman, the unfortunate victim of a brutal murder in Souderton earlier this month. Skyler was a former classmate of Chief Gardner's daughter.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Borough Council.

TREASURER'S REPORT- Treasurer Kalnajs noted that he had been successful in getting TD Bank to backdate interest to the Borough that had previously been misapplied.

MAYOR'S REPORT- Mayor Hawkes introduced his former student, Jeff, who he taught at the PA School for the Deaf.

MANAGER'S REPORT- Mr. McCauley reported to the Council that the code company the Borough was working with had requested the Recodification Ordinance be numbered 104, the Fire Code Amendment Ordinance be numbered 105. The Resolution being considered tonight will be 2011-07, if adopted.

CHIEF OF POLICE REPORT- Chief Gardner announced that Officers Swoyer and Paul had been recognized with an award from Mothers Against Drunk Driving for their efforts in arresting Drunk Drivers. Chief Gardner also reported that there has been no progress on the grant for a new radio system as Montgomery County has not determined what radios municipalities should purchase. The grant does not expire until March of 2012, so there is still some time to decide.

PUBLIC HEARING:
An Ordinance Creating a Comprehensive Amendment to the Hatboro Code of Ordinances.
The public hearing was opened by Council President Reymer and she turned the hearing over to the Borough Solicitor. Mike Savona explained that a public hearing on a recodification ordinance requires a full review and notice was advertised on May 8 and May 15 in the Intelligencer, a copy posted at the Montgomery County Law Library. There was no need to meet any advertising requirements in accordance with Act 511 for the minor amendments to the taxing ordinances.

Ron Battis asked what would happen to properties that no longer comply with the Borough Code as a result of the recodification ordinance. Mike Savona responded that they would be allowed to continue their present use as a non-conforming lot or use.

Bill Tompkins moved and Nancy Guenst seconded to close the public hearing. So voted.

PUBLIC SAFETY:

An Ordinance Amending the Fire Code to Add Two Designated Fire Lanes within the Borough of Hatboro.

John Zygmont moved and Nancy Guenst seconded to adopt the ordinance amending the Fire Code to add two designated fire lanes within the Borough of Hatboro. John Zygmont moved and Nancy Guenst seconded to amend the motion to add 237 Jacksonville Road as the location of the fire lanes. So voted on the subsidiary motion, unanimously. So voted on the original main motion. Unanimous.

ADMINISTRATION:

The minutes of the May 9, 2011 Committee Meeting.

Bill Tompkins moved and John Zygmont seconded to amend the proposed minutes by adding, "subject to ratification" to the end of the paragraph on page one, Administration, "Cresa Partners—Wachovia Bank Building Update" and the word, "Construction" to the agenda item, "Bids for Wachovia Parking Lot" on page two. So voted. Unanimous.

Bill Tomkins moved and John Zygmont seconded to adopt the minutes of the May 9, 2011 Committee meeting as amended. So voted. Unanimous.

The minutes of the April 25, 2011 Council Meeting.

Nancy Guenst moved and Aleta Ostrander seconded to amend the proposed minutes to add, "noted that he" between Mr. Rich and filed on page 5 under Privilege of the Floor and to change the last sentence under Privilege of the Floor to, "Councilman Zygmont noted on his time on the Hatboro-Horsham School Board every employee was ratified." So voted. Unanimous.

Nancy Guenst moved and Aleta Ostrander seconded to adopt the minutes of April 25, 2011 as amended.

The minutes of the April 11, 2011 Committee Meeting.

Bill Tompkins moved and Nancy Guenst seconded to table the minutes of April 11, 2011. So voted with Marianne Reymer, Patricia Fleming, and Aleta Ostrander opposed.

Confirmation of Employees Hired in 2011.

Bill Tompkins moved and John Zygmont seconded to confirm the hiring of the eight employees presented on the list to the Borough Council. So voted. Unanimous. (A copy of the list is attached to these minutes.)

Confirmation of 2011 Pool Employees.

Bill Tompkins moved and Aleta Ostrander seconded to confirm the hiring of the 2011 Pool Employees presented on the list to Borough Council. So voted. Unanimous. (A copy of the list is attached to these minutes.)

Invitation to Bid for Sale of 212 S. York Road.
Nancy Guenst moved and Aleta Ostrander seconded to authorize the re-advertisement of the sale of the property at 212 S. York Road. So voted. Unanimous.

FINANCE & COMMUNITY RELATIONS:

Warrant and Manual Check List:
Nancy Guenst moved and Aleta Ostrander seconded to the Warrant and Manual Check Lists. So voted. Unanimous.

Payment of Bills and Transfers:
Bill Tompkins moved and Nancy Guenst seconded to approve the payment of bills and transfers. So voted. Unanimous.

PARKS, RECREATION & PUBLIC FACILITIES:

Request from Pennypack School to Rent the Hatboro Pool on June 14, 2011:
John Zygmont moved and Aleta Ostrander seconded to approve the request from the Pennypack School to rent the Hatboro Pool on June 14, 2011 for $400. So voted. Unanimous.

Request from Greater Hatboro Chamber of Commerce to Waive Permit Fees for Miller Meadow, Summer Fun Festival & Carnival:
John Zygmont moved and Vince LaSorsa seconded to approve the waiver of permit fees for the use of Miller Meadow by the Greater Hatboro Chamber of Commerce for the Summer Fun Festival & Carnival. So voted. Unanimous.

Bill Tompkins moved and Vince LaSorsa seconded to set the escrow fee at $750 for the Greater Hatboro Chamber of Commerce for the Summer Fun Festival & Carnival. So voted. Unanimous.

Request from Elm Street for Funding to Install Playground Equipment at Tanner Park:
Aleta Ostrander moved and John Zygmont seconded to approve the request from Elm Street for $60,000 to install playground equipment at Tanner Park and move forward to the Hatboro Authority with their request. There was extensive discussion regarding this matter. Patty Fleming called the question. So voted with John Zygmont, Vince LaSorsa, and Bill Tompkins opposed.

ZONING, PLANNING & HISTORIC PRESERVATION:

An Ordinance Creating a Comprehensive Amendment to the Hatboro Code of Ordinances:
Bill Tompkins moved and John Zygmont seconded to adopt the ordinance creating a comprehensive amendment to the Hatboro Code of Ordinances. So voted. Unanimous.

A Resolution Establishing Certain Uniform Design & Construction Criteria for the Installation of Certain Public Improvements in the Borough of Hatboro:
Bill Tompkins moved and Aleta Ostrander seconded to adopt a resolution establishing certain uniform design and construction criteria for the installation of certain Public Improvements in the Borough of Hatboro. So voted. Unanimous.

PUBLIC WORKS:

Bids for the Wachovia Parking Lot:
Vince LaSorsa moved and Nancy Guenst seconded to accept the bid of Landtech Enterprises for $78,798.00. So Voted. Unanimous.

Invitation to Bid for Wachovia Parking Lot Phase II:
Vince LaSorsa moved and Aleta Ostrander seconded to authorize the Borough Manager and staff to prepare and advertise bids for Wachovia Parking Lot Phase II. So voted. Unanimous.

The Council acknowledged the report from the Main Street Manager and complimented him on a job well done.

OLD BUSINESS:
Vince LaSorsa moved and Nancy Guenst seconded to consider a Council Capital Budget workshop on June 11, 2011 at 8:00PM. Patty Fleming moved and Aleta Ostrander amended the main motion to read a day in June. So voted on the subsidiary motion. So voted on the main motion. Council members shall provide available dates for the Capital Budget workshop.

PUBLIC COMMENTS:
Charlie Hess, of 33 James Road, expressed concerns about the volume and speed of traffic on James Road from people using his street as a cut through.

Amy Holden, of 12 James Road, provided information to the Director of Public Works regarding speed humps.

Bruce Hart, of 175 Lane Avenue, inquired when the traffic light project would be completed. The Borough Engineer responded that PennDOT was giving the end of July as the projected completion date.

Ron Battis inquired as to whether the fire alarm siren was still used to communicate severe weather to residents.

Nancy Guenst moved to adjourn. So voted. The meeting was adjourned at 9:37PM.

Borough of Hatboro

Borough Council Committee Meeting

June 6, 2011
7:00 PM

Council Members Present: Marianne Reymer, President; Nancy Guenst, Vice-President; Patricia Fleming, Aleta Ostrander, Bill Tompkins, Vincent LaSorsa, John Zygmont and Mayor Hawkes.

Also Present: Bill McCauley, Interim Borough Manager; Jim Gardner, Chief of Police; Fred Zollers, Director of Public Works; Jim Dougherty, Borough Engineer; Mike Savona, Borough Solicitor; Keith Fugate, Code Enforcement Officer; and Alex Kalnajs, Treasurer.

Call to Order- Council President Reymer called the meeting to order at 7:05 PM.

Public Safety
Nancy Guenst moved and Aleta Ostrander seconded to accept the voluntary resignation of John Becker. So voted. Unanimous.

Bill Tompkins moved and Nancy Guenst seconded to approve the Fire Company Expenditures List. So voted. Unanimous.

Council President Reymer stated that the Council would skip to the Parks, Recreation and Public Facilities portion of the agenda due to Jim Gardner having to leave for police business.

Parks, Recreation, and Public Facilities
Brian Mann, of the Omnia Group, presented the findings of the consultant , who were contracted to look at the feasibility of constructing a new police station. Mr. Mann distributed copies of the study to all Council members and reviewed the results with them.

Council President Reymer stated that Council would move on the agenda to Zoning, Planning, and Historic Preservation to accomodate the applicant, his attorney, and their engineer.

Zoning, Planning, and Historic Preservation
Application for Minor Land Development of CANKAK, LP, 451 Oakdale Avenue.
Carrie Nase, an attorney representing the applicant , addressed the Borough Engineer's review letter and agreed to comply with all items #1 through 10 except for #4 and #5. Ms. Nase indicated that they were requesting waivers for items #4 and #5. Larry Byrne, PE for the applicant, also represented that they would add item #1 and comply with item #2 under stormwater management issues.

Keith Fugate will inspect whether a sidewalk can be installed in the right-of-way due to geography. The Code Enforcement Officer also stated that the review time expires on June 26, so Council will either have to act on the plan or grant an extension. Mike Savona stated that the applicant could make a payment in lieu of installing the sidewalk on Oakdale Avenue. The applicant stated that he would prefer to just construct the sidewalk in that case.

Administration

Request from the School Board to adopt a Resolution Opposing the Future Use of the Runway at the Willow grove Naval Air Base for any Aviation Purpose.

There was much discussion related to the request and the resolution adopted by the School Board. It was questioned as to whether the Council wanted to adopt a resolution supporting the School Board acquiring acreage on the Naval Base. It was agreed by consensus to have the Borough Solicitor prepare a resolution opposing the future use of the runway for private aviation purposes.

Resolution Establishing Certain General Municipal E-Mail, Internet, and other Electronic Communications Policies.

After much discussion regarding the draft policy, it was agreed to delete two sentences in section four.

Finance and Community Relations

Changes to Billing of PECO Accounts.

A letter received from PECO was presented by the Borough Manager. Mr. McCauley explained that PECO would no longer extend 45 days for payment to customers and would enforce the 30 day payment polict that had been approved by the PA Public Utilities Commission. Mike Savona stated that he had a resolution from another municipality that provided for the payment of utilities and other bills that come due before the Borough Council monthly meeting. It was agreed by consensus to have the Solicitor prepare a resolution allowing the payment of certain bills in advance of the monthly Council meeting.

It was noted that there was construction equipment being parked in the parking lot at the Hatboro Little League. Mr. McCauley stated that he would have the matter checked out to determine who owned the equipment and why they were on site.

Zoning, Planning, and Historic Preservation

An Ordinance Providing for a Change in Zoning for Certain Property as defined under the Hatboro Borough Zoning Code; and for the Amendment of the Zoning Map of Hatboro Borough.

Council agreed by consensus to advertise the proposed ordinance and ratify their action on June 20 at the Council meeting.

Jim Dougherty explained the automated red light enforcement grant program that is available to the Borough to obtain funds to construct various traffic improvements. There was some discussion regarding the possible use of such funds. The Borough Engineer was directed to submit a list of possible projects for consideration by Council.

Bids for the 2011 Road Program.

Bids for the 2011 Road Program were reviewed. There was discussion as to how much money was available for this purpose. Fred Zollers explained that it was contemplated that AQUA PA would contribute to this project as some of the roads that were being paved were roads where they had replaced water mains. AQUA can either contribute to the repaving or pave the portions of the roads. Mr. Zollers will contact AQUA to confirm their participation and Mr. McCauley will review the budget for this project.

Bids for new Roof on Public Works Garage.
Bill McCauley reviewed the bids on this project with the Council. He would be checking references on the apparent low bidder and submitting his recommendation to Council for their June 20 meeting.

Discussion regarding to the paving of South York Road from Newington to Horsham Roads. Fred Zollers reported that PennDOT had represented to him that they were not no longer going to be paving the other lane of South York Road as they had originally planned due to the high cost of installing handicapped curb ramps at intersections and the need to save money for this purpose. It was noted that there were no intersections needing these ramps on the section of highway in question. Council agreed by consensus to write letter to PennDOT and their legislative delegation regarding the paving of the one lane on South York Road from Newington to just past its intersection with Horsham Road.

There being no further business to be transacted, the meeting was adjourned at 10:15PM.

BOROUGH OF HATBORO

Borough Council Meeting

June 20, 2011
7:00 PM

Council Members Present: Marianne Reymer, President; Nancy Guenst, Vice President; Patricia Fleming, Aleta Ostrander, Vincent LaSorsa, Bill Tompkins, and Mayor Norm Hawkes.

Council Members Absent: John Zygmont

Also Present: Bill McCauley, Interim Borough Manager; Jim Gardner, Chief of Police; Fred Zollers, Director of Public Works; Jim Dougherty, Borough Engineer; Joe Reading, Deputy Fire Marshal; Alex Kalnajs, Treasurer; and Mike Savona, Borough Solicitor.

Call to Order- The meeting was called to order by President Reymer at 7:01PM.

Invocation- The invocation was given by the Reverend Monsignor Richard T. Bolger.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Borough Council.

TREASURER'S REPORT- Treasurer Kalnajs noted the Borough had received $584 in interest for the past month.

MAYOR'S REPORT- Mayor Hawkes advised that the Police Department was addressing the issue where there are left-hand turn signs on York Road directing motorists to turn into a building. The department was in contact with PennDOT about the problem. Mayor Hawkes also reported that the Hatboro-Horsham High School Girls Softball team had recently captured the PA State Championship and would be honored at the next meeting of the Borough Council.

MANAGER'S REPORT- Mr. McCauley stated that since this would be his last Council meeting he would like to thank the Council and all members of the Borough staff for their excellent cooperation during his tenure. He also reported that Montgomery County was recommending the Borough's Community Development Block Grant application be approved for the reconstruction of Bank Street.

CHIEF OF POLICE REPORT- Chief Gardner reported that the new police cruiser had been received and was in the process of being outfitted to be placed out on the street.

SOLICITOR'S REPORT- Mr. Savona reported that he had spoken with Greg Honeyman of Montgomery County regarding the lease for the new District Court. He indicated that the County was not looking to stay in the second floor of the Borough Hall indefinitely as it was not doing any leases for new District Courts on second floors. Mr. Honeyman indicated that there was a possibility that the new Court could be outfitted by the County's workforce next year.

PUBLIC HEARING:

An Ordinance Amending the Zoning Map of Hatboro Borough; Providing for the Change in the Zoning of Certain property; and Providing for the Amendment of the Zoning Map of Hatboro Borough.

The public hearing was opened by Council President Reymer and she turned the hearing over to the Borough Solicitor. Mike Savona explained that the public hearing was advertised in a newspaper of general circulation and the properties posted as required by the Municipalities Planning Code. The public was then invited to address Borough Council on this proposed ordinance.

There were no comments from the public and the hearing was closed at 7:21PM.

PRIVILEGE OF THE FLOOR:

There were no comments from any member of the public.

ADMINISTRATION:

The minutes of the June 6, 2011 Committee Meeting.

Nancy Guenst moved and Aleta Ostrander seconded to approve the minutes of June 6, 2011 as presented. So voted. Unanimous.

The minutes of the May 23, 2011 Council Meeting.

Nancy Guenst moved and Aleta Ostrander seconded to approve the minutes of May 23, 2011 as amended. Mrs. Guenst asked that the spelling of her name on the second page be corrected and Officer Shoyer on page 1 should be Swoyer. So voted. Unanimous.

The minutes of the April 11, 2011 Committee Meeting.

Bill Tompkins moved and Vince LaSorsa seconded to table the minutes of April 11, 2011. The motion failed 4 – 1 with Mr. Tomkins in favor and Mr. LaSorsa abstaining as he was not in attendance at the meeting. Mr. Tomkins proposed changing the word how on the second page, third paragraph to that and the word "questions" to questioned on page three.

Nancy Guenst moved and Aleta Ostrander seconded to approve the minutes of April 11, 2011 as amended. So voted with Mr. Tomkins opposed and Mr. LaSorsa abstaining as he was not in attendance at the meeting.

The minutes of the March 9, 2011 Special Council Meeting.

Vince LaSorsa moved and Bill Tomkins seconded to table the minutes of March 9, 2011. The motion failed 4–2 with Mr. LaSorsa and Mr. Tompkins opposed.

Nancy Guenst moved and Aleta Ostrander seconded to approve the minutes of March 9, 2011. So voted with Mr. LaSorsa opposed and Mr. Tomkins abstaining as he was not in attendance at the meeting.

Appointment of Borough Manager:
Aleta Ostrander moved and Nancy Guenst seconded to appoint Steven Plaugher as Borough Manager. So voted. Unanimous.

Appointment of Borough Secretary:
Aleta Ostrander moved and Nancy Guenst seconded to appoint Steven Plaugher as Borough Secretary. So voted. Unanimous.

Appointment of Right to Know Officer:
Aleta Ostrander moved and Nancy Guenst seconded to appoint Steven Plaugher as the Right to Know Officer. So voted. Unanimous.

The newly appointed Borough Manager, Steve Plaugher, addressed the Council and audience stating that he is very impressed with Hatboro and its fine downtown. He also stated that he was looking forward with everyone and that his door was always open to anyone that would like to speak with him.

The Council President stated that Mr. Plaugher would begin his duties on June 21, 2011 and she would like Council to authorize the interim Borough Manager to stay on and work with Mr. Plaugher this week.

Nancy Guenst moved and Vince LaSorsa seconded to authorize Bill McCauley to stay on with the Borough until June 24, 2011 for up to 12 hours of work to transition the new Borough Manager. So voted. Unanimous.

Bids for Sale of 212 S. York Road:
Bill McCauley reported that no bids were received in response to the Borough's Invitation to Bid for the former Wachovia Bank building. The Solicitor advised that the Borough was able to negotiate with prospective buyers and he would discuss the options available to Council in executive session.

A Resolution Opposing any Further Use of the Runway at NASJRB Willow Grove for any Commercial or Private Air Traffic:
Nancy Guenst moved and Vince LaSorsa seconded to adopt the resolution opposing any further use of the runway at NASJRB Willow Grove for any commercial or private air traffic. After much discussion Nancy Guenst called the question. On a roll call vote, Patricia Fleming voted yes, Aleta Ostrander yes, Marianne Reymer, no, Nancy Guenst yes, Vince LaSorsa yes, and Bill Tompkins no. So voted.

A Resolution Establishing Certain General Municipal E-Mail, Internet, and Other Electronic Coomunications Policies:
Nancy Guenst moved and Aleta Ostrander seconded to adopt the resolution. Bill Tompkins moved and Aleta Ostrander seconded to propose a friendly amendment to page 3 of the E-Mail policy, "With the exception of email addresses assigned to each Council member, no Council member shall have access to the system or any data stored within the system…". So voted with Vince LaSorsa opposed.

ZONING, PLANNING & HISTORIC PRESERVATION:

An Ordinance Amending the Zoning Map of Hatboro Borough; Providing for the Change in the Zoning of Certain property; and Providing for the Amendment of the Zoning Map of Hatboro Borough.

Bill Tompkins moved and Aleta Ostrander seconded to adopt the ordinance as presented. So voted. Unanimous.

An Application for Minor Land Development of CANKAK, LP, 451 Oakdale Avenue.

Bill Tompkins moved and Nancy Guenst seconded to adopt the resolution granting preliminary/final approval of a minor land development plan for CANKAK, LP for property located at 451 Oakdale Avenue. So voted. Unanimous.

FINANCE & COMMUNITY RELATIONS:

Warrant and Manual Check List:

Aleta Ostrander moved and Nancy Guenst seconded to approve the Warrant and Manual Check Lists. So voted. Unanimous.

Payment of Bills and Transfers:

Aleta Ostrander moved and Nancy Guenst seconded to approve the payment of bills and transfers. So voted. Unanimous.

A Resolution Providing for the Payment of Certain Bills & Expenses without Pre-Approval by Council:

Aleta Ostrander moved and Nancy Guenst seconded to approve the resolution providing for the payment of certain bills and expenses without pre-approval by Council. So voted. Unanimous.

PUBLIC WORKS:

Wachovia Parking Lot Phase II:

Nancy Guenst moved and Bill Tompkins seconded to authorize the preparation and advertisement of the construction plans for the Wachovia Parking Lot Phase II. So voted. Unanimous.

Bids for New Roof for Public Works Garage:

Nancy Guenst moved and Aleta Ostrander seconded to accept the low bid of ERX Roofing Services, LLC for $51,000. So voted. Unanimous.

Bids for 2011 Road Program:

Nancy Guenst moved and Bill Tompkins seconded to accept the low base bid and alternative "A" in the amount of $201,235.60 from Bray Brothers, Inc. So voted. Unanimous.

A Resolution Authorizing the Preparation and Application for the ARLE Grant Program:

Nancy Guenst moved and Aleta Ostrander seconded to table the resolution to the July committee meeting. So voted.

COMMUNITY & ECONOMIC DEVELOPMENT:

Aleta Ostrander commented on the fine work being done by the Main Street Manager and referred to his monthly report. Vince LaSorsa referred to a proposal attached to the Main Street Manager's

monthly report regarding expanding commuter parking on a portion of the Vick's property. It was agreed by consensus to place this item on the agenda for the July committee meeting.

PRIVILEGE OF THE FLOOR:
Fred Kyriss of 17 N. Penn Street addressed the Council regarding parking on N. Penn Street. He stated that with parking on both sides of the street there were problems with two lanes of traffic. It was also difficult for homeowners with no driveway to find parking in the vicinity of their house.

Tom Neilson of 17 N. Penn Street also addressed the Council regarding parking on his street.

Nancy Guenst moved to adjourn. So voted. The meeting was adjourned at 8:43PM.

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, JULY 11, 2011

PRESENT – President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmont and Mayor Hawkes. Borough Manager Plaugher, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Savona, Zoning Officer Fugate, and Treasurer Kalnajs.

CALL TO ORDER – President Reymer called this Committee Meeting to order at 7:03 p.m..

PUBLIC SAFETY – President Reymer presented the following items:

Enterprise Fire Company expenditure list – The monthly expenditure was presented for Council review.

Councilperson Ostrander motioned to approve the Enterprise Fire Company monthly expenditure list, as presented, second by Councilman Tompkins.

Councilman Tompkins questioned the Fire Company representatives present, if the MDT (Mobile Data Terminal) expenses are related to the County Public Safety upgrade. The Fire Company stated the MDT expenses are not related to the County upgrade.

On the above motion, all ayes. Motion carried 7 – 0.

Councilwoman Ostrander stated (4) AED's have been received at Borough Hall and will be installed at the Pool, Public Works Building, Police Station and Borough Hall. The tornado siren policy draft has been sent to DVIT for review. The target date is Labor Day for Council approval and to begin citizen education through the Borough's Cable TV Station, Website and Library. The Borough has purchased a weather radio for the police station.

Enterprise Fire Company Improvement Project – There are three change orders before Council for this project. Change Order #1 - $3,613.50 to supply and installation of ceiling sensors on first and second floor to control common area lights automatically.

Change Order #2 - $3,784.00 for saw cutting of existing concrete sidewalk and demolition, installation of new sidewalk and additional concrete slab for mechanical room exterior door.

Change Order #3 - $4,581.00 is to accommodate future installation of sprinkler system and installation of underground piping service to building.

Code Enforcement Officer Fugate explained that change order #1 is required due to a change in building regulations after the original permits were issued. Solicitor Savona explained that changes submitted in Change Order #2 are to be necessary and expected due to the scope of the project. Councilwoman Ostrander explained that in change order #3, it is more cost effective to install the water line now, rather than wait and have the expense of concrete demolition at a later time.

The consensus of Council was to approve the change orders, and that the Borough Manager will have the authority to pre-approve change orders not to exceed $5,000, with a full report to Council on the expenditures.

Councilman Tompkins questioned the end date of the construction project. Early October 2011 is the expected completion date.

Mrs. Zygmont had questions on the change orders and architect plans which were answered by the Code Enforcement Officer and Solicitor.

Mayor Hawkes thanked staff for the new weather policy, and gave a status report on the new traffic signals being installed. With the 30 day test period approaching, the Mayor is concerned about pedestrian crossing time limits. Emergency vehicles will test the new signals with their opticons. Police, Fire and Public Works will be meeting with PennDot and its contractor to discuss any problems in the 30 day test period.

ADMINISTRATION – President Reymer presented the following items:

Union Library Ceiling Restoration Project – The Borough received a state grant reimbursement check in the amount of $14,698 for this project. Consensus of Council was to issue a check to the Library this week, to be ratified at the July 25th Council meeting.

Montgomery County Public Safety Communications System Upgrade – This has been estimated to cost $48 million and is to be shared by the municipalities. The County is requesting a resolution for Hatboro to participate. Chief Gardner explained that he believes the Borough should support the upgrade due to the poor condition of the present radios. Hatboro has an open grant for $125,000 that can be used to purchase the new radios including portables for each officer, and one for the station, along with five new mobile radios. Consensus of Council is to draft a revised resolution indicating our grant fund and move for approval at the July 25th Council meeting.

Wachovia Parking Lot Phase II Bid – Engineer Dougherty reported that the bids were opened today and S&H Landscaping Contractors are the low bidder. Engineer Dougherty will complete his review of the bids and have a recommendation for the July 25th Council meeting.

Delaware Valley Insurance Trust (DVIT) – DVIT came out on June 30th for their annual risk control survey report. Borough Manager Plaugher reported that corrective action was taken since our last survey, and potential risk issues identified in 2011 will be addressed.

Keystone Historic Preservation Project (Borough Hall Clock) – The grant application was denied by the state. 95 applications were submitted requesting $1.284 million, only $500,000 was allocated for the grant program. Main Street Manager Barth advised he will provide information at the next Council meeting on the concept of an endowment that could fund the clock restoration.

Mr. Ron Battis advised Council of the following; increased amounts of graffiti along Main Street, he suggested the Borough meet with property owners and persuade them to clean up. Mr. Battis suggested that engineers presenting plans at a Council meeting should use video display equipment, so Council and the audience can view the presentation.

Wayfinding Signage Grant – Main Street Manager Barth reported that the Borough has been awarded a $40,000 grant from Montgomery County for new directional signs in the down town business district. More information will follow when formal grant information is received from the County.

Mrs. Zygmont questioned Council as to when the Capital Budget meetings would be held. President Reymer advised this topic would be covered later in the meeting.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Enterprise Fire Company Construction Grant Reimbursement – Borough Manager Plaugher reported that he has been in contact with the state to determine that we have the necessary documentation submitted.

Capital Budget Meeting – Councilwoman Fleming reported that the Borough Manager is meeting with department heads to review their capital budget requests. When this is complete, Council will schedule a capital budget meeting with the date and time advertised.

PARKS, RECREATION & PUBLIC FACILITIES – Councilwoman Guenst presented the following items:

Councilwoman Guenst stated she had nothing to report.

Councilman LaSorsa questioned the pile of soil in Eaton Park. Superintendent Zollers reported that the soil is from the Fire Company construction site and is being used to fill in low spots in the park.

Superintendent Zollers reported that the geese problem at Eaton Park has stopped since the pool has opened.

Councilman Zygmont asked if Miller meadow has been inspected following the Carnival for any damage. Superintendent Zollers advised that the site had been inspected and no damage was found.

Mr. Ron Battis advised Council that there is not enough room for the number of guests. Further, that Council should move quickly on approving the police station construction project, as the officers are operating in poor working conditions.

Mrs. Zygmont requested to see a financial report on the past Chamber of Commerce festival. Committee Chair Guenst told Mrs. Zygmont that the Borough did not have a report on file from the Chamber, but she would attempt to get a copy. Further, that there was no Borough costs for the festival.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Councilman Tompkins had nothing to report.

Code Enforcement Officer Fugate reported that he will be seeking a 30 day extension on the zoning hearing for the Wynfair Apartments.

Mr. Ron Battis questioned the status of the Stove Works project. Code Enforcement Officer Fugate reported that the developer has not submitted an application. General discussion followed concerning Phase 1 and Phase II.

ARLE Grant Program – Councilman Tompkins reported that the state grant is available for qualifying traffic and pedestrian safety projects which could include a pedestrian crosswalk at Eaton Park and W. Moreland Avenue, or traffic sign improvement (reflective markings). The Borough would pay engineering costs and the grant would pay for construction costs. A discussion followed. Consensus was to pursue the traffic sign improvements (reflective markings) and move to the July 25th Council meeting for action.

Mr. Ron Battis told Council that he was concerned that the crosswalk sign in the street in front of his house was struck and moved from the center road position. Mr. Battis was concerned of his liability if a vehicle swerved to avoid the displaced sign and struck his property. Solicitor Savona told Mr. Battis that it is the responsibility of the Borough to maintain the sign and crosswalk.

PUBLIC WORKS – Councilman LaSorsa presented the following items:

Councilman LaSorsa stated he had nothing to report.

Mrs. Zygmont questioned when a report would be presented from the EPA on the Raymark Site. President Reymer advised the EPA would be at the July 25th Council meeting.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont presented the following items:

Commuter Parking Lot – Main Street Manager Barth reported that our new sign grant could be used to help promote train station parking at Station Park, where an additional 175 parking spaces could be obtained. Mr. Barth is going to facilitate a meeting between the property owner and SEPTA in an attempt to secure the parking.

Councilman Zygmont suggested the Borough adopt a resolution supporting securing the additional parking at Station Park.

Police Chief Gardner suggested that public education will be necessary to achieve the best results for the additional parking.

President Reymer would like to see the data that supports the need for additional train station parking.

Solicitor Savona told Council that SEPTA's increasing train station parking in many municipalities because of an increase in ridership.

The consensus of Council was to prepare a resolution in support of the additional parking spaces at Station Park. Solicitor Savona volunteered to draft the resolution for action at the July 25th Council meeting.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 9:00 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, JULY 25th, 2011

PRESENT –President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Tompkins and Zygmont and Mayor Hawkes; Borough Manager Plaugher, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Savona, Borough Engineer Dougherty, BCO Fugate & Treasurer Kalnajs.

ABSENT – Councilperson Ostrander

CALL TO ORDER – President Reymer called this Council Meeting to order at 7:00 p.m..

INVOCATION – The invocation for this meeting was led by Mayor Hawkes.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $5,034,339.87 on all accounts at the end of the previous month.

PRESIDENT'S REPORT – President Reymer announced there was an executive session on July 11th, 2011 for the purpose of real estate and personnel matters.

MAYOR'S REPORT – Mayor Hawkes presented a Proclamation of the Hatboro Horsham girl's softball team. Mayor Hawkes announced there was a meeting with SEPTA regarding the recent train accidents; SEPTA will be posting "No Trespassing" Signs. Mayor Hawkes likewise commented on ongoing efforts to restrict gun shows firearm sales, he stated to date in 2011 there have been 100 police officers killed, 42 of which were by gun fire.

MANAGER'S REPORT – Borough Manager Plaugher stated Council has been updated via weekly reports.

CHIEF OF POLICE REPORT – Chief Gardner announced the Annual Moonlight Memories Car Show is this Saturday; York Road will be closed to traffic until 11:00 PM. There will be temporary no parking restrictions in place, the county operations command center will be on site. Chief asked all to be patient with detours and traffic for this event.

Chief Gardner presented a citation to Lois Presley. Mrs. Presley was the Crossing Guard at Lehman and Chester for over 10 years, every day regardless of the weather or conditions. Mrs. Presley is leaving as a regular crossing guard but staying on to fill in if needed.

SOLICITOR'S REPORT – Solicitor Savona had nothing to report this evening.

MAIN STREET MANAGER REPORT – Main Street Manager Barth reported that Hatboro resident Chi No Chang was going to be on the television show Hell's Kitchen tonight. Mr. Barth stated that Mr. Ken Klotern, Director of Economic Development for Montgomery County will be out this week to kick off their small business loan program.

DEPARTMENT SUPERVISORS' REPORTS

1. Public Works Report – President Reymer noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

2. Code Enforcement Report – President Reymer noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

3. Fire Marshal Report – President Reymer noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS

- Chris Gowen, Enterprise Fire Company of Hatboro asked if the Fire Company Capital Expenditure List was included on the agenda for this evening. President Reymer stated yes.

PUBLIC SAFETY – Chief Gardner asked for Borough Council to recommend the Civil Service Commission to conduct testing and establish an eligibility list for the upcoming Montgomery County Consortium Police Entrance Examination. Chief Gardner stated the test will be given on October 8, 2011 at Abington High School. Chief Gardner will be meeting with the Civil Service Commission to discuss the written test and physical agility test.

Councilman Zygmont motioned to direct the Civil Service Commission to conduct testing and to establish an eligibility list, second by Councilman Tompkins, all ayes. Motion carried 6 – 0.

The Capital Expenditure list for the Enterprise Fire Company of Hatboro was presented for Council review.

Councilman Zygmont motioned to approve the Enterprise Fire Company capital expenditure list, as presented, second by Councilman LaSorsa.

Councilman Tompkins inquired as to the proposed expenditure for MDT's, and if they are part of the county radio upgrade. President Gowen stated they are not.

On the above motion, all ayes. Motion carried 6 – 0.

ADMINISTRATION – President Reymer presented the following items:

June 20th, 2011 Council Meeting Minutes – Vice President Guenst motioned to approve the June 20th, 2011 Council Meeting Minutes with amendment of minor wording changes, second by Councilwoman Fleming, all ayes. Motion carried
6- 0.

July 11th, 2011 Committee Meeting Minutes – Vice President Guenst motioned to approve the July 11th, 2011 Committee Meeting Minutes, second by Councilwoman Fleming, all ayes. Motion carried 6 – 0.

Wachovia Parking Area Improvement Phase 11 Bid Award – Council was presented with the bid information and tabulation from July 11th bid opening. S & H Landscaping was the low bidder, the base amount was $79,101.00 and the alternate "A" was $99,537.00. Borough Engineer Dougherty reported the bid documents are complete and there maybe some engineering costs to be included. Councilman Zygmont questioned splitting the grant. Councilman Tompkins questioned if the bank building was sold, would the money have to be paid back to the County. Borough Engineer Dougherty stated confirmation was still needed, Montgomery County will not let us know until August. The bids are good for 60 days if Council wanted to wait award. Vice President Guenst questioned if storm water improvements on Borough lot was included, Borough Engineer Dougherty stated yes.

Councilman Tompkins made a motion to approve the award of the Base bid in the amount of $79,101.00, second by Vice President Guenst. Councilman Zygmont motioned to amend Councilman Tompkins original motion to include Alternate "A" to the original motion, seconded by Councilman Tompkins, all ayes. Motion carried 6 – 0.

Councilman Zygmont made a motion to approve motion as amended, second by Vice President Guenst, all ayes. Motion carried 6 – 0.

County Public Safety Communications Upgrade, Resolution 2011- 12 – Council considered a Resolution to support the Communications upgrade.

Councilman Zygmont motioned to approve Resolution 2011-12, supporting the upgrade of County Public Safety Communications, seconded by Councilman Tompkins, all ayes. Motion carried 6 – 0.

EPA – Raymark Superfund Site Report – Fact Sheets from the EPA were distributed to Borough Council. Alexander Mandell, Cathleen Kennedy and Jose Redmond from the EPA were in attendance and updated Council. The EPA would like to hear from the Community. Jose Redmond stated two new wells were installed, test results revealed a hit for Trichloroethene (TCE), there is no immediate risk, EPA will continue to test. EPA will start sampling by the end of August if contractors are available. Vice President Guenst questioned what tce is. It is a degreaser used with metal; the solvent is very hard to break down. The EPA advised that 520 gallons of contaminated water has been treated, they are concerned that the vapors could spread, this is the reason for further testing which they will report back the results to the Borough in the fall. Councilman Tompkins asked if there would be a change in the study due to the low ground water due to the summer dry spell. The EPA stated no, the testing follows the ground water. Councilman Zygmont asked where the wells were located. The EPA stated at the Closet Works site on Bonair Avenue. The EPA stated they will wait for additional testing to be complete before deciding if testing of each residence is necessary.

Mr. Ed Henry, Bonair Avenue asked which wells tested positive for tce, the direction of travel and how much tce was found. The EPA responded the south well tested positive for tce, more testing would help answer the question on the direction of travel and 4 times the amount allowed in drinking water was found.

President Reymer stated the EPA fact sheet will be put on the web site.

Police Department Assessment – Chief Gardner spoke briefly about the process which normally involves peer to peer assessments. This assessment will likely include the facility needs, which will help justify costs for the new building. Chief Gardner stated a 3rd party review of the department would be helpful.

Councilman Zygmont motioned to approve the Governor's Center for Local Government Services Police Department Assessment. Councilman Tompkins questioned the level of assessment, just the building, or an all inclusive assessment. Councilman Zygmont asked if the assessment is critical, could it be kept confidential. Solicitor Savona explained the process, the state will issue a report and it will be a public record. The assessment is not undermining the police department rather a constructive process. The motion was seconded by Vice President Guenst, all ayes. Motion carried 6 – 0.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Warrant List and Manual Check List – Council considered accounts payable. There was discussion as to the second state reimbursement for the Library project; the second check has been received.

Councilman Tompkins motioned to approve the warrant list as presented, second by Councilwoman Fleming, all ayes. Motion carried 6 – 0.

Vice President Guenst motioned to approve the balance of bills and transfers, as presented, second by Councilman Tompkins, all ayes. Motion carried 6 – 0.

President Reymer announced there will be a Capital Budget Workshop on Monday, August 1st at 6:30 PM, this meeting has been advertised.

RECREATION & PUBLIC FACILITIES – Vice President Guenst presented the following items:

Vice President Guenst requested Borough Manager Plaugher meet with Public Works employee Brent Sine to discuss pool crack improvements, further discussion will commence at the August Committee meeting of Borough Council.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins had nothing to report this evening.

PUBLIC WORKS - Councilman LaSorsa presented the following items:

ARLE Grant Application – This is for the traffic sign upgrade to reflective material. Superintendent Zollers will get a count of signs for the upgrade for the Borough Engineer.

Councilman Tompkins motioned to approve the ARLE Grant application, seconded by Councilman Zygmont, all ayes. Motion carried 6 -0.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont presented the following items:

Septa Commuter Parking Resolution 2011-13 – Councilman Zygmont stated this resolution is to authorize cooperation with Septa and Station Park for additional commuter parking.

Councilman Tompkins motioned to approve Resolution 2011-13, seconded by Councilman Zygmont, all ayes. Motion carried 6 -0.

OLD BUSINESS

- President Reymer made a motion to allow the Borough Manager the authority to approve change orders $5,000 and less for the Fire House Construction Project, seconded by Councilman Zygmont, all ayes. Motion carried 6 – 0.

- Councilman Tompkins stated there is a 30 day test period for new traffic signals; the Borough may see a savings on electric bills due to the new signals. Vice President Guenst remarked on the improvement to the flow of traffic.

NEW BUSINESS

- There was no new business.

PRIVILEGE OF THE FLOOR

- Mr. Battis asked if the year could be included on the top of the agenda.

- Mr. Hart stated that Channel 22 is improved. He asked if we could update and remove the spring content.

- Mr. Henry, 238 Bonair Avenue asked for a status of the traffic study on Penn Street. Chief Gardner updated. Mr. Henry praised the Chief and the Police Department on keeping people off the railroad tracks.

ADJOURNMENT

There being no further business, the July 25th, 2011 meeting of Borough Council was adjourned at 8:15 p.m.

Respectfully submitted,

Steven J. Plaugher
Secretary

BOROUGH OF HATBORO
CAPITAL BUDGET WORKSHOP MEETING
MONDAY, AUGUST 1st, 2011

PRESENT

President Reymer, Councilpersons Zygmont, LaSorsa, Tompkins & Fleming, Borough Manager Plaugher, Chief Gardner & Assistant Borough Secretary Hegele.

Councilperson Ostrander arrived at 7:00 PM and left at 8:00 PM.

ABSENT

Vice President Guenst, Mayor Hawkes and Superintendent Zollers were all absent.

CALL TO ORDER

President Reymer called the Capital Budget Workshop meeting of Borough Council to order at 6:32 P.M.

President Reymer announced this was a workshop and there would be no public comment.

There was a discussion regarding the timely dissemination of information to Council members. The spreadsheet was given to the Finance Committee first for review then distributed to all of Borough Council. Councilman Tompkins made a motion for a 15 minute recess to review information as two members of Council already had the information and were prepared. After a discussion over the receipt and dissemination of information, Councilman Tompkins agreed to rescind his motion.

Councilman LaSorsa asked if the Finance Committee was prepared to recommend funding at this workshop. President Reymer stated there have been some thoughts received by others on funding; the Borough Solicitor suggested a low interest loan. Other options would be Authority money. There was a discussion about the content to be discussed for this meeting, it was decided that this meeting would be to develop a list of projects; the funding could be discussed at another time.

Councilman LaSorsa asked for copies of all leases, balances in sinking fund before funding solutions would be discussed.

President Reymer asked Chief Gardner to present his requests; they are as follows:

- Police Headquarters Project, building is old and outdated. There is a figure of $1.7 million for a new police headquarters; this figure does not include demolition, plans or construction management. Chief Gardner believes $2.2 million to be a more realistic figure. This also included a discussion involving an addition to Public Works to relocate Battalion 2 during construction.
- New Police Vehicles – the current replacement schedule is one per year, with the replaced vehicle being rotated into the fleet or moved to Public Works.
- In Car Video Cameras – the quote for this is $54,000 and could possibly be done at the same time as the police station project.
- Patrol Rifles – In need of 3 to 4 new rifles, along with ammo and training, would like this acquisition in 2011 and would try to fund through a DCED grant if the money comes available from the Commonwealth.
- Mobile Data Computers (MDC's) – The cost is approx. $18,000, these are a vital tool to the officers in Hatboro, they are used for real time communications with the radio room , Penndot and other police departments. The current ones were originally purchased with grant money and the warranty expires in 2013. Chief Gardner has requested this acquisition for 2012.

- Telephone System – Current system purchased in 2002, Chief is requesting $10,000 for this acquisition; to be done with police station project.
- In-house Computer systems – Current system was acquired in 2010; however a hardware replacement should be considered for 2015, estimated at $25,000.
- AED's – Currently the department have three units that were donated by Abington Hospital. Chief Gardner is requesting 4 new ones for the patrol vehicles, approximately $9,000. As a result of a recent grant, there is a new AED in the police station and other Borough owned facilities.

There was a discussion concerning the County Radio upgrade, there is a grant in place for $125,000 for the acquisition of a new radio system and upgraded computer software. The grant expires in March of 2012, all this is dependent on the County, the Chief is hopeful for this year. However the new cost figure is $122,900, leaving a balance that will not be enough for the software upgrade. The software upgrade will be added to the capital budget worksheet.

Borough Manager Plaugher stated Council was in receipt of the capital budget requests for Public Works. Superintendent Zollers could not attend this meeting. It was decided to discuss the Public Works Capital requests at a later meeting.

Borough Manager Plaugher presented the capital requests for Administration/Borough Hall.

- Remodel Kitchen, do in-house, already $1500 in the operating account will look to see if there is remaining funds in Administration to do this project.
- Heating & Cooling System – Requesting $20,000 total, still waiting on a price from our current vendor.
- Bathroom Remodel – Requesting $40,000 for both bathrooms, includes ADA compliance.

There was a brief discussion concerning District Court and some recent improvements made to the current court, these improvements can be moved with the Court if they move. The County is still waiting for a consolidation list of Courts.

Other items discussed for the worksheet include:

- $50,000 for the Clock at Loller Building
- Pool maintenance
- Tanner Park, request from Elm Street to Authority
- Eaton Park Pavillion
- Hometown Streets Project, $400,000 Borough match
- Live scan for the Police Department, technology needed for processing prisoners.

Borough Manager Plaugher suggested a Council sub-committee be formed to work on the capital budget. Consensus of Council was in favor of the sub-committee.

ADJOURNMENT

President Reymer adjourned the August 1st, 2011 Capital Budget Workshop meeting at 9:00 P.M.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, AUGUST 8th, 2011

PRESENT – President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmont and Mayor Hawkes. Borough Manager Plaugher, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Savona, Zoning Officer Fugate, and Treasurer Kalnajs.

CALL TO ORDER – President Reymer called this Committee Meeting to order at 7:00 p.m..

PUBLIC SAFETY – Councilwoman Ostrander presented the following items:

N. Penn Street Two Hour Parking – Chief Gardner updated Council on parking problems and a history of past signage indicating no parking in the area in question. Chief Gardner stated a speed study has been done. There was a discussion concerning the need for parking restrictions, 2 hour parking and also permit parking.

Mayor Hawkes stated if parking restrictions are put in place this may move the problem to other neighboring streets.

Councilwoman Ostrander asked the Chief what his recommendation would be. Chief Gardner stated the Borough should consider removing the two hour parking signs that are not valid under the current ordinance and go with a new 2 hour parking ordinance.

Councilman Tompkins asked if a new two hour ordinance can be done and then do a resolution identifying various streets. Solicitor Savona stated that can be done. Councilman Tompkins also asked if the Borough enacts permit parking, could there be a charge for permits. Solicitor Savona responded yes.

Councilman Zygmont stated the Chief advised there is additional parking available in Station Park due to a recent expansion by SEPTA; perhaps a flier could be done and placed on cars directing them to this location.

Mayor Hawkes stated the Borough should encourage cars to park in the extended Septa lot and should place flyers on cars to encourage this.

Councilman LaSorsa would like to try the Mayor's idea for 3 months.

Mr. Fred Kyriss, 17 N. Penn Street stated the south end of Penn Street is congested with business parking, the 2 hour parking signs are ignored and the area has many kids playing on sidewalks.

The consensus of Borough Council was to have a 2 month testing period, with a flier placed on cars asking them to park in the extended SEPTA parking lot at Station Park. This item will be revisited in October and SEPTA should be contacted to get additional signage directing to this lot.

Enterprise Fire Company Construction Project Change Order ($2,223.00) – This change order was presented to Council for review.

Borough Manager Plaugher stated a bigger pad is needed for new larger generator. BCO Fugate and Fire Company President Chris Gowen explained. This item was moved forward to the August 22nd Council Meeting Agenda for approval.

Enterprise Fire Company Construction Project Application for Payment – This application for payment was presented to Council for review.

Borough Manager Plaugher stated the amount of the application for payment is $59,333.41; the work being invoiced by Titanium has been completed to date and reviewed by the Architects and Solicitor. This item was moved forward to the August 22nd Council Meeting Agenda for approval.

Enterprise Fire Company expenditure list – The monthly expenditure was presented for Council review.

There was a general discussion regarding the fuel bill reimbursement and damage to a Chief's vehicle. Fire Company President Gowen answered Council's questions.

Councilwoman Ostrander made a motion to approved the Enterprise Fire Company expenditure list, motion seconded by Councilwoman Fleming, all ayes. Motion carried 7-0.

Emergency Warning Siren (Tornado) Update – Chief Gardner updated Council on this new policy, stated the committee worked together, the Borough insurance carrier (DVIT) approved the policy, the goal is to be up and running with the first test on the first Saturday in September.

Councilman Tompkins asked about the Mayor being included in the policy as authorizing activation of the siren, the consensus of Council was yes to add the Mayor. Councilman Tompkins asked if the newsletter flyer was going out on the website and cable television channel, the answer was yes.

Councilwoman Guenst suggested the flyer should be mailed out and also should be posted in larger buildings such as apartments.

Mayor Hawkes announced there was a meeting with SEPTA, State, Local and School Officials to discuss the recent fatal incidents on the railroad tracks. SEPTA will be posing new no trespassing signage and the Mayor has requested SEPTA to consider a speed reduction.

Mayor Hawkes stated this past First Friday Hatboro there were not many adults in town and not many stores open. Chief Gardner stated police calls were for kids hanging at the Wawa and other areas, there were also large groups of kids hanging out till 11PM and there were a couple of car windows smashed out.

Councilwoman Guenst stated the new residents of Hatboro like the First Friday concept.

Councilwoman Fleming asked about a curfew, the age and can this be enforced. Chief Gardner stated the curfew is 11:00 PM on weekends for those under the age of 18.

Bill George, President Greater Hatboro Chamber of Commerce stated the Chamber is proud of First Friday, many merchants praise the chamber, people do come back the next day. He stated First Friday is not the problem, the kids are. The Chamber is aware of the problem. He observed families with strollers. He requested the Chamber be allowed to work with the Public Safety Committee.

Mayor Hawkes believes the problem is First Friday, First Friday attracts the kids.

Councilman Zygmont stated that First Friday is more rowdy than other Fridays.

Chris Gowen, owner of A Dog's Life stated on First Friday certain businesses allow kids to sit in their lot (Wawa and Mcdonald's). Chief Gardner stated he has spoken to these businesses.

Mr. Bruce Hart, Earl Lane said 60's and 70's same problem with kids.

ADMINISTRATION – President Reymer presented the following items:

Public Works Hire Confirmation – Superintendent Zollers explained the opening, he is replacing a vacant position. This item was moved forward to the August 22nd Council Meeting Agenda for approval.

Wachovia Appraisal – Borough Manager Plaugher stated two proposals were received as a result of the RFP. Indian Valley Appraisal Company gave a price of $2400.00. Gleason Real Estate gave a price of $2500.00. Solicitor Savona advised Council that both companies are competent. The consensus of Borough Council was to go with Gleason Real Estate.

Borough Council requests that an RFP go out to realtors for proposals to market the property. Their proposal should include a narrative on how they plan to market the property and past success.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

2010 Audit – Peter Place from Lopez, Teodosio & Larkin, LLC was present and explained the audit process. This year required a single audit format. The Borough is in good financial shape. Final copies of the audit report will be provided to Council shortly. Mr. Place also included a management letter recommending the Borough establish a whistleblower policy, accounting procedures manual, organization chart, investment policy, escrow fund and examine a DCED 2008 grant for possible outstanding grant funding. Mr. Place stated improvements have been made in the escrow fund, with appropriate transfers to the general fund.

Update – Councilwoman Fleming stated there was a capital budget workshop meeting last Monday, followed by a sub-committee meeting which included Borough Manager Plaugher, Councilpersons Fleming, LaSorsa and Zygmont. This committee will be working on capital and operating budgets over the next several weeks.

PARKS, RECREATION & PUBLIC FACILITIES – Councilwoman Guenst presented the following items:

Pool Floor Repairs - Councilwoman Guenst explained her recommendation to install tile in the general bathing area, rather than plaster. Superintendent Zollers explained he is in favor of the tiles in that they have a flexible membrane to withstand hydrostatic pressure movement from the pool floor, due to the pressure from the underground water table. The estimated cost is $28,000 to tile 950 square feet.

Councilman Zygmont stated it would cost the Borough $60,000 more to re-plaster the remaining pool area when it cracks in the future. Superintendent Zollers stated yes.

Councilman Tompkins asked if the floor in the general bathing area would have to be dug up to install the tiles. Superintendent Zollers stated no, just take off the plaster.

Vice President Guenst would like to advertise for bids now, so the work can be done in early fall. She suggested advertising and ratifying at a meeting following the bid opening.

Councilman Zygmont stated there is a 10 day limit for advertising, bids would have to be opened and then reviewed at a committee meeting. Councilman Zygmont asked how many places are there in the pool where the plaster is cracking. Superintendent Zollers stated there are several places. Councilman Zygmont suggested the Borough should be concerned about just doing piece meal repairs.

Councilwoman Ostrander asked if during the bidding process we should ask for alternate bids for the other area of the pool. Vice President Guenst stated the other area of the pool does not need to be done.

Councilman LaSorsa asked how the Borough was going to pay for this. Vice President Guenst stated bond money in the GOB account. Councilman LaSorsa asked if this should be paid for from the parks and recreation budget.

Councilman Tompkins asked if well type piping would relieve pressure under the pool. President Reymer asked what if the Borough takes no action now. Superintendent Zollers stated the pool would have to be re-plastered and patched next spring. His department can do the work if only a crack, more severe damage will require a pool contractor.

Councilman Zygmont would like to see a two year minimum warranty included in the bid.

The consensus of Borough Council was to advertise to bid.

Waiver Park Fees – Chamber of Commerce Hatboro Haunts – October 21-29th, 2011 – Vice President Guenst explained Borough Council has waived the park fees in the past years. The consensus of Council was the Chamber of Commerce should send a letter asking for the waiver of fees. Administration would determine the total fee amount requested in the waiver.

Mr. Farnen, Elm Street Hatboro thanked Council for their support of Tanner Park and the playground equipment project.

Councilman LaSorsa stated the lights were out in Eaton Park. Public Works and the Police will check on this.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Update – the Wynfair House project will be requiring a waiver to accommodate the September 8, 2011 Municipal Planning Code deadline. BCO Fugate advised the waiver is expected shortly.

Mr. Ron Battis stated he is concerned that waivers for land development projects are approved too often by the Zoning Hearing Board. Councilman Tompkins explained the authority of the Zoning Hearing Board and Montgomery County Planning Commission.

PUBLIC WORKS – Councilman LaSorsa presented the following items:

Recycle Bins – Superintendent Zollers explained that the Borough has received a shipment of 200 recycling bins with lids. He is asking Council to consider charging a fee to residents for replacement bins. The original bins were purchased approximately 15 years ago from a grant. They were given to residents for free. Solicitor Savona stated normally bins are issued in communities for free to encourage recycling. The consensus of Council was not to charge for the new bins. It was discussed that when the supply runs out, the borough will go with stickers marked recycling that residents can place on a container or trash bag that would let employees know the bag/can contains recycling material. Bins will not be issued in the future. Borough Council will also consider allowing residents to use the sticker system for yard waste, but the Borough ordinance will have to be amended.

Disposal – Scrap Traffic Signal Poles – Superintendent Zollers explained the Borough has 21 scrap traffic signal poles and arms as a result of the traffic signal upgrade program. The old poles and arms are of no value other than scrap. Sullivan Scrap Metal will pay approximately $14.00 per 100 pounds to dispose of the scrap. The consensus of Council was to go with Sullivan Scrap Metals for the disposal.

Electronic Recycling Disposal – Superintendent Zollers explained that presently Public Works has to store electronic recycling items on site at their garage and then pay a private company to remove. Sullivan Scrap Metal is offering to allow Public Works to drop the items at their plant and pay the borough for any value to the metal scrap. The consensus of Council was to go with Sullivan Scrap Metals for the disposal of electronic recycling items.

Update – Councilman LaSorsa inquired about the dirt from behind the firehouse. Superintendent Zollers stated it was being used to fill in low spots at Eaton Park.

Mr. Battis, West Moreland Avenue asked why the contractor was not moving the dirt. Borough Manager Plaugher responded that Public Works moved the dirt in the interest of keeping the fire house construction project moving.

Superintendent Zollers stated he was looking into fixing the broken window at the Wachovia Building and painting the front entrance.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont presented the following items:

Update – Councilman Zygmont stated the Hatboro Economic Redevelopment Partnership (HERP) will be meeting beginning in September every other week.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 9:40 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, SEPTEMBER 26th, 2011

PRESENT –President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander and Tompkins and Mayor Hawkes; Borough Manager Plaugher, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Savona, Borough Engineer Dougherty, BCO Fugate & Treasurer Kalnajs.

ABSENT – Councilman Zygmont

CALL TO ORDER – President Reymer called this Council Meeting to order at 7:00 p.m..

INVOCATION – The invocation for this meeting was led by Pastor Steve McComas from the Lehman United Methodist Church of Hatboro.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $4,335,149.79 on all accounts at the end of August, 2011. Interest earned for the month totaled $457.82 on all accounts.

PRESIDENT'S REPORT – President Reymer announced there was an executive session on September 12, 2011for the purpose of a legal matter.

MAYOR'S REPORT – Mayor Hawkes introduced the new pastor from the Lehman United Methodist Church of Hatboro. Mayor Hawkes and Chief Gardner found 17 vehicles parked in the SEPTA overflow lot which is an improvement. Mayor Hawkes also thanked Diane Hegele for a good job getting a new flag from Mobility for the cell tower located at the police station.

MANAGER'S REPORT – Borough Manager Plaugher had several items to report this evening.

1. Mr. Plaugher stated a Score Workshop was held at the Village Bistro and was well attended by Borough businesses. The topic was social media and email marketing.
2. Mr. Plaugher stated that several residents have complained about increased storm water runoff in their yards. Borough staff has toured properties and found that most runoff was caused by the natural slope of surrounding properties and not in violation of storm water regulations.
3. Mr. Plaugher announced the Borough EOC (Emergency Operations Center) was open for Hurricane Irene at 6:00 p.m. on Saturday evening and was staffed until 1:30 p.m. on Sunday.
4. Mr. Plaugher announced the York Road construction continues in front of Borough Hall. PECO is installing gas lines. PENNDOT is to pave the road when the PECO work is complete.
5. Mr. Plaugher stated the new traffic signals installed on York Road have completed the 20 day test cycle with the Borough now having responsibility for the lights.
6. Mr. Plaugher stated that Borough staff attended a PEMA webinar on submitting proper forms for disasters and reimbursement.
7. Mr. Plaugher announced the Borough has received a $40,000 Wayfinding Grant from Montgomery County. The Contract has been signed to begin the project. The scope of the project will be directional signage in the business district.
8. Mr. Plaugher stated Phase 1 of the Bank Street/Wachovia Municipal Parking Lot has begun.
9. Mr. Plaugher stated that DVIT (Delaware Valley Insurance Trust) was out and toured Borough owned property that was damaged by the Hurricane.

10. Mr. Plaugher stated that the Borough is looking at upgrading the Borough website to a more modern format, he is looking at options and cost and will report back to Council.
11. Mr. Plaugher stated he recently attended a DVRPC Route 611/263 Corridor Study Meeting to review progress on the study. It was determined that more study is needed.

CHIEF OF POLICE REPORT – Chief Gardner reminded everyone that schools are open, please drive carefully and stop for school buses. Chief Gardner asked everyone to be patient during all the construction going on in town. The Police are monitoring the construction and traffic and are asking for patience and for motorists to leave a little earlier. Chief Gardner stated the N. Penn Street Parking is being monitored. He is seeing vehicles now parked in the new SEPTA lot. Chief Gardner stated there is still no decision from the County on the radio upgrade, the grant for the new radios expires in March..

SOLICITOR'S REPORT – Solicitor Savona had nothing to report this evening.

MAIN STREET MANAGER REPORT – Main Street Manager Barth reported that the current business occupancy rate is 90%, with 39 new businesses in the Borough. Montgomery County Small Business Loan Program is assisting Borough businesses. Mr. Barth stated there was another SCORE workshop scheduled for this Friday at the Village Bistro. Mr. Barth stated that he will be giving a presentation to the County Commissioners about the new businesses and how the County's Small Business Loan Program has helped. Mr. Barth announced the new Galaxy Diner is going to open in approximately 2 weeks. Mr. Barth advised everyone that Main Street Hatboro now is on facebook, the first week there were 500 clicks.

DEPARTMENT SUPERVISORS' REPORTS

1. Public Works Report – President Reymer noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

   Councilman Tompkins asked Superintendent Zollers if he could separate out flood damage from the rest of trash as to weight collected. Superintendent Zollers stated yes, some of this can be broken out.

2. Code Enforcement Report – President Reymer noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. BCO Fugate updated Council on the status of the Old Mill, he spoke to TD Bank and the bank does not believe they will tear down the main building. The duck room has been removed and they have an engineer coming out to examine the main building.

3. Fire Marshal Report – President Reymer noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS

There was none at this time.

PUBLIC SAFETY – Councilperson Ostrander announced that this evening awards would be presented for citizen and firefighter recognition during Hurricane Irene. She stated that a tragedy brings everyone together and Hurricane Irene was no exception. Borough Council is proud of their emergency responders including police, fire, ems, public works, administration and citizens. The Borough of Hatboro was honored to present the following awards, for Outstanding Citizenship;

1. Joe's Pizza, presented to Charlie Burgess, Owner. Joe's Pizza provided dinner for the Gefter Family.
2. Café LaFontana, presented to Bill Brusca, Owner. Café LaFontana provided gift certificates to a number of families.
3. Village Italian Bistro, presented to Jackie Geiger and Jeff Tarman, Owners. Village Italian Bistro provided meals to a number of families and emergency workers.
4. Main Street Hatboro, Steve Barth Manager. Mr. Barth provided a cash donation to the Gefter Family.
5. Impact Thrift Shop, presented to CFO Al Chagan. Impact Thrift provided a gift certificate for goods to the Gefter Family.
6. Valerie Koller, personal donation. Ms. Koller provided a cash donation to the Gefter Family.

For Heroism; Mr. Gary Campbell. Mr. Campbell witnessed his neighbor Joann Gefter being swept away in the raging flood waters from the Pennypack Creek. Without regard for his own safety, he entered the water and attempted to save his neighbor. Both survived this ordeal. Our community is forever grateful for his heroic actions.

The Enterprise Fire Company of Hatboro, Chief Keith Gordon presented the following awards to his members. The Fire Company presented Rescue Citations for a Swift Water Rescue in Upper Moreland to Firefighter Patrick Avallon, Chief Engineer Dave Lemek and Captain Alex Avallon for their professionalism and bravery during a dangerous water rescue.

Chief Gordon presented Unit Citations to the following members; Chief Gordon, Deputy Chief Charles McElroy, Assistant Chief James Anders III, Captain Alex Avallon, Lt. Chris Gowen, Lt. Justin Heger, Chief Engineer Dave Lemek, Assistant Chief Engineer Brian Groo, Safety Officer James Anders Jr. Firefighters' Patrick Avallon, Dawn Brough, Mike Card, Tom Churak, Eric Gordon, William Gottshall, John Marshall, Sean Marshall, April Mount, Michael Ostrander, Donald Rambo, Jake Reading, Eric Robertson, Carlos Santiago, Tim Schrenk, Keith Settlen, Frederick Spier, Fred Standaert, Derick Vanderslice and John Yondura. The citations were given for the continuous hours of service, numerous calls answered, rescue of people and pets and a large HazMat caused by flooding.

The payment application for Titanium for the Enterprise Fire Company project in the amount of $50,225.70 was presented for payment. Vice President Guenst motioned to approve the payment to Titanium in the amount of $50,225.70, second by Councilman Tompkins, all ayes. Motion carried 6 – 0.

The Capital Expenditure list for the Enterprise Fire Company of Hatboro was presented for Council review. Vice President Guenst motioned to approve the Enterprise Fire Company capital expenditure list, as presented, second by Councilwoman Fleming, all ayes. Motion carried 6 -0.

Borough Manager Plaugher gave Borough Council a Hurricane Irene Relief Progress Report. Mr. Plaugher reported that since the last Council meeting he has met with the District Director for Congresswoman Allyson Schwartz's office. He toured the Woodwinds site and other flood damaged locations. Congresswoman Schwartz's office has been in contact with FEMA regarding the application process for assistance that residents and business owners to seek federal aid.

Mr. Plaugher met with Upper Moreland Township Manager and discussed common flood concerns and their experience dealing with FEMA.

Mr. Plaugher spoke with the PA-DEP on the progress of the Pennypack Flood Study that began last February. They will be sending the Borough a status report letter.

Mr. Plaugher sent a letter to the Montgomery County Director of Public Safety, who heads the County Emergency Management Agency, requesting FEMA consider a "buy-out" of the devastated properties at Woodwinds.

Mr. Plaugher stated that just prior to Hurricane Irene the Mayor along with key Borough staff declared a Disaster Emergency and this requires action by Council. Vice President Guenst motioned to ratify the Mayor's Declaration of Disaster Emergency, second by Councilman Tompkins, all ayes. Motion carried 6-0.

ADMINISTRATION – President Reymer presented the following items:

August 22nd, 2011 Council Meeting Minutes – Vice President Guenst motioned to approve the August 22nd, 2011, second by Councilwoman Fleming, all ayes. Motion carried 6- 0.

September 12th , 2011 Committee Meeting Minutes – Vice President Guenst motioned to approve the September 12th, 2011 Committee Meeting Minutes, with a friendly amendment to page 2, paragraph 6 to read – "a standing ovation followed", second by Councilman LaSorsa, all ayes. Motion carried 6 – 0.

Resolution 2011-14 – Vice President Guenst motioned to approve Resolution 2011-14, resolution appointing Borough Manager Steven Plaugher as Chief Administrator of the Borough of Hatboro Police & Non-uniformed Pension Plans, second by Councilwoman Ostrander, all ayes. Motion carried 6-0.

Resolution 2011 – 15 – Councilwoman Ostrander motioned to approve Resolution 2011-15, resolution appointing Borough Manager Steven Plaugher as designated PEMA agent for 2010 Snow Event reimbursement, with a friendly amendment to the motion to include Assistant Secretary Diane Hegele, second by Councilwoman Fleming, all ayes. Motion carried 6-0.

School Crossing Guard Confirmation – Councilwoman Fleming motioned to approve the confirmation of hiring, Mary Fay Crossing Guard, second by Councilman Tompkins, all ayes. Motion carried 6-0.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Warrant List and Manual Check List – Council considered accounts payable. Councilman Tompkins motioned to approve the warrant list as presented, second by Vice President Guenst, all ayes. Motion carried 6 – 0.

Councilman Tompkins motioned to approve the balance of bills and transfers, as presented, second by Vice President Guenst, all ayes. Motion carried 6 – 0.

RECREATION & PUBLIC FACILITIES – Vice President Guenst presented the following items:

Event Request – St. Louis Chapel Marker Dedication- Councilman Tompkins motioned to approve the October 2nd Event Request from State Representative Tom Murt, second by Councilwoman Ostrander, all ayes. Motion carried 6-0.

Hatboro Memorial Pool Tile Bid – Vice President Guenst explained the project. Councilwoman Ostrander made a motion to award the bid to Vision Pools in the amount of $28,000, second by Councilman LaSorsa. Councilman Tompkins asked if this expenditure should be from the capital budget. Councilman LaSorsa stated no, should be kept as is. Councilman Tompkins made a friendly amendment to the motion to transfer the project costs from the capital account to the general fund; there was no second to Councilman Tompkins motion. Solicitor Savona stated Council would have to amend the budget if the transfer was made. Council could adjust the budget next year to reflect the capital expenditure. In addition to the awarding of the bid, Council authorized the Borough Manager to sign the contract as long as the paperwork was approved by the Solicitor, all ayes. Motion carried 6-0.

Wachovia Parking Lot Phase 1 Change Orders

Wachovia Parking Lot Phase 1 Change Order – Councilwoman Ostrander motioned to approve change order #1 in the amount of $275.00 for gator bags, second by Councilman Tompkins, all ayes. Motion carried 6-0.

Wachovia Parking Lot Phase 2 Change Order – Councilman Tompkins motioned to approve change order #2 in the amount of $8,350.00. Councilman Tompkins asked Borough Engineer Dougherty to see if this change order was grant eligible, second by Councilwoman Ostrander, all ayes. Motion carried 6-0.

Public Works Roof Replacement Change Order – Councilwoman Ostrander motioned to approve the change order in the amount of $3780.00, second by Councilwoman Fleming, all ayes. Motion carried 6-0.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Resolution #2011-16 – 350 N. York Road, Wynfair Apartments – Councilman Tompkins presented the resolution for approval. Solicitor Savona outlined the conditions and waivers which were discussed at the Council Committee Meeting. Vice President Guenst motioned to approve Resolution #2011-16, seconded by Councilman LaSorsa. Councilwoman Fleming and President Reymer announced they were abstaining due to comments at Planning Commission Meeting. Solicitor Savona advised that the abstentions count as votes in the negative. A lengthy discussion followed about abstentions counting as votes in the negative. Councilman Tompkins disagreed with the Solicitor's opinion. President Reymer polled the Board a roll call taken;

Councilman LaSorsa – yea	Councilwoman Ostrander – nay
Councilman Tompkins – yea	Councilwoman Fleming – abstention
Vice President Guenst – yea	President Reymer – abstention

Mayor Hawkes had to break the 3 – 3 tie; voting yes. Motion carries 4 to 3.

Resolution #2011-17 – 400 N. York Road – Councilman Tompkins presented the resolution for approval and explained this was an amended final plan. Solicitor Savona outlined the conditions and waiver that were discussed at the Council Committee Meeting. Vice President Guenst motioned to approve Resolution #2011-17, seconded by Councilman LaSorsa. Councilwoman Fleming and President Reymer announced they were abstaining due to comments at Planning Commission Meeting. Solicitor Savona advised that the abstentions count as votes in the negative. A lengthy discussion followed about abstentions counting as votes in the negative. Councilman Tompkins disagreed with the Solicitor's opinion. President Reymer polled the Board a roll call taken;

Councilman LaSorsa – yea	Councilwoman Ostrander – nay
Councilman Tompkins – yea	Councilwoman Fleming – abstention
Vice President Guenst – yea	President Reymer - abstention

Mayor Hawkes had to break the tie 3-3 tie; voting yes. Motion carries 4 to 3.

PUBLIC WORKS - Councilman LaSorsa presented the following items:

Street Paving Contract – Revised list of streets to be paved was presented to Council for consideration. Councilman LaSorsa asked if the paving contract had been signed. Borough Manager Plaugher stated yes. Councilman LaSorsa asked the Solicitor if the Borough can spend under or over the original contact amount. Solicitor Savona stated yes, if the contractor is willing to accept the change order. Councilman Tompkins stated option one which includes the following streets may be the best choice: Harrison (County Line to Corinthian), West Moreland (York to Orchard) & (Orchard to Abbotts), the Borough parking Lot, off of West Moreland Avenue, West Moreland (Abbotts to Chester) and Wood Street Repair.

Superintendent Zollers stated option one would be under the contract amount by $2,444.28, the Borough could look at some additional streets to equal the contact amount.

Councilman Tompkins moved for option one with the Borough Manager to approve any change orders up to $2500.00, seconded by Councilwoman Fleming, all ayes. Motion carried 6-0.

Councilwoman Ostrander asked if Moreboro Road is on the list for next year. Superintendent Zollers stated yes, if there is money in the budget.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont was absent this evening. There was nothing to report.

OLD BUSINESS

There was no Old Business to come before Council this evening.

NEW BUSINESS

There was no New Business to come before Council this evening.

PRIVILEGE OF THE FLOOR

Mr. Hart, 175 Earl Lane asked about the St. Louis Marker Dedication when and where the event was scheduled for. Borough Manager Plaugher stated October 2nd on North Penn Street.

Mrs. Barr, 206 Wood Street asked if Wood Street that was damaged by flooding would be repaired. Superintendent Zollers stated it is on the list to be paved.

Councilman Tompkins asked if Public Works would be doing the base work on the Wood Street repair. Superintendent Zollers stated yes.

Mrs. Phillips, 204 Wood Street stated she volunteers at the Library; she supports the library and feels it is important to our community. She stated at the recent book sale which is a very important fundraiser for the library she noted while there volunteering her time, the woman on Council volunteer for library events but not the men.

Councilman Tompkins stated he was volunteering at the soccer fields on the day of the book sale. He stated the soccer league made a donation to the library.

Mr. Kyriss, 17 N. Penn Street thanked the Chief for putting flyers on vehicles parked on Penn Street directing them to the Septa overflow lot. He stated parking is improving on the street. Mr. Kyriss stated he sent pictures to Councilwoman Ostrander showing the same few commuter cars parking on the street.

Mr. Patel, 7 Kings Court, stated there was more flooding over the weekend, the people want help. Borough Manager Plaugher explained the steps the Borough is taking as outline in his report earlier in the meeting.

ADJOURNMENT

There being no further business, the September 26th, 2011 meeting of Borough Council was adjourned at 8:31 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, OCTOBER 10th, 2011

PRESENT – President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmont and Mayor Hawkes. Borough Manager Plaugher, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Savona, Zoning Officer Fugate, and Treasurer Kalnajs.

CALL TO ORDER – President Reymer called this Committee Meeting to order at 7:02 p.m.

PUBLIC SAFETY – Councilwoman Ostrander presented the following items:

North Penn Street Parking 60 Day Update – Chief Gardner reported that fliers asking train commuters to consider parking in the Septa overflow lot, rather than North Penn Street have been placed on vehicles. Chief Gardner has surveyed the overflow lot on various days and found that the lot is being used. He stated that today two commuter vehicles were parked on North Penn Street. There has been no traffic accidents on the street related to the parking situation. His department will continue to monitor the parking situation.

There was a discussion concerning this issue, Councilwoman Ostrander provided background that the residents wanted permit parking or 2 hour parking. Councilman Tompkins stated any changes would involve comprehensive planning with more streets involved. Chief Gardner stated South New Street has commuter parking also. Vice President Guenst stated that cars parked on the street sometimes deter speeding. Councilman LaSorsa asked if the overflow lot was full. Chief Gardner stated there were 40 cars parked there last week.

Mr. Kyriss, 17 N. Penn Street stated he would like to see an Ordinance for 2 hour parking again. He stated Warminster Township has 2 hour parking around their train station.

Mr. Neilson, 19 N. Penn Street stated he would like to see a 2 hour parking restriction. He believes the Borough is surveying the situation on holidays and there is a problem with vehicles trying to pass. He would also like to see a restriction for parking on one side of the road only.

Councilwoman Ostrander stated the borough has been surveying on days, not holidays. Chief Gardner asked the residents what they wanted, permit or 2 hour parking.

Mr. Neilson, 19 N. Penn Street replied anything.

Chief Gardner stated this is not a public safety issue, but rather an inconvenience to residents. Councilwoman Ostrander stated this issue will be brought up again.

Fire Company Construction Project Change Orders – Borough Manager Plaugher has approved change orders number 13-19. This item has been moved to the Council meeting for approval.

Fire Company Construction Project Application for Payment – Borough Manager Plaugher has received an application for payment from Titanium Enterprises in the amount of $21,319.02. This item has been moved to the Council meeting for approval.

Councilman Zygmont asked when the expected completion date is. Borough Manager Plaugher stated the contractor has indicated approximately 4 weeks.

Fire Company Expenditure List – The monthly expenditure list was presented to Borough Council for approval. Vice President Guenst motioned to approve the Enterprise Fire Company monthly expenditure list for $9,899.51, seconded by Councilman Zygmont, on the above motion, all ayes. Motion carried 7-0.

Fire Company Capital Expenditure List – The capital expenditure list was presented to Borough Council for approval. Vice President Guenst motioned to approve the Capital Expenditure List for $1300.00. Councilman Tompkins asked what the ISO Planning is for. Fire Company President Gowen stated ISO planning may help reduce property owner's insurance premiums. Councilman LaSorsa asked if this process would be successful. President Gowen stated the process is still in review. This motion was seconded by Councilman Zygmont, on the above motion, all ayes. Motion carried 7-0.

Emergency Warning Siren (Tornado) Update – Chief Gardner stated there have been two tests so far and one actual activation. The tests are the first Saturday of each month at 12 noon. The siren activation is more for people who are outside, not for people indoors. The test consists of a one minute cycle, steady tone, different than the fire siren. Chief Gardner is recommending all residents should purchase a NOAA weather radio. Councilperson Ostrander stated it is important the Borough does public education. Councilman Zygmont asked how many sirens should go off. Superintendent Zollers stated there are two sirens.

Woodwinds – FEMA Mitigation Review Letter – Borough Manager Plaugher explained that following instructions from Congresswoman Allyson Schwartz's office, who have been in contact with FEMA, a letter has been sent to the Montgomery County Emergency Management Agency (Department of Public Safety), requesting that FEMA consider mitigation that would include acquisition or buyout of flood prone properties. Should FEMA begin the mitigation application process, it would be the decision of each property owner to participate.

Appointment of Municipal Emergency Management Coordinator – Borough Manager Plaugher recommended Fred Zollers be appointed to this voluntary position. Fred currently serves as the First Deputy EMC.

Update – Mayor Hawkes stated the Borough would have to repeal the Sex Offenders Ordinance due to changes in the law. Solicitor Savona stated due to a Supreme Court decision, our ordinance is not legally enforceable; the Borough could repeal or leave on books and not enforce. Borough Manager Plaugher explained a recent letter received from DVIT legal counsel recommended that any municipality having such an ordinance, repeal same. Any legal challenges to a sex offender ordinance would not be covered by DVIT. President Reymer asked Solicitor Savona to send an email to the Chief advising that our ordinance should not be enforced.

Mr. Battis, 320 West Moreland Avenue, asked for a microphone at the staff table.

Councilwoman Ostrander announced that October is Fire Prevention Month.

ADMINISTRATION – President Reymer presented the following items:

Wachovia Appraisal and Marketing – Borough Manager Plaugher announced there was no action to discuss at this time. This item was moved forward to the Council Meeting.

Consider Request for Appointment of Borough Historical Commission – President Reymer stated Dave Shannon of the Millbrook Society requests that the Borough appoint the Millbrook Society as the Historical Commission of Hatboro. President Reymer stated the Borough has a Historical Ordinance. Councilman Tompkins stated the Ordinance requires a written agreement with the Millbrook Society should Council decide to proceed. Solicitor Savona stated he could write an agreement. Dave Shannon stated the Borough is getting ready for the 300 Anniversary and other projects, he feels it is important that Borough appoint the commission. Councilman Tompkins asked if this would be a 3 year term. Solicitor Savona stated Council could set it up for a regular appointment cycle. Councilman Tompkins asked if Council missed any other commission appointments. Councilman Zygmont stated the County Tax Commission may not have been appointed. This item was moved forward to the Council Meeting for approval.

County Redevelopment Authority/YMCA Grant Cooperation Agreement – Ross Weiss, Attorney for the YMCA apologized to Borough Council. He stated the project is 90% complete, the grant application got side tracked, there was change in administration all which caused the delay. Mr. Weiss stated it was disrespectful to come before Council now and said if Council is not prepared tonight for action, we understand. Mr. Weiss explained the benefit of the YMCA to the community. This project is a one million dollar improvement; the grant is for $500,000 with a match of $500,000. The project is a Hatboro project and Hatboro grant. A cooperation agreement between the Borough and the County Redevelopment Authority is needed. Mr. Weiss stated the window of exposure to the Borough is limited since the work is almost complete.

President Reymer stated this is a Philadelphia Branch YMCA, why are you asking Hatboro for the money. She stated she is not happy that they are coming to Hatboro now. She asked if they expected the Borough to be responsible for the $500,000. Mr. Weiss responded the YMCA will indemnify the Borough.

Mr. Bruce Nicholson, attorney for the Redevelopment Authority, stated it was their fault, not the YMCA. This is an economic development grant for the community. Never in the history of the program has a municipality had to pay the money.

Vice President Guenst asked when they knew a resolution would be required from the Borough. There was no answer to this question.

Councilman Zygmont asked who submitted the application. Mr. Nicholson responded the Redevelopment Authority on behalf of the YMCA. Councilman Zygmont asked about getting an indemnification agreement in place. Mr. Weiss stated he will work with Solicitor Savona and the Borough would be reimbursed for attorney fees.

Solicitor Savona stated he will draft a Professional Services Agreement for Borough Council.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

2012 MMO Selection – Borough Manager Plaugher stated that following the September meeting, additional information on our 2011 MMO selection was provided by Conrad Siegel Actuaries. The 75% ACT 44 optional amortization payment was selected and we continued with the 115% smoothing. Councilman Zygmont stated Borough Council elected to pay the full amount of our 2011 MMO, and budgeted for it. The selection of the 75% option by the former Borough Manager, Tommy Ryan was not approved by Borough Council. President Reymer stated there was a discussion about the 2011 MMO selection in an email to

Council on September 27, 2010. Councilman Zygmont stated the final version of the budget had the full amount of the MMO put back in. Solicitor Savona stated he believes that former Manager Ryan simply reserved the 75% option for Borough Council. Borough Council can still pay the full amount budgeted for 2011. Councilman Zygmont stated there is nothing in the minutes and no resolution as to the 2011 MMO. Councilman Zygmont stated that any future changes to the MMO should be by resolution, all agreed. Borough Manager Plaugher stated the 2012 MMO is $338,146.61. The consensus of Borough Council was to pay the full amount.

Budget Workshop – Borough Manager Plaugher stated he is still gathering possible dates from Borough Council.

General Municipal Pension System – State Aid – Borough Manager Plaugher stated that the state aid was received from the General Municipal Pension System in the amount of $190,278.64. Councilman Zygmont reminded Council that state aid must be kept in the pension fund. He also stated since the amount received was greater than revenue budgeted, the additional funding should be displayed as a onetime pension line item.

Volunteer Fire Relief Association – State Allocation – Borough Manager Plaugher stated the state allocation received for the Volunteer Fire Relief Association was $90,324.90. A check will be processed on the warrant list for payment to the EFC Relief Association.

PARKS, RECREATION & PUBLIC FACILITIES – Vice President Guenst presented the following items:

Update – Vice President Guenst announced Hatboro Haunts starts this month, October 21st through October 29th, this event is a lot of fun for the community.

Vice President Guenst reported on pool expenses and revenue, she requested Borough Manager Plaugher send out a year to date report to all of Council. Councilman Zygmont reminded everyone that not all expenses are in; more bills will come in before the end of the year.

President Reymer stated Miller Meadow looks great with the new plantings and thanked Public Works for a great job. She reminded everyone that this project was paid for with past grant money. Councilman Tompkins asked if the new area would be protected from the Hatboro Haunts crowd. Superintendent Zollers stated the newly planted area will be blocked off during the event.

Mr. Battis, 320 West Moreland Avenue questioned when the pool work would begin; he is concerned that cold weather will be here soon. Borough Manager Plaugher stated the contract has been signed with Vision Pools. They should begin work this month.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Update – Councilman Tompkins requested Zoning Officer Fugate update Council on the possible zoning hearing board applications coming in. Zoning Officer Fugate stated one application has been received from Penn Valley Church. Councilman Tompkins asked if the Zoning Officer could arrange for the applicant to make a presentation before Council prior to the ZHB hearing. Zoning Officer Fugate stated he would coordinate this request.

PUBLIC WORKS – Councilman LaSorsa presented the following items:

New Fuel Distribution System – Superintendent Zollers explained the current system is 15 years old, the maximum number of cards has been issued and he is unable to track gas use between vehicles. Superintendent Zollers stated this is a capital purchase and is recommending the least expensive proposal from Gateway Petroleum in the amount of $9,582.00. Councilman LaSorsa is in favor of Gateway. This item was moved to the Council meeting for approval.

Records Retention – Request to Destroy – 1999 to 2005 Work Order Forms – Superintendent Zollers requested Council permission to destroy these records per the Municipal Records Act, section PW-8(1) "qualified records." Solicitor Savona will draft a resolution. This item was moved to the Council meeting for approval.

Mr. Battis, 320 West Moreland Avenue, the Borough should consider a shredding company come in and open it up to the community, the Borough could get a rebate from the vendor.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont had nothing to report.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 9:10 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, OCTOBER 24th, 2011

PRESENT –President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmont and Mayor Hawkes; Borough Manager Plaugher, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Savona, Borough Engineer Dougherty, BCO Fugate & Treasurer Kalnajs.

ABSENT

CALL TO ORDER – President Reymer called this Council Meeting to order at 7:05 p.m.

INVOCATION – The invocation for this meeting was led by Rev. Tony Osimo, from the Penn Valley Church.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $4,304,698.48 on all accounts at the end of September, 2011. Interest earned for the month totaled $423.26 on all accounts.

PRESIDENT'S REPORT – President Reymer announced there was an executive session on October 10, 2011 to discuss personnel and real estate, and one prior to tonight's meeting to discuss real estate.

MAYOR'S REPORT – Mayor Hawkes announced that the postal service in a cost cutting move is moving mail carriers from the Hatboro Post Office to the Horsham Post Office. The Hatboro Post Office will remain open for regular business with a closing time of 4:30 PM on weekdays.

MANAGER'S REPORT – Borough Manager Plaugher had several items to report this evening.

1. Mr. Plaugher stated he attended a Woodwinds Home Owner's Association meeting at the Hatboro Baptist Church to discuss the recovery stages for those property owners impacted by Hurricane Irene and/or Tropical Storm Lee.
2. Mr. Plaugher announced the Bank Street/public parking lot is still under construction with Phase 1 compete and Phase 2 underway.
3. Mr. Plaugher stated that Administration and Public Works are working to address "oversize" trash containers placed at curbside. The Borough Ordinance has a 30 gallon container limit. We are surveying other communities and their trash collection container limits and will report back to Council.
4. Mr. Plaugher announced a representative of the State Office of Budget was out to review the Fire House Construction Grant Project. It may be January before any reimbursement checks are received from the state.
5. Mr. Plaugher stated he attended a PEMA/FEMA presentation for Public Assistance funding in Montgomery County.
6. Mr. Plaugher stated there have been two budget sub-committee meetings held to review department head submissions for the 2012 operating budget.
7. Mr. Plaugher announced that Penndot has milled York Road in front of Borough Hall with paving expected to be complete within two weeks.

8. Mr. Plaugher stated the Municipal Pool tile project is in progress with completion expected in two weeks.
9. Mr. Plaugher stated he met with Aqua representatives in Miller Meadow to discuss a water line stub installed and the need for a pit and meter to be installed.

Councilman Zygmont asked if Mr. Plaugher could ascertain an exact date from Penndot on when the road work and paving would be completed. Mr. Plaugher stated he would check with Penndot.

Councilman Tompkins asked if there was a water line run into Miller Meadow. Vice President Guenst state yes, the line was run. Councilman Tompkins asked if Council should have approved the water line extension into Miller Meadow. Solicitor Savona would have to check his records. Superintendent Zollers stated when Aqua installed their new water line on York Road; they put a stub connection on the east side of the sidewalk just inside the park, should the Borough wish to have water service for events.

Councilman Tompkins stated with the Bank Street Lot under construction and the Skeleton Skurry this weekend, the YMCA should be notified that limited parking is available in the lot.

Councilman Tompkins questioned if Council would be getting a electronic draft copy of the 2012 operating budget. Councilman Zygmont asked Solicitor Savona if the draft copy is a public record. Solicitor Savona stated yes it was a public record. Councilman LaSorsa stated the budget sub-committee should receive an electronic copy to work with. Councilwoman Fleming does not have a problem if the sub-committee has an electronic copy of the draft budget. Solicitor Savona stated the working budget sub-committee should have access to electronic copy. President Reymer agreed, the budget sub-committee should have an electronic copy. President Reymer asked for the budget workshops, if the public should have a pdf hard copy of the draft budget. Councilman Tompkins asked if the rest of Council can have an electronic copy of the draft budget, or is there a need to file an open records request. Solicitor Savona suggested the rest of Council have the draft budget xl spreadsheet in read only format. Councilman Tompkins asked about little league and other non-profits, shouldn't they have been before Council with their 2012 funding requests. Councilperson Fleming stated police, public works and codes have been handled first at the sub-committee level, the non-profits will be next. Councilman Zygmont asked if the non-profits should be shown in the draft budget at last year's funding level. Vice President Guenst asked if Council should be put the non-profits in the draft budget at the funding level they proposed for 2012.

CHIEF OF POLICE REPORT – Chief Gardner stated he attended a recent County Commissioners meeting where the police radio upgrade was discussed. There is still no progress. The Commissioners brought in another consultant to conduct more study on the radio upgrade. He stated he is concerned because the portable radios are in poor condition. Councilman Tompkins commented it could be another two or more years that we have to try and make the radios work. Councilwoman Fleming asked if there were any alternatives. Chief Gardner stated he will try for an extension on the grant so that we can purchase the portables when the county finally decides on a vendor.

Chief Gardner stated the Skeleton Skurry is this Saturday. They have bigger numbers this year, there will be temporary road closures, but should be clear by 11:30 AM. He thanked the Fire Police for their help.

Chief Gardner stated on November 9th the National Test of the Emergency Alert System will be on TV & Radio.

SOLICITOR'S REPORT – Solicitor Savona had nothing to report this evening.

MAIN STREET MANAGER REPORT – Main Street Manager Barth reported that there are 40 new business's in the Borough and 150 new jobs. Mr. Barth stated the Victorian Village donated retail space to Toys for Tots. Mr. Barth stated the new Galaxy Diner opened today in the former Wendy's site, which has been closed for the last 5 years. He stated the prices are good and the food is great. Mr. Barth stated Hatboro businesses are now listed in a new website, www.hatboroalive.com. Mr. Barth stated he was meeting with the Valley Forge Convention Bureau for new marketing ideas. He has also met with Comcast and the Patch for advertising purposes. Mr. Barth announced that Quig's is moving to the Dunkin Donuts site, they should be open in a couple of weeks. Mr. Barth stated a new business has opened in Station Park, Member Solutions.

DEPARTMENT SUPERVISORS' REPORTS

1. Public Works Report – President Reymer noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

2. Code Enforcement Report – President Reymer noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table.

3. Fire Marshal Report – President Reymer noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS

There was none at this time.

PUBLIC SAFETY – Councilperson Ostrander stated she had several items to report this evening.

Enterprise Fire Company Construction Project Change Orders 13-19 – Councilwoman Fleming motioned to approve Change Orders 13-19 as approved by the Borough Manager, second by Councilman Tompkins, all ayes. Motion carried 7-0.

Enterprise Fire Company Construction Project – Application for Payment – Councilwoman Fleming motioned to approve application for payment from Titanium Construction in the amount of $21,319.02, second by Vice President Guenst, all ayes. Motion carried 7-0.

Councilman LaSorsa stated due to the delay in reimbursement from the State on the Fire House Grant Construction Project, a Tax Anticipation Note (TAN) may be needed to cover cash flow for early 2012. Mr. LaSorsa recommended a cash flow analysis for January through March 2011. Solicitor Savona stated Council discussed this earlier in the year. He is recommending the Borough get competitive TAN loan numbers during the month of December and then adopt at the January reorganization meeting. Councilman Zygmont stated normally we would have a TAN in place in December, so the

figures can be included in the budget. He also stated the Borough can get a TAN Loan approved and not borrow the money if it turned out the Borough did not need it.

Appointment of Municipal Emergency Management Coordinator – Councilman Tompkins motioned to approve the appointment of Alfred "Fred" Zollers as Emergency Management Coordinator, second by Vice President Guenst, all ayes. Motion carried 7-0.

ADMINISTRATION – President Reymer presented the following items:

September 26th, 2011 Council Meeting Minutes – Councilwoman Ostrander motioned to approve the September 26th, 2011 Minutes, Councilman Tompkins asked to revisit the issue of a Council member's abstention from voting as a no vote, as determined by the Solicitor. Mr. Tompkins read a section of Roberts Rules of Order, pertaining to abstentions, he also stated that State Ethics Act also applies and believes that the Borough is leaving the door open for future problems if abstention counts as no votes. Solicitor Savona stated that Mr. Tompkins is confusing recusal vs. abstention, which are not the same, recusal does not count as a no vote. He stated that Council could adopt their own rules of procedure to address this. Councilman Zygmont stated the minutes on page 5 and 6 should reflect the lengthy discussion about abstention counting as no votes and that Councilman Tompkins disagreed with the Solicitor's opinion. The motion was seconded by Vice President Guenst, with Councilman Tompkins voting no and Councilman Zygmont abstaining. Motion carried 5 - 2.

October 10th, 2011 Committee Meeting Minutes – Vice President Guenst motioned to approve the October 10th, 2011 Committee Meeting Minutes, second by Councilwoman Ostrander, all ayes. Motion carried 7 – 0.

Wachovia Property Marketing – President Reymer announced this item has been moved to the end of the agenda. Councilman Zygmont stated he has a conflict of interest with the sale of the Wachovia Property and read a statement rescuing him from discussions.

Recess to Executive Session – At 9:35 hours Council voted to recess into Executive Session to discuss marketing the Wachovia Property.

At 9:57 hours the Council meeting reconvened. President Reymer stated the executive session was for a Real Estate matter. Councilman Tompkins motioned to appoint Century 21 New Horizons as Realtor for the Wachovia Property subject to review and approval of the listing contract by the Borough Solicitor and Borough Manager, second by Councilman LaSorsa, with a friendly amendment to include a 6 month listing with a 6% commission and to authorize the Borough Manager to sign the listing agreement. Motion carried 6 – 0 with Councilman Zygmont recusing himself.

Mr. Battis, 320 West Moreland Avenue asked what the appraisal price of the Wachovia Building was. Solicitor Savona stated this information was still confidential.

Mr. Bob Johnston, Main Street Hatboro asked how soon will the marketing agreement be in place. Solicitor Savona stated a draft agreement should be in place by the end of the week.

County Redevelopment Authority/YMCA Agreement – President Reymer announced she would be rescuing herself as she has a conflict with family at the YMCA. Councilman Tompkins announced he would be rescuing himself also as his wife works at the YMCA. Vice President Guenst presided. Solicitor Savona stated a professional agreement between the Borough and the YMCA for legal costs for him to work on the YMCA/RDA Grant Cooperation Agreement has been prepared and is ready for

signatures. Councilman Zygmont motioned to approve the Professional Agreement between the Borough and YMCA for legal costs, seconded by Councilwoman Ostrander. Motion carried 5-0 with President Reymer and Councilman Tompkins rescuing.

Solicitor Savona stated an Indemnity Agreement has been prepared and ready for signature to protect the Borough from liability incurred from acting as a guarantor of the RACP/YMCA Grant. Councilman Zygmont stated he thought the RDA was going to indemnify. Solicitor Savona stated the YMCA is doing so in behalf of the RDA and all are covered by the YMCA agreement. Mr. Zygmont stated the RDA got the Borough into this mess. Mr. Ross Weiss, Attorney for the YMCA advised the YMCA has to enter into the Indemnity Agreement on behalf of the County and the Borough, the County does not indemnify. Councilman Zygmont disagreed, asked if the project costs have been paid up to date. Mr. Weiss stated the YMCA has paid for all costs up front; the agreement is needed from the Borough so the YMCA can be reimbursed by the state. Vice President Guenst asked if the agreement would be amended to include the Borough is made whole within 30 days should the YMCA default on any payments. Mr. Weiss stated yes. Councilman Zygmont motioned to approve the County Redevelopment Authority/YMCA Grant Indemnity Agreement as amended, seconded by Councilwoman Ostrander. Motion carried 5-0 with President Reymer and Councilman Tompkins recusing.

Councilman Zygmont motioned to approve the County Redevelopment Authority/YMCA Grant Cooperation Agreement, seconded by Councilwoman Ostrander. Motion carried 5-0 with President Reymer and Councilman Tompkins recusing.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Warrant List and Manual Check List – Council considered accounts payable. Vice President Guenst motioned to approve the warrant list as presented. Councilman Zygmont asked why the list was revised. Treasurer Kaljnas stated he worked on revisions with the temporary bookkeeper, he stated the 3rd revision was correct. Motion was seconded by Councilwoman Fleming, all ayes. Motion carried 7 – 0.

Payment of Bills and Transfers - Councilwoman Ostrander motioned to approve the balance of bills and transfers, as presented, second by Vice President Guenst, all ayes. Motion carried 7 – 0.

Councilman Zygmont stated he thought Council passed a Resolution earlier in the year that permitted staff to pay utility bills in advance of the warrant list to prevent late fees. Borough Manager Plaugher will address this with the staff.

Resolution #2011-18 – Borough Manager Plaugher stated this resolution is necessary for the pension actuaries to modify assumptions. Vice President Guenst motioned to approve Resolution #2011-18, seconded by Councilwoman Ostrander, all ayes. Motion carried 7 – 0.

Budget Workshops – Councilwoman Fleming announced there will be two budget workshops, on November 2nd and November 9th at 6:30 PM. Councilman Zygmont recommends that Council have Department Heads come in for the first workshop on November 2nd and the non-profits for the November 9th workshop. Councilwoman Fleming stated there are 5 non-profit organizations that will be invited to attend the November 9th workshop and they should submit their funding request along with their operating budgets to the Borough Manager. Each organization will have 10 minutes to make their presentation. Councilman LaSorsa stated the budget sub-committee still has to work to do on the anticipated revenue in the 2012 draft budget.

RECREATION & PUBLIC FACILITIES – Vice President Guenst stated she had nothing to report this evening.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins stated he had nothing to report this evening.

PUBLIC WORKS - Councilman LaSorsa presented the following items:

New Fuel Distribution System for Borough Gas Pumps: Vice President Guenst moved to approve the purchase from Gateway Petroleum for $9,582.00, seconded by Councilwoman Fleming, all ayes, Councilperson Ostrander stepped out the room and did not vote. Motion carried 6-0.

Resolution 2011-19 authorizing the Disposal & Destruction of Public Works "Work Orders" and "Work Logs" for the years 2005 and earlier. Councilman Zygmont motioned to approve Resolution 2009-19, seconded by Vice President Guenst, all ayes. Motion carried 7-0.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont stated he had nothing to report this evening.

OLD BUSINESS

Councilman Tompkins read the definition of abstention from dictionary.com. Solicitor Savona stated as mentioned earlier, Council can make their own rules of procedure. Councilman Tompkins motioned to approve in the future all abstentions will count as a non vote rather than a no vote, motioned seconded by Councilman Zygmont, all ayes. Motion carried 7 – 0.

Councilman Tompkins stated it appears the minutes from the following 2010 Council Meetings are missing from the Borough website and he questioned if they were ever approved. The minutes in question are January 4th, January 11th, February 22nd, March 8th and March 22nd, all from 2010. The Borough Manager will check if they are in the minute book and report back to Council.

NEW BUSINESS

There was no New Business to come before Council this evening.

PRIVILEGE OF THE FLOOR

Mr. Hart, 175 Earl Lane stated at the last committee meeting, Council discussed not having paper bags for yard waste and stickering containers instead. He believes we should keep them in the bag.

Tracey Thatchford, 3 Drummers Way, requested a status PA-DEP Flood Study. Mr. Plaugher reported that he has talked with the PA-DEP. They were out this summer and viewed the Woodwinds development. Based on the lower elevation of the buildings and their placement next to the Pennypack Creek, PA-DEP believes there is little that can be done to correct the flooding problem.

Gary Gefter, 19 Drummers Way stated there are several streets in the area with poor drainage, Meadowbrook, Lancaster Avenue, the runoff comes down Meadowbrook and comes into Drummers Way. He asked if this situation could be improved. President Reymer stated the Borough is familiar with this and the streets were regraded where possible. Mr. Gefter stated the intake at the bottom of Meadowbrook is not big enough, the water bypasses pipe and comes into the parking lot and then his

home. He asked what Council could do? Councilman Zygmont stated there is a hometown streets grant and curbing is planned on Summit Avenue to divert water to York Road. Penn Street is included as well. The Borough is 10 years into the project that has 3-4 years to go. This is a step by step process.

Borough Engineer Dougherty stated if storm drainage improvements in the area are considered, the entire area needs to be analyzed before any improvements are made.

Councilman Zygmont stated federal grants take time. He stated you are downhill and water is going to drain downhill.

Mr. Gefter asked if Council thought curbs would help. Engineer Dougherty stated it will not stop storm water from coming downhill. Councilman Zygmont stated that was not correct, he thought curbs would help when this was discussed years back. Mr. Gefter asked if Council has the ability to design a plan to help. Vice President Guenst stated the Borough has studies, will take millions of dollars to try and correct. Downhill is the problem homes should have not been built there. Mr. Gefter asked what Council would suggest to the residents of Drummers Way. Vice President Guenst stated they should listen to their options from FEMA on a buyout. She stated she could not tell them what to do, hopefully they will offer fair market value. Mr. Gefter asked if Council was considering any other options. Vice President Guenst stated this is a private property issue. Mr. Gefter stated the surrounding streets are public property, he asked what can be done. Vice President Guenst stated she just answered his question. Mr. Plaugher provided an update on the FEMA application process. Mr. Gefter stated he can't wait for years. He asked if the Borough could get a new engineer to look at the problem. Councilman Tompkins asked if his concern was the depth of the creek or the storm water runoff. Mr. Gefter replied it was the storm water runoff to his home. Councilman Tompkins stated a bigger intake at the bottom of Meadowbrook could still back up because the creek is backing up. Councilperson Ostrander suggested that Engineer Dougherty look at this. Engineer Dougherty stated he would take a look at the storm drain and head wall. President Reymer stated Engineer Dougherty will look at the problem and give his recommendation to Council. President Reymer suggested to Mr. Gefter the Home Owners Association should discuss a retention basin.

Tracey Thachford stated at the September 12th Council meeting residents questioned if Warminster is addressing flood concerns that affect Hatboro and was this investigated. Solicitor Savona stated as mentioned previously he serves as the Solicitor for Warminster Township and they have very aggressive flood control regulations in place and all building codes are being followed.

ADJOURNMENT

There being no further business, the October 24th, 2011 meeting of Borough Council was adjourned at 10:10 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

Mr. Steven Plaugher
Borough Manager – Secretary
Borough of Hatboro
414 S York Road
Hatboro, PA 19040

Steve:

Please retain the following as required under the paragraph cited below from the State Code of Ethics.

Thanks

John Zygmont
Borough Council.

To Whom It May Concern:

Late in the afternoon on Friday October 14 2011, I became aware of a potential for a future conflict of interest regarding the sale of the former Wachovia property. This potential results from my personal, professional involvement with a potential purchaser of the property.

On Monday October 17, 2011, I emailed Manager Plaugher and Solicitor Savona letting them know about a potential for a conflict. I requested that that they not copy me on any information related to the sale and I advised them that I will not participate in any executive sessions or discussion regarding the matter.

I alerted them that while it was purely anticipatory, I wanted to stay on the sidelines in this matter to avoid any appearance of impropriety or conflict of interest at future point in time.

I also asked that if there were any other actions that were required on my part, that they let me know as soon as possible.

Not having heard from them with any further requirement, I wrote this statement as required under the state Ethic Code, Chapter 11, Section 1103(j).

(j) **Voting conflict.**--Where voting conflicts are not otherwise addressed by the Constitution of Pennsylvania or by any law, rule, regulation, order or ordinance, the following procedure shall be employed. Any public official or public employee who in the discharge of his official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes of the meeting at which the vote is taken, provided that whenever a governing body would be unable to take any action on a matter before it because the number of members of the body required to abstain from voting under the provisions of this section makes the majority or other legally required vote of approval unattainable, then such members shall be permitted to vote if disclosures are made as otherwise provided herein. In the case of a three-member governing body of a political subdivision, where one member has abstained from voting as a result of a conflict of

interest and the remaining two members of the governing body have cast opposing votes, the member who has abstained shall be permitted to vote to break the tie vote if disclosure is made as otherwise provided herein.

BOROUGH OF HATBORO
BUDGET WORKSHOP MEETING
WEDNESDAY, NOVEMBER 2, 2011

PRESENT

President Reymer, Vice President Guenst, Councilpersons Zygmont, LaSorsa, Tompkins & Fleming, Borough Manager Plaugher, Chief Gardner, Superintendent Zollers, Building Code Official Fugate & Assistant Borough Secretary Hegele.

ABSENT

Councilwoman Ostrander and Mayor Hawkes were absent.

CALL TO ORDER

President Reymer called the Budget Workshop meeting of Borough Council to order at 6:30 P.M.

President Reymer announced this was a workshop and there would be no public comment.

Councilman Zygmont stated there is a $383,000 deficit, Council needs to find $400,000 in revenue or $400,000 in expense cuts.

President Reymer asked Chief Gardner to present his budget. Chief Gardner stated he held the line with his budget requests, there are no personnel changes, his department is currently down one man and he is in the process of replacing now. He has one officer who will be retiring in December 2012 and there should be no payout as he received the contracted amounts when he entered DROP. Some of the items in the police budget discussed; are as follows:

- Fuel/Maintenance Costs, last year the costs were underestimated. With the purchase of a new fuel meter this year, should help better track costs.
- Medical insurance, there was a discussion on the rates and coverage's for sworn and non-sworn personnel.
- Service to Business Community, Chief Gardner broke down each event, staffing and costs. It was the consensus of Council that this needs to be reviewed and some events may incur the costs associated in staffing. Borough Manager Plaugher believes that beginning in 2012 event applications needs to be reviewed more thoroughly.
- Civil Service Testing, Chief Gardner is asking to test for a Sgt's promotion. This is a new line item in 2012.
- Police Department Building Maintenance (410.720), Chief Gardner stated there is an increase this year, due to additional repairs and he was able to lower this line item in 2012
- Parking Meters, there was a discussion on meter wages, Chief Gardner stated a new employee will be starting next week and he is hoping for better compliance. The Parking Meter Enforcement Officer will be responsible for meters, there is a Public Works employee who is sworn to enforce parking at the commuter lot.

Borough Manager Plaugher stated that the Fire Marshal Budget is not yet done and will be discussed at a later time.

Building Code Official Fugate presented his department's budget request for 2012. Mr. Fugate stated that permit revenue is up 10% this year and also added there has been additional enforcement in 2011. Some of the items in the code budget discussed; are as follows:

- 413.340 Travel & Education, need to maintain certifications and most classes seem to be out of the area.
- 413.350 Dues, Subscriptions & Membership, new code cycle for code publications.
- Code Secretary, would like to have this position filled.

- Fee Schedule Changes, Borough Manager Plaugher stated this has been done and will be presented to Council for consideration.
- There was a discussion of potential projects for 2012.
- 414.340, this is a new line item for 2012, training for appointed planning commission and zoning board members. There was a discussion on in house vs. outside training.

Superintendent Zollers presented his department's budget request for 2012. Some of the items in the public works budget discussed; are as follows:

- 427.210, Solid Waste Disposal, Mr. Zollers stated the tipping fees are down and recycling is up.
- Wages, Mr. Zollers stated he has been short employees, his seasonal figures are higher and his part-time/full-time figures are lower.
- 430.722, Service to Business Community, this is similar to the Police Department discussion. Superintendent Zollers will break down events and also look at the street sweeping of York Road.

Councilman Zygmont stated the Department Heads need to go back and cut from their budgets where they can, there has to be some serious decisions on how to make up the deficit, does trash collection need to change to save money. President Reymer asked about savings, should there be a reduction in staff. Councilman Zygmont stated maybe this should be discussed in a public meeting, so the public can comment. The budget as presented equates to a 20% increase in taxes, if Council discusses cutting services then the residents should tell Council what they want.

President Reymer asked about the costs for the Ye Old Firehouse, the property value has increased due to the renovations, she asked if the utilities are higher since the entire building is now being used.

Councilman Zygmont reminded everyone that the numbers they were looking at tonight for the snow budget do not include the October snow storm this past weekend.

Superintendent Zollers stated he is hoping to look at the installation of LED lights and he would like to discuss with Chief Gardner the possibility of turning off some lights after midnight to help reduce these costs and save money.

Superintendent Zollers also added a new line item for Storm Drain Maintenance; he is reducing expenditures in roads to cover this new line item.

Chief Gardner asked if the parking meters need to be certified, he believes this is a requirement of Weights and Measures and would like Public Works to look into this.

Vice President Guenst presented the Pool Budget. She stated there is an increase and she would like to see Borough Council revisit the fee schedule for the pool. She stated there has not been an increase in pool fees in the last 3 years. There was a discussion of changing the procedure on pool membership cards. Borough Manager Plaugher will be meeting with the Snack Stand Concession operator to discuss the payments. Vice President Guenst stated the alarm system at the pool needs to be upgraded in 2012.

Borough Manager Plaugher reviewed the time table with Borough Council on the Budget adoption process. The budget sub-committee will continue to meet and work on the 2012 Operating Budget.

President Reymer announced there would be another workshop on Wednesday, November 9th, 2011 at 6:30 PM to receive requests from the non-profit organizations.

ADJOURNMENT

President Reymer adjourned the November 2nd, 2011 Budget Workshop meeting at 9:17 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

BOROUGH OF HATBORO
BUDGET WORKSHOP MEETING
WEDNESDAY, NOVEMBER 9, 2011

PRESENT

President Reymer, Vice President Guenst, Councilpersons Zygmont, LaSorsa, Ostrander, Tompkins, Fleming, Mayor Hawkes Borough Manager Flaugher, Chief Gardner, Superintendent Zollers, Building Code Official Fugate & Assistant Borough Secretary Hegele.

ABSENT

CALL TO ORDER

President Reymer called the Budget Workshop meeting of Borough Council to order at 6:39 P.M.

Councilman Zygmont asked if a front page could be included with the draft budget to track changes, this would eliminate the multiple copies of the budget.

President Reymer stated each non-profit in attendance would be given the floor for a short presentation.

- **Mr. Richard Circo, Executive Director of VNA Community Services** reviewed with Council the different programs offered to residents in the Borough. He stated their funding from the United Way has been cut this year. Mr. Circo stated VNA is respectfully asking the Borough to make a financial contribution to the VNA for the fiscal year 2012 on behalf of the residents in need, there was not a specific monetary amount requested.
- **Mr. Robert Johnston of Main Street Hatboro** reviewed with Council the funding of a Main Street Manager for 2012. He stated that currently the Main Street Manager is paid for 20 hours per week, he is requesting Council consider paying him is same hourly rate for 4 full days a week. Mr. Johnston introduced two business owners who related to Council assistance they received from Mr. Barth; they were Mr. Robert Quigley, owner of Quig's Restaurant and Mr. Paul Hazakis owner of the New Galaxy Diner. Mr. Johnston is respectfully asking the Borough to make a financial contribution to the Main Street Program in the amount of $62,400 for 4 days a week, 50 weeks per year, Main Street Manager Steven Barth salary.

  Councilman Zygmont asked how much the business community was contributing to this program. Mr. Johnston stated nothing; they are trying to solicit funds. Councilman Zygmont stated he believed one of the principles of the Main Street Program is that it is self sufficient. There was a discussion on how the extra time would be utilized and if there was any other grant funding available to pay for the request.
- **Mr. Dave Stoneback and Mr. Tom Harbaugh, Hatboro Little League** reviewed with Council the different projects they would like to accomplish this year. They stated the upkeep and the improvements to the field are all done by volunteers. They would like to do $13,298 of improvement projects this upcoming year. They would like Council to consider supporting the Little League with the same donation as last year, $11,000 and the Little League would find a way to raise the difference. There was a discussion on participation in Little League, the Little League budget, sponsoring a team and how important Little League is to the local children. Little League reminded Council that the field is owned by the Borough and any improvements made increases the value of the property. This request for funding is not a donation; it is tax revenue from the cell tower lease.
- **Mr. Ron Tempest, President Bux-Mont Meals on Wheels** reviewed with Council the Meals on Wheels Program. Mr. Tempest stated his organization is requesting the same amount of funding as received in the past, $3000.00.
- **Mrs. Bev Lutz, Union Library of Hatborough** reviewed with Council the Union Library request for funding for 2012. Mrs. Lutz stated funding from the state has decreased this year, fundraising has also decreased; the

Library has tightened their budget. Mrs. Lutz stated the Library has gotten grants for several projects, increased fees for late charges, looking into new fundraising ideas and the Library use has become much more than a library, Mrs. Lutz stated it has become more like a community center. Mrs. Lutz stated the Library is respectfully requesting $60,000 for 2012.

- Mr. Veronne Carter, President Elm Street Hatboro reviewed with Council the Elm Street Hatboro request for funding in 2012. Mr. Carter stated the largest on-going expense has been liability insurance policies, which cost $1700.00 per year. Mr. Carter asked Council to consider giving Elm Street Hatboro funding to cover this cost.

President Reymer thanked all the non-profits for coming to Council with their specific requests. Council will take into consideration all requests and are still working on the budget at this time.

Borough Manager Flaugher reviewed with Council the Administration budget. Some of the items discussed are as follows:

- Community Relations
- Telephone/internet
- Postage

Council discussed the lack of a final budget from 2011 therefore some questions were not able to be answered.

Borough Manager Flaugher was going to check the 2011 budget book and also the minutes from the meeting where the budget was discussed and see if he could gather more information on line item 401.404.

Councilman Tompkins asked for a plan of action for the budget process. It was decided the Borough Manager would [illegible] with the Department Heads again to see if they could trim more. Councilman LaSorsa stated the finance [illegible]mittee should present a plan to reduce the $351,000 deficit. President Reymer stated there are 7 members of [illegible]ncil and all 7 should come up with ideas. President Reymer stated the current budget document does not include recent transfers. There was a discussion concerning transfers and revenue. It was suggested that the staff continues to work on cash flow projections and the Borough begin the process of looking for rates for a TAN from area Banks.

Borough Manager Flaugher stated he will work with Solicitor Savona on a tax ordinance and also to ensure that the deadlines are being met. There will have to be more budget workshops of the sub-committee to work on firming up numbers. He also reviewed with Council the budget adoption process and deadlines.

There was a discussion on which committee Finance/Administration or the Budget Sub-Committee would prepare recommendations for salaries and positions. Borough Manager Flaugher stated he would like to work on this at the sub-committee level. Some of Council feels that the Finance and Administration Committee should take over the budget process at this time; others feel it should remain with the Budget sub-committee level.

At 8:45 PM, Vice President Guenst left the meeting.

It was suggested that all everyone should present their ideas to the sub-committee on how to balance the budget. President Reymer stated that all are responsible to generate ideas and they should funnel their ideas through the Borough Manager who will then distribute to the Budget sub-committee.

ADJOURNMENT

[illegible]ident Reymer adjourned the November 9th, 2011 Budget Workshop meeting at 8:55 PM.

Respectfully submitted,

Steven J. Flaugher

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, NOVEMBER 14th, 2011

PRESENT – President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Mayor Hawkes. Borough Manager Plaugher, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Savona, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT – Councilman Zygmont was absent.

CALL TO ORDER – President Reymer called this Committee Meeting to order at 7:00 p.m.

PUBLIC SAFETY – Councilwoman Ostrander presented the following items:

Fire Company Construction Project Update – This item was removed from the agenda.

Fire Company Construction Project Application for Payment – This item was removed from the agenda.

Fire Company Expenditure List – The monthly expenditure list was presented to Borough Council for approval. Vice President Guenst motioned to approve the Enterprise Fire Company monthly expenditure list for $13,922.97, seconded by Councilman LaSorsa, on the above motion, all ayes. Motion carried 6-0.

Fire Company Capital Expenditure List – The capital expenditure list was presented to Borough Council for approval. This item was moved to the Council meeting for approval.

Update – Councilperson Ostrander announced the passing of long time employee Bob Stauch. Bob Stauch started as a Junior Firefighter at the age of 16; he worked for the Borough of Hatboro for more than 51 years, serving as Emergency Management Coordinator. Hatboro was advanced in Emergency Management and a leader in the County due to Bob. Councilperson Ostrander asked Council to consider naming a building in Bob's name. Solicitor Savona recommended a resolution to dedicate the Public Works Building in his memory. Vice President Guenst stated her company would be happy to donate the plaque for the building.

Mayor Hawkes stated he disagreed with recent comments made by members of the Public Safety Committee appearing in the news media, stating that the police station was in complete disrepair. He stated the Borough would not allow a public safety facility to be in that condition. It is a good building; he believes it was not fair that those comments were made. Councilperson Ostrander stated she feels we need a new building.

ADMINISTRATION – President Reymer presented the following items:

Wachovia Property Listing Contract – President Reymer stated the Wachovia Property has been listed with Century 21 New Horizons at a price of $550,000.

March 28, 2011 Meeting Minutes – Borough Manager Plaugher stated a draft copy of the minutes has been distributed to Council for preliminary review. This item was moved to the Council meeting for approval.

DVIT Loss Control Grant Allocation – Borough Manager Plaugher asked Council to consider using the DVIT Grants, $3823.00 for DVIT and $3,108.00 for DVWCT for the following Borough Hall items;

carpeting, panic bars on doors and modifications to the handicap ramp. He would also like to use a portion of the money for surveillance cameras at the Police Station and the Pool.
President Reymer asked if the Police Department can watch the pool camera feed at the Police Station. Chief Gardner stated yes, the pool may need a port to make the feed complete.

The consensus of Council was to authorize the manager to spend up to the max amount of the grant.

Mr. Battis, 320 W. Moreland Avenue asked if the Borough has enough grant money to pay for all the items mentioned. Vice President Guenst stated we may not be able to purchase all of those items.

Resolution #2011-19; PEMA Designated Agent for Tropical Storm Lee – President Reymer explained the resolution is to name the Borough Manager and Public Works Superintendent agents for the Borough to complete the required forms for reimbursement from the State. This item was moved to the Council meeting for approval.

Resolution #2011-20; PEMA Designated Agent for Hurricane Irene - President Reymer explained the resolution is to name the Borough Manager and Public Works Superintendent agents for the Borough to complete the required forms for reimbursement from the State. This item was moved to the Council meeting for approval.

Parking Enforcement Officer – Chief Gardner stated this is for a part time position. The employee is Crossing Guard Mary Fay; she has uniforms, no extra costs and is already working. This item was moved to the Council meeting for ratification.

Boards and Commissions Term List – President Reymer stated Council will be filling these positions in January. The list provided has the terms that expire at the end of 2011. Borough manager Plaugher will contact those on the list in writing and determine if they wish to be reappointed. Borough Staff will place on website and community channel, asking for anyone with an interest to contact Borough Hall.

Councilman Tompkins requested the newly elected Councilpersons get the list of persons interested in serving on Boards and Commissions and also to begin receiving Council packets. Solicitor Savona stated it is common practice among municipalities that Council Elect persons be included with information packets, with the exception of attorney-client privileged information. The consensus of Council is all Council Elect should get packets, including emails.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

2012 MMO Selection – Borough Manager Plaugher stated the MMO payment of $334,526.12 is on the November Warrant List, there is also an additional payment of $80,278.64 that was received in state aid that is on the warrant list.

Budget Workshop – Councilperson Fleming stated the Budget sub-committee will be meeting tomorrow morning to review the 2012 draft operating budget. Borough Manager Plaugher reported he is meeting with department heads to review their budget requests and making further cuts.

Councilperson Ostrander stated she is concerned because the police DARE program was one of the line items that was cut and she wanted to know why. Chief Gardner stated that Council asked him to make cuts, so we are down to essential services. Councilperson Ostrander asked Council to consider keeping DARE, as it may save one child. The consensus of Council was that they would like to keep DARE in the budget.

Councilperson Ostrander questioned if Bike Patrol was being cut. Chief Gardner stated yes, again Council wanted me to cut, so we are down to essential services.

PARKS, RECREATION & PUBLIC FACILITIES – Vice President Guenst presented the following items:

Miller Meadow – Hatboro Haunts Field Restoration Costs – Borough Manager Plaugher stated that the public works costs to repair the grass field at Miller Meadow from the Carnival during Hatboro Haunts are $535.81. The Chamber of Commerce submitted a $750.00 deposit with the event application. The consensus of Council was to deduct the repair costs out of the deposit and keep an additional $100 in escrow, should the newly planted grass seed not take and have to be re-seeded in the spring.

Land Tech Enterprises – Application for Payment – Vice President Guenst explained the payment request in the amount of $87,423 is for phase 1 construction of the Wachovia Municipal Lot. This item was moved to the Council agenda for approval.

Vice President Guenst stated the Borough received $189,000 CDBG Grant for Bank Street, sidewalks, curb, lighting & paving.

Vice President Guenst asked for a status update of the pool tile project. Superintendent Zollers stated the pool tile job is complete and the pool has been covered for the winter.

Councilman Tompkins asked if the Wachovia Lot should be blocked for the parade. Superintendent Zollers stated he will check for any hazards and if necessary he will block off.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins stated he had nothing on his agenda.

PUBLIC WORKS – Councilman LaSorsa presented the following items:

Recycling Performance Grant Application – Councilman LaSorsa stated Public Works is requesting permission to apply for a municipal recycling performance grant. Superintendent Zollers stated this is a ACT 101, section 904 Recycling Program Performance Grant application with no match by the Borough. The consensus of Council was to move this item forward and ratify at the Council meeting.

Councilman Tompkins stated that Upper Moreland has a program where private haulers have to report to the township their recycling method. Superintendent Zollers stated the County reports the weights to the Borough from private haulers.

Mr. Battis, 320 W. Moreland Avenue noticed that private haulers are not recycling when they pick up. All is placed in one truck. Councilman Tompkins stated that nothing in the Borough Ordinance requires this.

Mr. Battis, 320 W. Moreland Avenue asked if the Borough can ask residents to put house numbers in a visible spot in case of emergency. Chief Gardner stated there is an ordinance already in place.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont was absent.

Mr. Hart, 175 Earl Lane asked how long policitical signs are allowed to be up for. Vice President Guenst stated she will check and make sure all her signs are down.

Tracy Thatford, 3 Drummers Way asked for a status on the PA-DEP study on the Pennypack Creek. Borough Manager Plaugher stated the PA DEP was out this summer and looked over the Woodwinds Condos and their location next to the creek. Their consensus was that the slope of the property and the close proximity of the buildings to the creek, made it unlikely that any improvements to mitigate flooding could be made.

Mr. Battis, 320 W. Moreland Avenue asked how long do the banners on York Road stay up for. Superintendent Zollers stated they try and leave them up until the next event because of the labor costs involved.

Gary Gefter, 19 Drummers Way requested a progress report on the Borough engineer review of the storm water runoff on the public streets surrounding the Woodwinds Condos. Borough Manager Plaugher stated the engineer has not completed his review. Mr. Gefter asked if the CDBG money discussed earlier this evening could be used to fund some of the needed storm water improvements. Solicitor Savona stated CDBG grants do not apply to such projects.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 8:27 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, NOVEMBER 28th, 2011

PRESENT –President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmont and Mayor Hawkes; Borough Manager Plaugher, Chief of Police Gardner, Superintendent of Public Works Zollers, Assistant Borough Secretary Hegele, Borough Solicitor Savona, Borough Engineer Dougherty, BCO Fugate & Treasurer Kalnajs.

ABSENT

CALL TO ORDER – President Reymer called this Council Meeting to order at 7:13 p.m.

INVOCATION – The invocation for this meeting was led by Pastor Jane McCarthy from Wesley Enhanced Living Retirement (Maple Village) Community in Hatboro.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $4,080,619.24 on all accounts at the end of October, 2011. Interest earned for the month totaled $435.95 on all accounts.

PRESIDENT'S REPORT – President Reymer announced there were several executive sessions, one prior to the November 14th meeting for Real Estate matters, one after the November 14th meeting to discuss legal, personnel and real estate and one prior to this meeting to discuss real estate, personnel and legal matters.

MAYOR'S REPORT – Mayor Hawkes congratulated the Chamber of Commerce on a successful Holiday parade. He also thanked all the employees involved for their help. Mayor Hawkes stated the some members of Council have expressed concerns about the condition of the police station, he arranged a tour with Superintendent Zollers and examined the exterior and interior of the facility and found the overall condition to be good. He stated he has concerns about the design but the building was not built or designed as a police station.

MANAGER'S REPORT – Borough Manager Plaugher stated he provided a complete detailed report at the last meeting, another report will be provided at the December Council meeting.

CHIEF OF POLICE REPORT – Chief Gardner stated the Toys for Tots Program is underway with Victorian Village as a drop off point.

Chief Gardner thanked the Fire Police for their assistance at the Christmas Parade.

President Reymer asked when the police would be holding another Citizens Police Academy. Chief Gardner stated usually in the spring if there is enough interest to hold the class.

SOLICITOR'S REPORT – Solicitor Savona had nothing to report this evening.

MAIN STREET MANAGER REPORT – Main Street Manager Barth reported he has been working with Borough Business Stutz Candy on making their shop a tourist destination. He stated there are 41 new businesses. Quiq's Restaurant is not ready to open, it will probably be another two weeks. He stated that the Montgomery County Small Business Loan Program announced that Extreme Midyears and Philadelphia A's are eligible to receive the loan. Mr. Barth stated that McDonald's has completed their renovation project and there was a ribbon cutting ceremony. Mr. Barth stated that Elm Street Hatboro has a facebook page and they have raised $100,000 for Tanner Park. He stated the train station commuter over-flow parking is growing at Station Park. He ended his report stating that the goal is to have the water tower on Jacksonville Road painted as part of the Stoveworks land development plan.

DEPARTMENT SUPERVISORS' REPORTS

1. Public Works Report – President Reymer noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

2. Code Enforcement Report – President Reymer noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table.

3. Fire Marshal Report – President Reymer noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. There was no additional comment.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS

There was none at this time.

PUBLIC SAFETY – Councilperson Ostrander stated she had several items to report this evening.

Enterprise Fire Company Construction Project – Application for Payment – Councilwoman Ostrander stated Council has been presented with a request for payment in the amount of $184,983.70. Borough Manager Plaugher stated all is in order with the application, the architect has signed off and the work was completed. Councilman LaSorsa asked if the Borough has received any reimbursement from the State on the grant. Borough Manager Plaugher stated no money has been received yet, the Borough is still waiting for steel and insurance certifications from Titatium, so they can be provided to the State Office of the Budget. Solicitor Savona stated Council could approve payment with the provision that Titatium provide all certifications required. Vice President Guenst made a motion to approve payment to Titatium Enterprises in the amount of $184,983.70 pending all certifications required are received, motion seconded by Councilman Zygmont, all ayes. Motion carried 7-0.

Fire Company Capital Expenditure List– Councilwoman Fleming made a motion to approve the request for a generator purchase in the amount of $44,498.80, motion seconded by Councilman Tompkins. Councilman Tompkins asked if this involves the fire company match for the construction grant. Fire Company President Chris Gowen stated it is separate. Councilman Zygmont asked why this purchase cannot wait until January or February. Fire Company President Gowen stated it could wait but they want to start now. Councilman Zygmont stated just last week Council discussed borrowing money, this could affect the Borough cash flow and he feels it is best to wait. Fire Company President Gowen

stated they put in $300,000, and they are reaching into that money, but they could wait. Councilman Zygmont motioned to table this request until the cash flow analysis can be reviewed, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Resolution #2011-20 – Councilperson Ostrander stated this resolution is for the renaming of the Public Works Building in honor of Bob Stauch. Councilperson Fleming motioned to approve Resolution #2011-20, seconded by Vice President Guenst, all ayes. Motion carried 7-0.

ADMINISTRATION – President Reymer presented the following items:

March 28th, 2011 Council Meeting Minutes – President Reymer stated these minutes were delayed because the original minute notes were lost in the management transition. She stated the minutes before Council for approval tonight were transcribed from the tape recording of the meeting. Councilman Zygmont motioned to approve the March 28th, 2011 Council meeting minutes with corrections discussed and attachments included, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

October 24th, 2011 Council Meeting Minutes – Councilman Tompkins motioned to approve the October 24th, 2011 Council meeting minutes with corrections discussed, motion seconded by Councilperson Ostrander, all ayes. Motion carried 7 – 0.

November 2nd, 2011 Budget Workshop Minutes – Councilman Tompkins motioned to approve the November 2nd, 2011 Budget Workshop Minutes, motion seconded by Councilman LaSorsa, vote taken with Councilwoman Ostrander abstaining. Motion carried 6-0 with one abstention.

November 9th, 2011 Budget Workshop Minutes – Councilman Tompkins motioned to approve the November 9th, 2011 Budget Workshop Minutes, motion seconded by Councilman Zygmont, all ayes. Motion carried 7-0.

November 14th, 2011 Committee Meeting Minutes – Mayor Hawkes stated that the minutes do not reflect what he said. He would like the minutes corrected. After a discussion of Council it was the consensus to have the tape reviewed. Councilman Tompkins motioned to table the approval of the November 14th, 2011 Committee Meeting Minutes, motion seconded by Councilman LaSorsa, all ayes. Motion carried 7-0.

Resolution #2011-21 – Councilman Zygmont motioned to approve Resolution #2011-21, appointment of Borough Manager Plaugher and EMC Zollers as PEMA designated agents for Tropical Storm Lee, motion was seconded by Vice President Guenst, all ayes. Motion carried 7-0.

Resolution #2011-22 – Councilman Zygmont motioned to approve Resolution #2011-22, appointment of Borough Manager Plaugher and EMC Zollers as PEMA designated agents for Hurricane Irene, motion was seconded by Councilwoman Ostrander, all ayes. Motion carried 7-0.

Parking Enforcement Officer Hiring – Councilman Zygmont motioned to approve the ratification of hiring of Mary Fay as part time Parking Enforcement Officer, motion was seconded by Councilwoman Ostrander, all ayes. Motion carried 7-0.

DVIT Grant – Borough Manager Plaugher stated the Borough has a $6,931 Risk Control Grant allocation and he is recommending the Borough spend on the following: carpet at Borough Hall, panic bars at Borough Hall, a camera in the evidence room at Police Station, cameras at the pool, slip mats at

the pool, and possibly repairs to the Handicapped ramp at Borough Hall. Councilman Zygmont motioned to approve Borough Manager Plaugher spending the DVIT allocation of $6,931.00 on items listed above, motion seconded by Councilman LaSorsa, all ayes. Motion carried 7-0.

Resolution #2011-23 – Approval of Cooperation Agreement with the County RDA for the YMCA Project. President Reymer turned the chair over to Vice President Guenst and recused herself. Councilman Tompkins also announced he would be recusing himself. Solicitor Savona stated that Council already approved the cooperation agreement at a prior meeting. The formal resolution is a requirement for the State grant. Councilperson Ostrander motioned to approve Resolution #2011-23, motion was seconded by Councilwoman Fleming, vote taken with President Reymer and Councilman Tompkins recusing. Motion carried 5-0.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Warrant List and Manual Check List – Councilperson Ostrander motioned to approve the warrant list and manual check list as presented, motion seconded by Vice President Guenst, all ayes. Motion carried 7-0.

Councilman Zygmont asked if all transfers were included in the total. Treasurer Kaljnas stated no. Councilman Zygmont asked if the police pension was, if so numbers are confusing. There was a discussion what was actually spent for the month. Councilman Tompkins questioned the PECO payment for Wachovia and where it should be coded. There was a discussion on how the bill for this property is coded, parking lot vs. building expense. Councilman Tompkins asked if the Vision Pools payment should be shown as a capital expense. There was a discussion on the funds and the expenditures and money should be transferred. Solicitor Savona suggested an amendment. Councilman Zygmont motioned to transfer $24,548 from 392.940 to General Capital 452.720, motion seconded by Councilman LaSorsa, all ayes. Motion carried 7–0.

Payment of Bills and Transfers - Councilwoman Ostrander motioned to approve the balance of bills and transfers, as presented, second by Vice President Guenst, all ayes. Motion carried 7 – 0.

RECREATION & PUBLIC FACILITIES – Vice President Guenst stated she had one item to report this evening.

Wachovia Parking Lot Project – Phase 1 – Vice President Guenst motioned to approve Land-Tech Enterprise's application for payment in the amount of $87,423.00, motion seconded by Councilperson Ostrander, all ayes. Motion carries 7-0.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins stated he had nothing to report this evening.

PUBLIC WORKS - Councilman LaSorsa presented the following items:

Recycling Performance Grant Application - Councilman Tompkins motioned to approve staff to apply for a municipal recycling program performance grant through the PA-DEP, motion was seconded by Councilwoman Ostrander, all ayes. Motion carried 7-0.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont stated he had nothing to report this evening.

OLD BUSINESS

President Reymer stated the Borough has received a proposal from Hatboro Federal Savings to purchase the Wachovia Building for $500,000 with no contingency and closing by December 16th, 2011. Councilman Tompkins motioned to approve with the following conditions: buyer to pay 1% transfer tax, buyer to purchase building in "as is" condition, and to add tax parcel ID number to the sales agreement. Mr. Battis stated this was a good idea, and happy to be getting rid of it. Mrs. Phillips stated she was confused as to who was paying the commission. President Reymer stated the Borough pays the $30,000 commission. The motion was seconded by Councilman LaSorsa, the vote was taken with Councilman Zygmont recusing and Councilwoman Ostrander abstaining. The motion carried 5-0.

2012 Operating Budget

Councilman Zygmont reviewed the reductions submitted by the department heads; each reduction was discussed by Council and then voted on.

430.722 Service to Business Community, this line item includes street sweeping, the line item was reduced from 10,0000.00 to 7,100.00. There was a discussion regarding the amount of manpower hours and sweeping detail. Councilman LaSorsa made a motion to approve the reduction in line item 430.722 to 7100.00, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

434.370 Electricity, this line item is for the electricity for the street lights, the line item was reduced from 4,000.00 to 3,000.00. There was a discussion regarding the reduction of lighting, safety issues and locations of lighting to be turned off. Councilman LaSorsa made a motion to approve the reduction in line item 434.370 to 3,000.00, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

DVIT Credits, There was a discussion about using the DVIT credits to help offset the budget deficit. Vice President Guenst made a motion to utilize all the DVIT credits in the amount of $39,506 towards the 2012 Budget, motion seconded by Councilperson Ostrander. Councilperson Tompkins made a friendly amendment to hold back 10% for an amount of $35,555 to be used towards the 2012 budget, this was seconded by Councilman Zygmont. A vote was taken with Councilmen Zygmont, LaSorsa and Tompkins voting in favor and President Reymer, Vice President Guenst, Councilwomen Ostrander and Fleming voting nay. Motion to hold back 10% failed, 4-nays, 3 yea. President Reymer called for a vote on the original motion to utilize all the credits with President Reymer, Vice President Guenst, Councilwomen Ostrander and Fleming voting in favor and Councilmen Zygmont, LaSorsa and Tompkins voting nay. Motion passes to utilize all the credits, 4 yea, 3 nay.

Dare Program, there was a discussion concerning the cutting of the Dare Program. Chief Gardner is recommending suspending this program due to budget constraints. He has spoken to Horsham Township and the Montgomery County Sheriff's Department regarding this program. Chief Gardner stated there are two elementary schools located with the Borough and he would like to see his department more involved at the grade school level.

New Police Officer, Chief Gardner stated he is down one officer and is in the process of replacing this position. Council discussed the time line for hiring and training. The current budget reflects the costs associated with hiring a new officer. There was also a discussion on hiring part time officers, not to replace full time positions but to supplement force when there is events, shortage of manpower or if an officer leaves the department.

Mr. Battis, 320 W. Moreland Avenue stated he would like to see Council raise taxes and hire two police officers; he is all for it and Hatboro has more people and different demographics. He also stated he feels that the DARE program should be the responsibility of the school district, if the school district wants this program then they should make the teachers do it, they are getting paid enough to do this.

Mrs. Phillips, Wood Street agrees with Mr. Battis, he is making a logical statement. She asked if the budget includes hiring a new police officer. Chief Gardner stated yes.
Alex Kaljnas, Treasurer stated he felt that Hatboro residents should not have to pay for the Dare Program. He asked if the Budget included training costs. Chief Gardner stated all training costs are included for full time officers.

Chris Gowen, W. Lehman Avenue stated he agrees with Mr. Battis he feels Council should consider a tax increase. He asked why Council waited so long to do a tax increase. Vice President Guenst stated elected officials like to be able to say they did not raise taxes. He stated taxes have to be raised sometime and it should be done incrementally so there is not so much of an impact. He feels it is time to reach out to the residents.

Bob Hegele, Pinetree Lane stated he agrees with Mr. Gowen, he stated he does not want to see the level of services go down, he feels if we decrease services we are going in the wrong direction.

Vice President Guenst stated there are capital funds which can be used to help offset the deficit, it is the resident's money and it should be used. She stated the Borough is fortunate to have many long term employees who need to be taken care of. She is willing as a resident to take a tax increase.

Councilman Tompkins stated he disagrees he does not want to take money from one account and move to the other to balance the budget. There are many projects that need to be done. Using capital funds will just get the Borough deeper in debt.

President Reymer stated that the Borough needs to tighten expenses, transfer some capital funds to help offset the deficit and raise taxes.

Mrs. Phillips, Wood Street agrees with Vice President Guenst. She asked if the Borough has investigated one day a week trash collection. Councilman Zygmont stated he has asked and is waiting for an analysis. Vice President Guenst stated that it will still be the same amount of trash and will have guys sitting around so same amount of time.

Councilperson Ostrander asked Chief Gardner if he was ok if the Dare program was cut. Chief Gardner responded yes.

Councilman Zygmont motioned to remove the DARE Program from the 2012 budget, motion seconded by Vice President Guenst, all ayes. Motion carried 7-0.

Councilman Tompkins motioned to revise budget to reflect adjusted figures from Chief Gardner for the hiring of a police officer with a projected date of hiring at the end of the 1st quarter of 2012, motion seconded by Vice President Guenst, all ayes. Motion carried 7-0.

Visiting Nurses (VNA) - Councilman Tompkins motioned to contribute $1000.00 to Visiting Nurses, same contribution as 2011, motion seconded by Councilman Zygmont.

Reymer – yea	Zygmont – yea	Guenst - nay
Ostrander – yea	LaSorsa - yea	
Fleming – yea	Tompkins – yea	

Motion carries 6-1.

Main Street Manager - Councilman Zygmont stated that $37,500 from Capital funds plus a grant were used in the past year to fund this position. There was a discussion on funding this position for 2012 and where to acquire the funding.

Mr. Battis, W. Moreland Avenue stated the Borough is here to provide police, fire, public works and administration not here to fund special interest groups, we are not a charity.

Vice President Guenst stated that the current Main Street Manager has done a nice job. Councilman Zygmont stated he feels the business community should step up. Bob Johnston, Main Street Hatboro disagrees with Mr. Battis, the Borough will lose valuable person. He has tried to get the business community to contribute but does not expect anything. Councilman Tompkins asked about the possibility of creating a Business Improvement District. Solicitor Savona stated this is something you can do but will not happen before the year of the year. He stated that Jenkintown Borough is in the process of doing this now, 2013 is a more realistic time frame.

Councilman Tompkins motioned to contribute $37,500.00 to Main Street Program Hatboro, seconded by Councilman Zygmont with a friendly amendment by Vice President Guenst increasing to $62,400.00. Councilman LaSorsa asked where the funding would come from for the increase. President Reymer asked for a second to the friendly amendment, no second, motion died for a lack of a second. President Reymer asked for vote on the original motion, motion carried 5-2 with Vice President Guenst and Councilperson Ostrander voting nay.

Hatboro Little League - Councilman Zygmont motioned to allocate $11,500 from cell tower revenue to 454.881 Blair Mill Park Improvement Fund, seconded by Councilman LaSorsa, there was a discussion concerning the cell tower and the allocation. President Reymer would like to see 2500.00 allocated to this line item. Solicitor Savona reminded everyone that Council is not donating money; the request is a budget allowance. This request should not be under Economic Assistance. There was a discussion about the maintenance of the field. Solicitor Savona stated that Council is maintaining their park, a facility with the highest potential of a loss, he stated regardless of what the lease states, the Borough is ultimately responsible since they own the property. Councilwoman Fleming made a friendly amendment to the motion to $8500.00 for this line item. President Reymer called for a second, no second was made, motion died. Councilman Zygmont amended his original motion to 10,000.00, motion seconded by Councilman Tompkins with Vice President Guenst, Councilpersons LaSorsa, Zygmont & Tompkins voting yea and President Reymer, Councilpersons Fleming and Ostrander voting nay, motion carries 4-3.

Meals on Wheels – Councilman Zygmont motioned to contribute $3000.00 to Meals on Wheels, seconded by Councilman LaSorsa. Vice President Guenst made a friendly amendment changing the amount to $2000.00. President Reymer asked for a second, there was none, motion dies for a lack of a second. A vote was taken for the original motion with all voting yea and Vice President Guenst voting nay, motion carries 6-1.

Union Library of Hatborough – Councilman Zygmont motioned to contribute $50,000 to the Union Library of Hatboro, seconded by Councilman LaSorsa. Councilmen Zygmont, LaSorsa, Tompkins, Vice President Guenst & President Reymer all voting yea with Councilwomen Ostrander and Fleming recusing themselves as they are on the Library Board.

Elm Street Hatboro - Vice President Guenst stated this is a volunteer board and they need E&O Insurance for each member, if they cannot get this then each volunteer will have to write a personal check for $200.00.

Solicitor Savona stated this is an arm of Main Street and this appropriation is not permitted by the Borough Code. Elm Street Hatboro is a separate incorporated entity.

Mrs. Phillips, Wood Street asked if the contribution made by McDonald's can be used for this. Mr. Farnen responded no; the McDonalds donation was a specific use donation.

Borough Manager Plaugher stated the Borough contacted DVIT and they are not eligible.

There is no action needed for this request.

Councilman Tompkins made a motion to advertise the budget with a deficit of $224,500.00, seconded by Vice President Guenst, all ayes. Motion carries 7-0.

NEW BUSINESS

Vice President Guenst stated she would like McDonald's Restaurant owner Chris Gabriel to be recognized by Council for the wonderful renovations made to the restaurant.

PRIVILEGE OF THE FLOOR

Mr. Battis, 320 West Moreland Avenue, believes the Borough should consider deleting the camera at the pool from the DVIT grant. It would not be wise to place a camera where people are changing in the locker room. Vice President Guenst stated the Borough is considering the camera for the front desk for security reasons.

Tracey Thatchford, 3 Drummers Way, stated that AQUA is parking heavy equipment on Windsor and Meadowbrook and would like to know when the AQUA project would be complete. Superintendent Zollers stated progress is being made, milling and paving should be done soon.

ADJOURNMENT

There being no further business, the November 28th, 2011 meeting of Borough Council was adjourned at 10:45 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, DECEMBER 5th, 2011

PRESENT – President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, and Tompkins and Mayor Hawkes. Borough Manager Plaugher, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Savona, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT – Councilpersons Ostrander and Zygmont were absent.

CALL TO ORDER – President Reymer called this Committee Meeting to order at 7:00 p.m.

PUBLIC SAFETY –

Fire Company Expenditure List – The monthly expenditure list was presented to Borough Council for approval. Councilman Tompkins motioned to approve the Enterprise Fire Company monthly expenditure list. Councilman Tompkins asked about the County Printer. Fire Company President Gowen stated it is a printer in the fire house to print the County dispatch calls. Councilwoman Fleming asked what safety vest bags were. Fire Company President Gowen stated they are bags to hold safety vests. The motion was seconded by Councilwoman Fleming, all ayes. Motion carried 5-0.

Fire Company Construction Project Application for Payment – Borough Council is in receipt of a request for payment from Titanium Enterprises in the amount of $81,041.40. Councilman LaSorsa asked if the steel and insurance certifications have been received from the contractor. Borough Manager Plaugher responded yes and is up to date. The consensus of Council was certifications and other material required to be submitted by Titanium should be provided before payments are released. This item was moved forward for action at the Council meeting.

ADMINISTRATION – President Reymer presented the following items:

Boards and Commissions Update – Borough Manager Plaugher stated letters have been sent to the incumbent's asking if they are interested in serving another term. The Borough website and Community Channel has been updated to include this information.

Little League Lease Review – President Reymer stated there are questions on the lease and expectations. President Reymer asked for a status on the code violation letter from Horsham for grass, weeds and trash at the site. Borough Manager Plaugher stated that the letter was received in August. Public Works was assigned to trim the grass, weeds and clean up the trash. He met with Little League Board and discussed the situation; they were short on volunteers in August and had equipment problems to maintain the grass.

President Reymer asked if the Borough has Certificates of Insurance, a current list of Board members and if the $1.00 per year lease payment has been received. Borough Manager Plaugher stated he looked through the file, but the insurance certificates and board listing was not found. There is also no record of the $1.00 lease payment being made. Mr. Harbaugh from Little League stated that Little League sent the insurance certificated and board of directors list to the former manager Tom Ryan. Mr. Harbaugh stated the Board of Directors are still the same. Mr. Harbaugh stated he will resend the insurance certificates along with a list of officers to Borough Manager Plaugher.

President Reymer asked what liability does the Borough have when the Little League leases the facility to a third party. Solicitor Savona stated assuming the way the lease is structured the Little League has to provide insurance to cover them and the Borough and must agree to indemnify. Mr. Harbaugh stated that tournaments are after regular season, but are covered by the Little League policy. The Little League will not allow anyone on the field that is not insured and the policy covers both the Borough and Little League. Councilman Tompkins asked if Little League provides for trash and recycling collection. Mr. Harbaugh stated that Little League pays for private trash and recycling collection, although the lease says that Borough shall provide. Vice President Guenst stated that this should be addressed in the lease. Mr. Harbaugh stated that Little League has a new piece of equipment to help keep weeds trimmed. The consensus of Council was to leave the lease as is.

Wachovia Property Update – President Reymer stated that settlement is scheduled for December 15th. Councilman Tompkins motioned to approve Resolution #2011-24, that authorizes the Borough Manager to execute a deed on behalf of the Borough for conveyance of real property at 212 S. York Road. Councilman Tompkins asked if the Solicitor would be present for settlement. Solicitor Savona stated a real estate attorney from his office will be present. The motion was seconded by Vice President Guenst, all ayes. Motion passed 5-0.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

2012 Fee Schedule – President Reymer discussed the shade tree inspection fees. Councilman Tompkins recommended that Council keeps the re-inspection fees under the various categories. Mr. Battis asked if the Pool Membership fees were increased. Vice President Guenst stated yes, they were increased. Mr. Battis asked if the Borough determined how many people should be covered under a family membership. Vice President Guenst stated only one category for a family, no matter how large. However, they will have to produce identification when registering at Borough Hall. President Reymer asked about residential vs. commercial licenses, and state vs. local licenses.

2012 Operating Budget – Solicitor Savona stated a preliminary budget was approved last week and advertised with final adoption scheduled for December 19th, 2011. Solicitor Savona stated the tax ordinance needs to be set tonight and advertised.

2012 Tax Ordinance #1007 – Solicitor Savona summarized the tax ordinance requirements based on the 2012 Preliminary Budget, they are as follows:

General Fund	6.334 Mills
Debt Service	.914 Mills
Fire Protection	.630 Mills
Total	7.878 Mills

Councilman Tompkins motioned to advertise Ordinance #1007, motion seconded by Councilman LaSorsa, all ayes. Motion carried 5-0.

TAN – Tax Anticipation Note – President Reymer stated the cash flow comparing the first quarter of 2011 with anticipated first quarter 2012, appears a Tan would be needed. Councilman Tompkins stated the expenditures for the fire house project alone could be enough reason for a TAN. Mr. Farnen asked about the $8000 reduction in the Main Street Program, and who is going to handle these services if the current Main Street Manager leaves. President Reymer stated the County grant money was used last year. Mr. Battis asked what the difference was between a tan and a bridge loan. President Reymer stated it was the same thing. Mr. Hart asked how much will the tan be. Vice President Guenst stated usually 400,000 to 600,000. The consensus of Council was to have the Borough Manager obtain TAN rates.

PARKS, RECREATION & PUBLIC FACILITIES – Vice President Guenst presented the following items:

Wachovia Municipal Parking Lot – Phase 2 – Vice President Guenst stated the Borough is in receipt of Application for Payment #1 in the amount of $48,542.40. The consensus of Council is to move this item forward to the Council meeting for approval.

Wachovia Municipal Parking Lot – Phase 2 – Vice President Guenst stated the Borough is in receipt of Change Order #1 for $1,013.00. Councilman Tompkins asked if the tree removed on the change order was originally to remain. Borough Engineer Dougherty stated it should have been listed as being removed on the plans. The consensus of Council is to move this item forward to the Council meeting for approval.

Wachovia Municipal Parking Lot – Phase 2 – Vice President Guenst stated the Borough is in receipt of the final application for payment in the amount of $52,007.60. The consensus of Council is to move this item forward to the Council meeting for approval.

2009 County Community Revitalization Project – Borough Manager Plaugher stated this is for the Wachovia Municipal Lot and the closeout is due December 31st. He will complete the necessary documents.

Update – Vice President Guenst stated at the last Council meeting a question was asked why the donation made by Ronald McDonald House Charities to Elm Street for Tanner Park Playground equipment, could not be applied to the Elm Street liability insurance premium payments. Elm Street received a letter from the Charity stating the money can only be used for the playground equipment.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Zoning Hearing Board Meeting Dates – Councilman Tompkins stated the Zoning Officer recommended changing the dates from the third Wednesday to the second Wednesday. The Zoning Hearing Board members were in agreement along with the Zoning Hearing Board Solicitor. The consensus of Council is to move this item forward to the Council meeting for approval.

Penn Valley Church, 400 Lincoln Avenue – Councilman Tompkins stated the applicant is requesting a variance from section 27-1502 for use. The Borough Zoning does not permit a place of worship in the HI District. President Reymer asked if this was for Sunday's only. Zoning Officer Fugate responded the application states weekend use. Councilman Tompkins stated that Council needs to decide tonight if they will oppose the application. Councilman Tompkins stated the applicant may want to have an evening agreement for parking as well. President Reymer asked if there are any police or safety issues to address. Chief Gardner stated parking would be an issue, especially during the day, may also need some more lighting at night time, he will review and report back. Pastor Osimo stated Sunday hours for church services, normally 60-70 people attending, the church will be involved in the community and youth groups will be meeting on Wednesday nights. The consensus of Council is to take no position on this application, leave the decision to the Zoning Hearing Board.

211 Loller Road – Councilman Tompkins stated the applicant requests relief from section 23-703B(1) for lot coverage. The Borough Zoning Code limits lot coverage in an R-1 district to 25%, the application requests 28.8% lot coverage. President Reymer asked what the project is. Zoning Officer Fugate stated they are adding on a mother in law suite. Councilman Tompkins asked if storm water improvements would be required. This should be addressed by the Zoning Hearing Board. The consensus of Council is to take no position on this application, leave the decision to the Zoning Hearing Board.

PUBLIC WORKS – Councilman LaSorsa presented the following items this evening:

2011 Fall Street Paving Project – Councilman LaSorsa stated an application for final payment has been received from Bray Brothers in the amount of $108,372.59. The consensus of Council was to move this item forward for approval at the Council meeting.

President Reymer asked about the Aqua construction work on various streets, and will the paving be done before winter. Superintendent Zollers stated yes, milling and paving are to take place starting this week. He also stated that PECO is doing construction work on some streets, he will check with PECO on their paving schedule. Superintendent Zollers stated the decorative crosswalks to will be included where disturbed by utility construction.

Mr. Battis asked how long before they have to stop paving because of weather. Superintendent Zollers stated the asphalt plant will be shutting down soon.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont was absent.

PUBLIC COMMENT

Tracy Thatford, 3 Drummers Way asked if the Borough Engineer checked the storm water runoff drain pipe at the foot of Meadowbrook Road. Borough Engineer Dougherty stated they have been out to the site. Borough Manager Plaugher stated he just had a meeting this morning to discuss the situation. Contact is being made with property management at Woodwinds for a prior engineering study of the drainage pipe.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 8:50 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, DECEMBER 19th, 2011

PRESENT –President Reymer, Vice President Guenst, Councilpersons Fleming, LaSorsa, Ostrander, Tompkins and Zygmont and Mayor Hawkes; Borough Manager Plaugher, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Savona, Borough Engineer Dougherty, BCO Fugate & Treasurer Kalnajs.

ABSENT

CALL TO ORDER – President Reymer called this Council Meeting to order at 7:01 p.m.

INVOCATION – Mayor Hawkes lead the invocation with a moment of silence for military and police officers killed in the line of duty.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $3,425,031.25 on all accounts at the end of November, 2011. Interest earned for the month totaled $378.75 on all accounts.

PRESIDENT'S REPORT – President Reymer announced there was an executive session on December 5th for legal and personnel matters. President Reymer also read a year end statement which will be attached to these minutes.

MAYOR'S REPORT – Mayor Hawkes stated this evening he was giving a history lesson to all as this date was the anniversary of the opening of the blue route. He stated the blue route was planned in 1929, and government worked really slowly. He stated that planners laid out a map and marked different routes with colored pencils. The blue pencil route was selected, hence the blue route.

Mayor Hawkes wished everyone Happy Holidays and a Happy New Year.

MANAGER'S REPORT – Borough Manager Plaugher stated he had several things to report on this evening.

1. Wachovia Municipal Parking Lot – Phase 2 construction is complete with curbing, street lights and plantings. The goal will be to pave the lot in the spring.
2. York Road Bridge – Superintendent Zollers and he met with Penndot and the Army Corp of Engineers at the York Road bridge over the Pennypack Creek. Penndot to clean debris from under the bridge and consider a deflection system to prevent tree branches and similar items from stacking up under the bridge.
3. Bank Street Grant – The grant award paperwork for the Bank Street reconstruction has been completed. $189,156 was awarded by the County for reconstruction, paving, curbing, sidewalks and lighting. The goal will be to start the project in the spring.
4. Meadowbrook Avenue – Borough Engineer and Public Works Superintendent were out to review the storm water runoff issue at the foot of Meadowbrook Avenue. The Borough Manager contacted Woodwinds Property Management for a copy of their engineering study of the flooding issues on their property.

CHIEF OF POLICE REPORT – Chief Gardner wished everyone happy holidays and a safe new year.

SOLICITOR'S REPORT – Solicitor Savona wished everyone Happy Holidays.

MAIN STREET MANAGER REPORT – President Reymer stated that Mr. Barth forwarded a copy of his report to Council in their weekly packet.

DEPARTMENT SUPERVISORS' REPORTS

1. Public Works Report – President Reymer noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. Superintendent Zollers stated the paving by Aqua has been completed on Windsor, Lacey & E. Montgomery. He stated the crosswalks will have to be done in the spring. Superintendent Zollers stated that PECO made the trench wider on Jacksonville Road, making it much better to travel on, he stated it is a State road so he is not sure when it will be paved. Councilman Tompkins asked if AQUA would be back in the Borough in the spring for construction. Superintendent Zollers stated yes, we have a list of streets they will be working on.

2. Code Enforcement Report – President Reymer noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. BCO Fugate wished everyone happy holidays.

3. Fire Marshal Report – President Reymer noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the Report were available on the sign-in table. Deputy Fire Marshal Reading wished everyone happy holidays and a safe New Year and asked everyone to keep safety in mind when using candles at home.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS

Mr. Battis, 320 W. Moreland Avenue stated he is concerned that the Borough may not have the $401,100.11 on the November warrant list to pay tonight. President Reymer stated there is money in the budget to pay the warrant list.

Mr. Battis asked when a TAN would come into play. Councilman Tompkins stated it will be discussed tonight.

PUBLIC SAFETY – Councilperson Ostrander stated she had several items to report this evening.

Enterprise Fire Company Construction Project – Application for Payment – Councilman Tompkins made a motion to approve payment to Titanium Enterprises in the amount of $81,041.40 pending all certifications required are received, motion seconded by Councilwoman Fleming, all ayes. Motion carried 7-0.

Councilwoman Ostrander thanked the residents, staff, police, fire and public works and stated it has been a pleasure to serve. She also wished a happy holiday to everyone.

ADMINISTRATION – President Reymer presented the following items:

November 14, 2011 Council Committee Meeting Minutes – Councilman Tompkins motioned to approve the November 14th, 2011 Council Committee Meeting Minutes with corrections. Councilman Zygmont asked how the Borough ensures that commercial businesses are recycling. Superintendent Zollers stated employees check when collecting, and if violations are present a friendly letter is sent advising of the Ordinance. Councilman Tompkins stated that Upper Moreland Township has a form that has to be completed stating how and where someone recycles. Motion seconded by Councilwoman Ostrander, all ayes. Motion carried 7-0.

November 28th, 2011 Council Meeting Minutes – Councilwoman Ostrander motioned to approve the November 28th, 2011 Council meeting minutes, motion seconded by Vice President Guenst, all ayes. Motion carried 7 – 0.

December 5th, 2011 Council Committee Meeting Minutes – Councilman Tompkins motioned to approve the December 5th, 2011 Council Committee meeting minutes, motion seconded by Councilwoman Fleming, vote taken with Councilwoman Ostrander abstaining. Motion carried 6-0 with one abstention.

Resolution 2011-24 Wachovia Sale – Councilwoman Fleming motioned to approve Resolution 2011-24, motion seconded by Vice President Guenst, vote taken with Councilman Zygmont recusing. Motion carried 6-0 with one recusal.

2012 Meeting Schedule – There was a general discussion to advertise January meetings only at this time, to include Council, Planning Commission, Zoning Hearing Board and Borough Authority. Councilman Tompkins motioned to approval the advertising of the January 2012 meetings listed above, motion seconded by Councilman Zygmont, all ayes. Motion carried 7-0.

Reorganization Meeting – January 3rd, 2012, this was included in the motion above.

President Reymer wished everyone happy holidays and all the best to the Borough.

FINANCE & COMMUNITY RELATIONS – Councilwoman Fleming presented the following items:

Warrant List and Manual Check List – Councilperson Ostrander motioned to approve the warrant list and manual check list as presented, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Payment of Bills and Transfers – Councilman Zygmont motioned to approve the balance of bills and transfers, as presented, second by Vice President Guenst, all ayes. Motion carried 7 – 0.

2011-25, 2012 Fee Schedule – Vice President Guenst motioned to approve Resolution 2011-25. Councilman Tompkins asked if the second inspection fees that were discussed at the Committee Meeting included. BCO Fugate stated yes. This motion was seconded by Councilman Tompkins and a vote taken with President Reymer, Vice President Guenst, Councilmen LaSorsa, Tompkins, Zygmont and Councilwoman Fleming voting in favor and Councilwoman Ostrander voting against. Motion carried 6-1.

2012 Operating Budget – Councilman Tompkins stated that the summary budget dated 12/14/11 at 3:41 PM is missing the final adoption column and he was questioning if this is what Council was

adopting. There was a discussion regarding the increase in taxes and the mileage calculations. There was a discussion concerning Code Enforcement salary and no increase. President Reymer also states missing from the budget is the Manager's increase. The totals in the summary are by department, any adjustments can be made by department. Solicitor Savona stated that a summary budget can be approved and can be done by general categories. Solicitor Savona reminded everyone that Council must pass a balanced budget by December 31st, if they do not they cannot spend money or pay bills after January 1st. President Reymer suggested that Council consider transferring the amount from Capital to General Fund to cover the difference and keep the tax rate ordinance as prepared. Solicitor Savona suggested adopting the budget with an amendment which is allowed under the Borough Code, there is latitude to move money between accounts as long as the change was less than 25%. After a very lengthy discussion and numerous failed motions and seconds there was a motion by Councilwoman Fleming to approve the budget as presented, 12/14/2011 3:34 PM version, major categories only, motion seconded by Councilman Tompkins with the following roll call of votes:

AYE	NAY
Zygmont	Reymer
Tompkins	Ostrander
Fleming	LaSorsa
Guenst	

Motion carries 4-3.

2012 Tax Anticipation Note (TAN) – Borough Manager Plaugher stated two proposals were submitted for a TAN. TD Bank gave a rate of 2.75% for a $400,000 and/or a $600,000 tan. M&T Bank gave a rate of 2.99% (1 Year Term), 2.76% (6 Month Term), 2.67% (4 Month Term) for a tan up to $4,500,000. The general discussion of Council was that the Borough may not need a TAN. No action was taken at this time.

2012 Tax Ordinance No. 1007 – Vice President Guenst made a motion to approve the 2012 Tax Ordinance, Number 1007, motion seconded by Councilman Tompkins with the following roll call of votes:

AYE	NAY
Zygmont	Reymer
Tompkins	Ostrander
Fleming	LaSorsa
Guenst	

Motion carries 4-3.

RECREATION & PUBLIC FACILITIES – Vice President Guenst stated she had several items to report this evening.

Wachovia Parking Lot Project – Phase 2 – Councilman Zygmont motioned to approve application for payment in the amount of $48,542.40, motion seconded by Councilman Tompkins, all ayes. Motion carries 7-0.

Wachovia Parking Lot Project – Phase 2 – Change Order #1 – Councilman Tompkins motioned to approve change order #1 in the amount of $1013.00, motion seconded by Councilwoman Ostrander, all ayes. Motion carries 7-0.

Wachovia Parking Lot Project – Phase 2 – Councilwoman Ostrander motioned to approve the application for final payment in the amount of $52,007.60, motion seconded by Councilwoman Fleming, all ayes. Motion carries 7-0.

Vice President Guenst stated it has been an honor to serve the residents and serve with her fellow Council and wished everyone happy holidays.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Ratify Change of Zoning Hearing Board Meeting Dates – Councilman Zygmont motioned to approve changing the ZHB meeting dates from the third Wednesday of each month to the second Wednesday of each month for 2012, motion seconded by Vice President Guenst, all ayes. Motion carries 7-0.

Councilman Tompkins wished everyone happy holidays, reminded everyone to be safe and thanked the outgoing Councilpersons for their service.

PUBLIC WORKS - Councilman LaSorsa presented the following items:

2011 Fall Street Paving Project- Councilman LaSorsa motioned to approve the application for final payment to Bray Brothers Paving in the amount of $108,372.59, motion seconded by Councilman Tompkins, all ayes. Motion carries 7-0.

Councilman LaSorsa wished all a happy holiday and wished the three outgoing Councilpersons well wishes.

COMMUNITY & ECONOMIC REDEVELOPMENT – Councilman Zygmont wished everyone a happy holiday and thanks to President Reymer, Vice President Guenst and Councilwoman Ostrander for their service on Council.

OLD BUSINESS

Councilman Tompkins made a motion to adjust the Borough Manager's pay rate per his agreement, this motion was seconded by Vice President Guenst with Councilpersons Zygmont, LaSorsa, Tompkins, Fleming & Ostrander voting in favor and President Reymer voting nay. Motion carries 6-1.

NEW BUSINESS

There was no new business to go before Council this evening.

PRIVILEGE OF THE FLOOR

Mr. Battis, 320 West Moreland Avenue, thanked the outgoing council members for their tireless service, he stated they worked very hard and stayed with their convictions.

Mr. Battis asked if the Borough Manager could put something on the website letting residents know there will be extra collection for recycling on Wednesday, December 28th for the residents on the North West side of the Borough.

Mrs. Phillips, 206 Wood Street wished everyone a Merry Christmas and a Happy New Year. She stated she does not understand why all the fighting over the budget.

Mrs. Phillips also recommended that for 2012, she would like to see Nancy Guenst be involved in the pool.

Mrs. Zygmont, 645 South York Road stated it is upsetting for her to watch as a former Councilperson current Council blaming Councilman Zygmont and LaSorsa for just helping with the budget.

Mrs. Zygmont stated that January 3rd is the reorganization meeting and the Hatboro Republican Party will have refreshments for everyone.

ADJOURNMENT

There being no further business, the December 19th, 2011 meeting of Borough Council was adjourned at 9:35 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

Hatboro Council - President's Report

December 19, 2011

It has been my privledge to serve Hatboro as councilperson and as the first woman council president. I've learned a tremendous amount during the past four years and I leave my chair at year's end thankful for having had this experience.

During my term, there have been major improvements or repairs completed to Boro facilities, parks, and road. We've recognized the importance of our business district and worked on revitalization with the assistance from a Main Street Manager. We negotiated good and fair contracts with our Police and Public Works departments that will carry us for the next 4 years. We saw that residents have defined opinions, and participated in discussions, when council considered ordinances on matters such as registration of guns and anti-discrimination. We've weathered major snowstorms, back-to-back hurricanes, flooding and the property damages cause by Mother Nature.

We, as council, have oversight for the management of the Boro and could not effectively do this without the experience, education and expertise of the Boro staff – the Manager, the Police Chief, the Public Works Supervisor, the Solicitor and the Engineer. Each department is a staffed by dedicated Boro employees, many who have spent all or a good part of their working careers in Hatboro. They are the face that interacts with the residents. They are all a part of what makes Hatboro a great place to live. I thank all of them for their service.

In the past two years, as council president, I have had the opportunity to work with 4 managers, 2 solicitors, 2 PW supervisors and 1 Main Street Manager. Each of them has contributed to Hatboro's successful progression and revitalization.

They say that the only thing constant is change. 2012 is lining up to present our community with opportunities and challenges. I encourage residents to be informed, to attend council meetings, to contact the Boro Manager with any concerns. Most importantly, get involved with Hatboro - your voice and participation does make a difference.

BOROUGH OF HATBORO
REORGANIZATION MEETING
TUESDAY, JANUARY 3, 2012

OATH OF OFFICE – Honorable District Justice Paul Leo administered the oath of office to Councilman Robert Hegele. Honorable Mayor Norm Hawkes administered the oath of office to Councilman David Rich and Mark Sheedy.

PRESENT –Mayor Hawkes, Councilman Zygmont, LaSorsa, Tompkins, Hegele, Rich, Sheedy & Fleming; Borough Manager Plaugher, Chief of Police Gardner, Superintendent of Public Works Zollers, BCO Fugate & Treasurer Kalnajs.

CALL TO ORDER – Honorable Mayor Norm Hawkes called this reorganization meeting of Council to order at 7:07 PM.

INVOCATION – Mayor Hawkes lead the invocation with a moment of silence.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

NOMINATION AND ELECTION OF PRESIDENT – Councilman LaSorsa nominated Councilman Zygmont as President, seconded by Councilman Rich, all ayes, with Councilman Zygmont abstaining. Motion carried 6-0.

NOMINATION AND ELECTION OF VICE PRESIDENT – President Zygmont nominated Councilman LaSorsa as Vice President, seconded by Councilman Tompkins, all ayes with Councilman LaSorsa abstaining. Motion carried 6-0.

NOMINATION AND ELECTION OF PRESIDENT PRO TEM – Vice President LaSorsa nominated Councilman Tompkins as President Pro Tem, seconded by Councilman Sheedy, all ayes. Motion carried 7-0.

APPOINTMENT OF VACANCY BOARD CHAIR – Councilman Tompkins motioned to approve the appointment of George "Skip" Emig as Vacancy Board Chair, motion seconded by Vice President LaSorsa, all ayes. Motion carried 7-0.

APPOINTMENT OF BOROUGH SOLICITOR – Vice President LaSorsa motioned to approve the appointment of the firm Hamburg, Rubin, Mullin, Maxwell and Lupin as Borough Solicitor, motion seconded by Councilman Hegele, vote taken with Councilman Hegele, Rich, Sheedy, Tompkins, LaSorsa and Zygmont voting in favor and Councilwoman Fleming voting nay. Motion carried 6-1.

APPOINTMENT OF TREASURER – Councilman Tompkins motioned to approve the appointment of Alex Kalnajs as Treasurer, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

APPOINTMENT OF SECRETARY – Vice President LaSorsa motioned to approve the appointment of Steven Plaugher as Borough Secretary, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

APPOINTMENT OF ASSISTANT SECRETARY – Councilman Sheedy motioned to approve the appointment of Diane Hegele as Assistant Borough Secretary, motion seconded by Councilman Tompkins, with Councilman Hegele abstaining. Motion carried 6-0.

CONSIDER ADVERTISEMENT OF THE CALENDAR OF 2012 MEETINGS – Councilman Tompkins motioned to approve the calendar for the 2012 Borough Meeting schedule, motion seconded by Vice President LaSorsa, all ayes. Motion carried 7-0.

CAPITAL BUDGET WORKSHOP ANNOUNCEMENT – President Zygmont stated there will be a capital budget workshop on Saturday, January 21st, 2012 at 9:30 AM.

COMMENTS FROM MAYOR AND COUNCIL

Councilwoman Fleming welcomed the new council members and stated she was looking forward to working with everyone.

Councilman Hegele thanked everyone for coming and his family. He stated he would be involved with the public safety committee and working with the Mayor. He stated he was a Hatboro Police Officer for 27 years and is looking forward to serving the community again. He stated Public Safety is going to be working with storm water issues. In addition to Public Safety he will be chairing the public relations/community relations committee, which includes a new community newsletter, website and also updates to the Community Channel.

Councilman Tompkins stated he would be chairing the Zoning Committee again, and would like to move items forward including a sign ordinance and historic preservation ordinance. He also stated he was looking forward to working with Council.

Vice President LaSorsa stated he was chairing the Finance Committee. In 2006 as Chair, he pledged to control spending, and in his return this year he is going to be very careful in spending money. He stated the Borough budget will be transparent and error free. Work will begin soon on a capital budget. He will also be chairing the Economic Development Committee which will focus on the success of the business community.

Mayor Hawkes stated he is looking forward to working with the new Council members and with Councilman Hegele and his police experience on the Public Safety Committee.

Councilman Rich stated he has the pleasure of chairing the Public Works Committee. He stated residents often have more contact with the public works department than other departments with their work on the streets, parks, trash collection and snow plowing, he stated their work is invaluable. He stated he is also looking forward to working on storm water issues and the reestablishment of the storm water committee. He stated he will continue to work to ensure the efficient use of tax payer dollars.

Councilman Sheedy thanked everyone in Hatboro for their trust in electing him. He is chairing the Facilities Committee and also the Hatboro 300th Birthday Committee.

President Zygmont read a statement which is attached to these minutes.

PUBLIC COMMENT – Mr. John Weinrich, 50/52 Byberry Road spoke concerning his property and the fire house construction project. He stated construction vehicles from the project have damaged his

and a neighbor's property. President Zygmont asked Borough Manager Plaugher to arrange a meeting with Mr. Weinrich to resolve this issue.

ADJOURNMENT

There being no further business, the January 3rd, 2012 reorganization meeting of Borough Council was adjourned at 7:29 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

I want to thank my fellow concilors for electing me to the position of President of Council

In the coming year, I will do my part in trying to restore the team concept on Council. We need to have council acting like the team that the residents have said that they want up here representing them. That is a message that we all heard from the residents loud and clear over the last several months.

Over the course of the last several months and years, I have had the opportunity to work with each of the individuals at both tables, I have grown to respect the differences that they bring to the table. My personal goal is to help them, and Council as a whole, to prepare agenda items and develop the procedures which will allow projects to move forward for the good of Hatboro. Individual committees are set in a way to take advantage of their individual strengths and preferences.

Given that, I am sure that this group will have differences of opinion. It is important that we do. But it is even more important that we realize that those differences of opinion and personal agendas can not distract us from doing the Borough's business. Individual differences in the Council Room need to be limited to the differences attributable to the deliberations at hand.

The individuals at the dais tonight have the makings of the team that the residents have said that they want representing them. They in cooperation with our employees and staff, have what it takes to build an even better Hatboro.

While there are always administrative items that require attention, it is most important that Council move forward with an agenda that focuses on what the residents as a whole expect from Borough Council. We can't waste this opportunity by bickering, allowing personal agendas to consume everyone's time, and allowing

overanalysis of administrative details to hold up the work that needs to be done to move Hatboro forward.

As a final note, I want to thank the residents for putting together this group of Councilpeople. It has the promise of a group that will allow all of us to get the resident's business done.

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, JANUARY 9th, 2012

PRESENT – President Zygmont, Vice President LaSorsa, Councilpersons Tompkins, Hegele, Rich, Sheedy & Fleming and Mayor Hawkes. Borough Manager Plaugher, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Pionzio, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT

CALL TO ORDER – President Zygmont called this Committee Meeting to order at 7:07 p.m.

President Zygmont read a statement which is attached to these minutes.

FINANCE – Vice President LaSorsa presented the following items:

Fire Company Expenditure List – The monthly expenditure list was presented to Borough Council for approval. Vice President LaSorsa motioned to approve the Enterprise Fire Company monthly expenditure list, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Fire Company Capital Expenditure List – Fire Company President Gowen explained what a MDC was. Councilman Tompkins asked how many the fire company needed. President Gowen stated one for each vehicle, the cost is 1200.00 for installation. This item was moved forward to the Council meeting for consideration.

Capital Budget Workshop – Vice President LaSorsa stated there will be a Capital Budget Workshop on Saturday, January 21st at 9:30 AM.

PUBLIC SAFETY – Mayor Hawkes presented the following items:

Sergeant's Exam – Chief Gardner has requested a Sergeant's exam due to a current vacancy for the position of Sergeant, this position has been budgeted for 2012 and he is asking Council to direct the Civil Service to test. This item was moved forward to the Council meeting for consideration.

Police Vehicle Purchase – Chief Gardner is recommending the purchase of a 2012 Ford Interceptor SUV, replacing the Ford Expedition, this vehicle is $3000 less than an Expedition and will take 4 to 6 months from order to delivery. Councilman Tompkins asked if long term if the department goes to all interceptors would the Borough save on maintenance costs? Chief Gardner stated there could be some savings. This item was moved forward to the Council meeting for consideration.

GRANTS & FUNDING – Councilwoman Fleming presented the following items:

CRP 2012 Grant Application – Borough Manager Plaugher explained that the 2012 Community Revitalization Program grant applications are due to the Planning Commission by January 17, 2012. There was a discussion concerning the projects, and if storm water projects can be included. Borough Engineer Dougherty stated three separate applications can be submitted and he would report back on our options after discussing with the County. President Zygmont stated since the applications are due on January 17th, Council will need to ratify at the January 23rd Council meeting.

PUBLIC WORKS – Councilman Rich had nothing to report this evening.

FACILITIES & PARKS – Councilman Sheedy presented the following items:

Victorian Village Borough Property – Councilman Sheedy stated the Borough received a complaint from Victorian Village Property Management in regards to no heat in our vacant store front (proposed district court). They are concerned that our sprinkler system pipes that are charged may burst, and they have received complaints from the second floor residents about cold air coming up through the floor.

Borough Manager Plaugher stated Victorian Village is offering to install a hanging electric heater, the same they have done in past years. They will install the heater at no cost; the Borough would be responsible for the electricity. Councilman Tompkins stated an electric heater may be too costly to operate. Consensus of Council was the Manager is authorized to spend up to $2500.00 in heating equipment and/or installation, the expense to be paid from the capital fund.

Memorial Pool Fees – Councilman Sheedy reviewed the fee schedule he proposed for the pool fees for the 2012 summer season. There were a few minor revisions discussed and he will make the changes.

Mr. Battis, 320 W. Moreland Avenue asked if there were only a few people at the pool, the Borough may want to consider closing earlier. He also asked about the Wachovia Municipal parking lot project, he stated the contractor has been paid for the construction work however there is an old manhole cover in the grass.

Mrs. Phillips, 206 Wood Street asked when the revised pool membership rates would be available to the public. The information will be sent out in the tax bills and posted on the website.

This item was moved forward to consideration at the Council meeting.

PUBLIC RELATIONS/COMMUNITY RELATIONS – Councilman Hegele presented the following items:

Robert Stauch Building Dedication- Councilman Hegele stated the Public Works Building dedication ceremony is on Friday, February 10th, 2012, the time will be announced.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Wawa Presentation: Councilman Tompkins stated WaWa has requested to come before Council and make a preliminary presentation on a proposal to develop the southwest corner of Horsham Road and York Road. They will coming to the January 23rd Council Meeting. President Zygmont asked if we should be sending letters to the surrounding residents. Councilwoman Fleming asked if information should be put on the website. Borough Solicitor Pionzio stated the developer may want to have their own meeting with residents either before or after the Council presentation. The consensus of Council was to have Wawa in for the January 23rd meeting and then encourage community meetings with the developer and residents if needed.

Penn Valley Church, 400 Lincoln Avenue – Councilman Tompkins stated the Church submitted a zoning hearing board application for a variance needed to lease the property at 400 Lincoln Avenue along with $2,000. The property owner declined to lease the property to the Church and they have withdrawn their zoning hearing board application. Penn Valley Church is seeking a refund of their application fee minus any administrative costs. Councilman Tompkins stated the costs to date are $309.50. Borough Solicitor

Pionzio stated the Borough should refund what they did not use. The consensus of Council was to refund the money minus the administrative costs.

McMackin – ZHB Variance – Councilman Tompkins stated that Mr. & Mrs. McMackin filed an application with the zoning hearing board to allow a dwelling unit on his property at 6 S. York Road which is prohibited in the zoned Highway Business District. Councilman Tompkins asked if Council should take a position. Borough Solicitor Pionzio stated Council should remain neutral unless has a strong opinion regarding any project.

Mr. Battis, 320 W. Moreland Avenue asked about posting curb side non-government signs. He stated signs are popping up all over the entrance ways to town, this maybe setting a precedence. He asked if more groups want signs up, what would happen, the sign ordinance is well written and we should not allow signs to be posted curbside. He stated there are multiple signs in the area of his home; this is a violation in R district and flood plain. He stated he is in favor of signs that name a public park. Mr. Battis asked if there is going to be signs around town. President Zygmont stated if it is against the ordinance then the Borough should have them taken down. Borough Solicitor Pionzio stated Code Enforcement should check if a permit is in place and if the signs have been installed in violation of the sign ordinance.

ADMINISTRATION – President Zygmont presented the following items:

Commissions, Boards & Consultants – President Zygmont announced the Borough will be accepting letters of interest through January 15th. The following Boards and Commissions have positions to be filled, planning commission, UMHJSA, shade tree commission, zoning hearing board, borough authority, civil service, library board, historian, fire board, fire marshal and tax collection committee. Councilman Tompkins stated the resignation of the member on the planning commission is a partial term, and wanted to know how much of the term was remaining. Councilman Tompkins also stated the Borough Authority terms are out of sink and asked if we could get them back in sink. Borough Solicitor Pionzio stated yes it could if Council feels it is a problem.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 8:37 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

Committee Meetings are held the second Monday of the month. They are actually a series of meetings of the various committees of Council

Each committee has a chair and another member of Council as Vice Chair. The President of Council is a standing member of all committees.

Committee chairs have the option to set up subcommittees under their committee.

Our committee meetings are normally NOT voting meetings. Council Meetings are held for that purpose.

Our Committee Meetings may occasionally be expanded to include a brief voting meeting where business is such that an item or items require action prior to a Council Meeting.

Each Committee Chair opens his portion of the Committee meeting and she or he is the chair of that meeting.

- The Chairman is responsible to present the agenda item and to bring forward any information from the Borough staff or others.
- During the presentation the Chair of the Committee may allow questions or comments from others on Council.
- At the end of the presentation, the Committee chair should seek comment from Council.
- When all of Council has had their questions and comments heard, the Committee Chair will call on

residents or other audience members for their questions or comments.

- Each resident or other audience member will be allotted three minutes for their comments
- Audience members should keep their comments to the topic at hand.
- All comment is to be addressed to the Committee Chair and all responses will be directed by the Chair.

The items on the agenda are the items for Committee consideration that evening.

Everyone is expected to stick to the Borough's business.

The Chair and all of Council will restore order in any instance of abuse of the floor.

Adminsitrative and Contracts Committee:

I will keep it short and efficient. Just the way we want to keep our meetings.

The administrative committee will hopefully become the shortest of the Committee agendas, as most items to come before Council should and will be directed to the appropriate committee for research, analysis and packaging. Our job as the entire Council will be to look at each presented item and explore the impact and ramifications. As I have explained to each of the new Councilpeople, the job of the Administrative Committee is to make sure that 1) the agenda items are "ready for prime time" before they go on the agenda and 2) to develop or assign new agenda items.

Once the items move to the agenda they will become the "property" of all of Council. Agenda items will not be segregated by Committee, they will be presented as the items that Council is set to vote on at the Council Meeting.

The hope that this will eliminate the use of the words "my agenda" and replace it with the words "the agenda".

I look forward to working with Bill Tompkins and the management staff on this committee.

BOROUGH OF HATBORO
CAPITAL BUDGET WORKSHOP MEETING
SATURDAY, JANUARY 21st, 2012

PRESENT

President Zygmont, Vice President LaSorsa, Councilpersons Tompkins, Fleming, Hegele, Rich & Sheedy, Borough Manager Plaugher, Chief Gardner, Superintendent Zollers, Assistant Borough Secretary Hegele, Code Enforcement Officer Fugate & Treasurer Kaljnas

CALL TO ORDER

President Zygmont called the Capital Budget Workshop meeting of Borough Council to order at 9:33 AM.

Borough Council discussed doing a feasibility study for the Police Department, Public Works and the Loller Building. It was suggested that a list be built for what we are looking for and all information/ideas be sent to the Borough Manager.

President Zygmont asked Chief Gardner to present his requests; they are as follows:

- New Police Vehicles – the current replacement schedule is one per year, with the replaced vehicle being rotated into the fleet or moved to Public Works.
- Patrol Rifles – It will be $5500 for the entire replacement. Chief Gardner will be providing a list of excess equipment which he hopes to sell to help offset this cost. This item will be on the February Committee meeting agenda for approval. The funding for this project would be from GenCap, with proceeds from sale back to GenCap.
- AED's – Currently the department has three units that were donated by Abington Hospital. There is not a lot of grant money available; he is proposing they be rotated around in order to get the optimal life of batteries. There was a discussion about using the pool AED during the off season. $3000.00 will be allocated from GenCap for a purchase of one per year.

There was a discussion concerning the County Radio upgrade, Chief Gardner stated he requested an 18 month extension on our US Department of Justice COPS Grant.

Chief Gardner reviewed with Council the line item for Livescan. He stated at this time he does not have a price, he stated he needs to do more research. He stated the Borough will be ok for 2012 but 2013 this will be an issue.

President Zygmont asked Superintendent Zollers to present his requests; they are as follows:

- Road Paving Program - Superintendent Zollers stated he will be getting a list together of roads to be paved. There was a discussion on Aqua and how much they will be giving the Borough to pave. Superintendent Zollers also stated he was going to check with Aqua to see about the repaving of Bank Street.
- Sale of Vehicles - Superintendent Zollers stated there are several cars in the fleet that need to be retired. He distributed a fleet replacement schedule to Council. He will get the value of the vehicles and submit to Council.
- New trash truck body - Superintendent Zollers stated one of the trash trucks is in need of a new body. This item will be placed on the February Council meeting agenda for consideration from the GenCap account.
- Pick Up Truck - Superintendent Zollers stated he would like to add a pickup truck with lift gate to the fleet, Council will discuss this item at the May Capital Budget workshop.
- Radio Upgrades – Superintendent Zollers stated the FCC has implemented new narrow banding requirements that must be done by the beginning of 2013. The price that he gave Council includes reprogramming radios

that can be and replacement of those that cannot. It was discussed that action on this item should be taken by August/September of 2012 and this would be deferred to the May Capital Budget workshop.

President Zygmont asked about the street light fixtures project and where Public Works was with this project. Superintendent Zollers stated they are working on incorrect billing issues which the Borough will see a savings on their next bill.

President Zygmont stated the West Monument Avenue Bridge would be moved to the May Capital Budget workshop.

Borough Manager Plaugher presented the capital requests for Administration/Borough Hall.

- Remodel Kitchen, do in-house, this will be discussed at the May Capital Budget workshop.
- Heating & Cooling System – Council asked for prices for this, this will be discussed at the May Capital Budget workshop.
- Bathroom Remodel – this will be discussed at the May Capital Budget workshop.

Borough Manager Plaugher updated the new members of Council on the DJ Fit out project.

There was a discussion concerning storm water management and projects and the importance of getting together projects, prioritizing and funding.

President Zygmont asked Superintendent Zollers to please get another evaluation on the pool tiling other than from the vendor who installed the pool.

Council asked Borough Manager Plaugher to contact Borough Engineer Dougherty and ask him to do a presentation for Council at their March meeting on the Hometown Streets Program. They also asked for a breakdown of storm water and paving for the Wachovia Lot to be provided by Engineer Dougherty.

Bank Street – Borough Manager Plaugher stated there is a grant in the amount of $189,000 and approximately $25,000 has already been spent. He stated staff is working on a breakdown on engineering costs and also if Aqua will be assisting. This project should be done the same time as the Wachovia project. Councilman Tompkins asked if Council could approach the Authority as see if the Borough could use a portion of the proceeds from the sale of the property towards storm water for the property. President Zygmont stated he would like to see the entire project Bank Street/Wachovia Lot firmed up before asking the Authority.

Borough Manager Plaugher updated Council on the Wayfinding Signage Project.

There was a discussion concerning the fire house project and the status of receipt of grant monies. President Zygmont asked who purchased the fire house generator; he requested a copy of the purchase order. He stated this request was put on hold at the end of last year, the generator has been ordered and he is not sure how this is going to be paid for. President Zygmont stated the Borough is uncertain they are getting money from the State, if the Borough does not receive this money then the fire company funds are well over $300,000. Borough Manager Plaugher stated he will call Powell Electric and see who ordered the generator or who directed them to order it. Vice President LaSorsa asked if the Fire Board had any comments concerning this project, or if they met to discuss this project. Borough Manager Plaugher stated no.

ADJOURNMENT

President Zygmont adjourned the January 21, 2012 Capital Budget Workshop meeting at 1:15 P.M.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

Transcribed by Assistant Secretary Diane Hegele

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, JANUARY 23rd, 2012

PRESENT –President Zygmont, Vice President LaSorsa, Councilpersons Fleming, Hegele, Rich, Sheedy, Tompkins and Mayor Hawkes; Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent of Public Works Zollers, BCO Fugate, Borough Solicitor Pionzio, Borough Engineer Dougherty, & Treasurer Kalnajs.

ABSENT

CALL TO ORDER – President Zygmont called this Council Meeting to order at 7:02 p.m.

INVOCATION – Mayor Hawkes lead the invocation with a moment of silence in memory of Mr. Vincent Kaitz.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

President Zygmont announced that this meeting is being taped by the staff. He stated that there are two opportunities on the agenda for the public to address Council. The first privilege of the floor is for voting agenda items only.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was none.

PRESENTATION TO POLICE DEPARTMENT – Chief Gardner and Mayor Hawkes presented citations to Hatboro Police Officers, Sgt. John Carr, Officer Chris Swoyer and Officer Alex Bruckner and Upper Moreland Township Police Officers, Sgt. Newhall, Officer Schneider and Officer Cadora for the recent apprehension of subjects wanted for the armed robbery of the Hatboro 7-11 and a neighboring 7-11.

MAYOR'S REPORT – Mayor Hawkes had nothing to report this evening.

PRESIDENT'S REPORT – President Zygmont announced there was an executive session held prior to this meeting to discuss a legal issue.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $3,228,414.17 on all accounts at the end of December, 2011. Interest earned for the month totaled $315.56 on all accounts. Treasurer Kalnajs also reviewed the monthly Tax Collector's report for the month of December 2011.

SOLICITOR'S REPORT – Solicitor Pionzio had nothing to report this evening.

ENGINEER'S REPORT – Borough Engineer Dougherty had nothing to report this evening.

MANAGER'S REPORT – Borough Manager Plaugher stated he had several things to report on this evening.

1. Borough Hall – Manager Plaugher stated new carpets are in and staff is working on painting.
2. Wachovia – Manager Plaugher stated Wachovia went to settlement on December 23rd, it is now owned by Hatboro Federal.
3. Wachovia Lot Closeout – Manager Plaugher stated paperwork has been submitted for the grant close out.
4. Holiday Luncheon – Manager Plaugher stated holiday lunch was held for staff at no cost to taxpayers.
5. Fire House Project – Manager Plaugher stated the mechanical contractor is working on site, he expects this project to be complete in one to two months.
6. Woodwinds – Manager Plaugher stated he is working on the grant paperwork and will be having a telephone conference later this week.
7. Elm Street – Manager Plaugher stated he met with Elm Street and will be meeting with DVIT to discuss new playground equipment.
8. Victorian Village – Manager Plaugher stated the heat has been taken care of in the Borough's unit.
9. Trash Containers – Manager Plaugher stated he met with the Public Works Union Representatives to discuss the oversized trash containers and the Borough is making progress with the cans.
10. Website – Manager Plaugher stated there are software issues with the website, minutes and forms are dropping off, he is working on collecting information on a new website provider for the Borough.
11. Newsletter – Manager Plaugher stated staff has met with company regarding a Spring Newsletter, more information to follow.

DEPARTMENT SUPERVISORS' REPORTS

CHIEF OF POLICE REPORT – Chief Gardner announced that the Citizens Police Academy will be offered again this year in March, anyone who is interested can visit the Borough website or Horsham Township PD website for more information or an application. Chief Gardner announced he recently received notification that the US Department of Justice COPS grant for the new radio system has been extended.

TAX COLLECTIONS REPORT – Treasurer Kalnajs reviewed with Borough Council the monthly Real Estate and Refuse Fees collected for the month of December.

PUBLIC WORKS REPORT – President Zygmont noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Superintendent Zollers stated he had nothing further to report.

CODE ENFORCEMENT REPORT – President Zygmont noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. BCO Fugate stated he had nothing further to report.

FIRE MARSHAL REPORT – President Zygmont noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Deputy Fire Marshal Reading was not in attendance at this meeting.

MAIN STREET MANAGER REPORT – President Zygmont stated that Mr. Barth forwarded a copy of his report to Council in their weekly packet. Mr. Barth was not in attendance at this meeting.

VOTING ITEMS

December 19th, 2011 Council Meeting Minutes – Vice President LaSorsa motioned to approve the December 19th, 2011 Council Meeting Minutes with correction on page 3, top should read "commercial business," motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

January 3rd, 2012 Reorganization Meeting Minutes – Vice President LaSorsa motioned to approve the January 3rd, 2012 Reorganization Meeting Minutes, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

January 9th, 2012 Council Committee Meeting Minutes – Vice President LaSorsa motioned to approve the January 9th, 2012 Council Committee Meeting Minutes with corrections as discussed and listed, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Page 1 – change Solicitor to reflect Solicitor Pionzio
Page 2 – change Victorian Village heat to say "to costly to operate"
Privilege of the Floor - Mrs. Phillips question regarding Memorial Pool Fees- answer to her question added to minutes
Under McMackin Zoning Application – should read "Solicitor Pionzio stated Council should remain neutral unless Council has a strong opinion regarding any project."

Approval of Department Supervisor's Reports – Vice President LaSorsa motioned to approve the receipt of the Tax Collections, Public Works, Code Enforcement, Fire Marshal, Main Street & Treasurer's Report for the month of January, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Approval of Warrant List, Payment of Bills, Manual Checks/Transfers - Vice President LaSorsa motioned to approve the Warrant List, Payment of Bills, Manual Checks & Transfers, motion seconded by Councilwoman Fleming, all ayes. Motion carried 7-0.

Approval of 2011 Year End Transfers - Vice President LaSorsa motioned to approve the 2011 Year End Transfers, motion seconded by Councilwoman Fleming, all ayes. Motion carried 7-0.

Employee Ratification List – Vice President LaSorsa motioned to approve the 2012 Employee Ratification List, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Sergeants Exam – Vice President LaSorsa motioned to direct the Civil Service Commission to test and establish an eligibility list for the position of patrol sergeant, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Police Car Purchase – Vice President LaSorsa motioned to approve the purchase of a 2012 Ford Interceptor SUV, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Community Revitalization Grant Application – Vice President LaSorsa motioned to ratify the CRP Applications for the Northway Gateway Median, E. York Road Parking Lot, and Borough Hall Clock Tower, seconded by Councilman Rich, all ayes. Motion carried 7-0.

APPOINTMENTS TO BOARDS & COMMISSIONS

Planning Commission – President Zygmont stated there are two positions, one for a full term the other for a partial term. There were 4 letters of interest received; Ron McKnight (incumbent), Brandy McKeever, Marianne Reymer & Steve Covaleski. Councilman Tompkins motioned to reappoint Ron McKnight to the Planning Commission for a 4 year term, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Vice President LaSorsa motioned to appoint Brandy McKeever to the Planning Commission for a partial term expiring December 31, 2014, motion seconded by Councilman Sheedy, all ayes. Motion carried 7-0.

Councilperson Fleming asked why Council was not interviewing candidates, President Zygmont stated most of the interested parties were interviewed before or are incumbents being reappointed.

UMHJSA – President Zygmont stated there is one position and Council received 2 letters of interest; Marianne Reymer & Steve Covaleski. Vice President LaSorsa motioned to appoint Steven Covaleski to the Upper Moreland Hatboro Joint Sewer Authority for a 5 year term, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Shade Tree Commission – President Zygmont stated there is one position; and one letter received from incumbent Brandy McKeever. Councilman Rich motioned to appoint Brandy McKeever to the Shade Tree Commission for a 4 year term, motion seconded by Councilman Sheedy, all ayes. Motion carried 7-0.

Zoning Hearing Board – President Zygmont stated there is one position; and 2 letters of interest received; John Demcisak (incumbent) & Marianne Reymer. Vice President LaSorsa motioned to reappoint John Demcisak to the Zoning Hearing Board for a 3 year term, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Borough Authority – President Zygmont stated there are two positions; and 4 letters of interest received; George "Skip" Emig (incumbent), David Cooper (incumbent), Tom Harbaugh & Marianne Reymer. Vice President LaSorsa motioned to appoint George" Skip" Emig (incumbent) to the Borough Authority for a 5 year term, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Vice President LaSorsa motioned to appoint Tom Harbaugh to the Borough Authority for a 5 year term, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Civil Service – President Zygmont stated there is one position, and 1 letter received from Alan Mosebach (incumbent). Councilman Hegele motioned to appoint Alan Mosebach to the Civil Service Commission for a 6 year term, motion seconded by Vice President LaSorsa, all ayes. Motion carried 7-0.

Library Board – President Zygmont stated there is one position, and 1 letter received from Marie Sheedy. Councilman Rich motioned to appoint Marie Sheedy to the Library Board for a 3 year term, motion seconded by Vice President LaSorsa, all ayes. Motion carried 7-0.

Fire Board – President Zygmont stated there is one position, the incumbent Rich Seeds resigned, the other 3 letters received were from Ric Lake, Joe Reading and Steve Covaleski. Councilman Sheedy motioned to appoint Joe Reading to the Fire Board for a 3 year term, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Tax Collection Committee – President Zygmont stated there are three positions each for a 1 year term. Vice President LaSorsa motioned to appoint Judy Emig as Primary Voting Delegate, Robert Reichert as First Alternate Voting Delegate and Steven Plaugher as Second Alternate Voting Delegate, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Extension of Appointments – President Zygmont stated Council was provided a list of staff appointments to be extended through February 27th, 2012, they are as follows: Borough Manager Steven Plaugher, Open Records Officer Steven Plaugher, Public Works Superintendent Alfred Zollers, Collection Agent Berkheimer Associates, Auditor Lopez, Teodosio & Larkin, Engineer Gilmore Associates, Zoning Officer Keith Fugate, Building Code Official Keith Fugate, Assistant Code Inspector Joe Reading, Historian Dave Shannon and Deputy Fire Marshal Joe Reading. Vice President LaSorsa motioned to extend above staff appointments through February 27th, 2012, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Councilman Tompkins stated Diane Hegele was removed from the list of appointments as she was reappointed Assistant Borough Secretary at the January 3rd Reorganization meeting.

President Zygmont stated James Gardner was removed from the list of appointments as per the Civil Service Rules he does not need to be reappointed Police Chief each year.

SPECIAL UPDATES

Councilman Hegele stated the Public Works Dedication in honor of Bob Stauch is Friday, February 10th at 1:00 PM at the Public Works Building. Everyone is invited.

Councilman Hegele announced the Borough website is not working correctly; there are issues with the site. The Borough staff is meeting with new website providers and will be reporting back to Council with more information.

Councilman Rich stated AQUA is currently working in the Wachovia Lot. Borough staff is monitoring this work and will make sure any damages will be repaired.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

SPECIAL PRESENTATION – WAWA Proposed Development

President Zygmont stated Wawa will be arranging a resident meeting in another venue at a later date. Tonight's presentation is only for Wawa to make a presentation of their concept plan for the property at York/Horsham Road. There are no formal applications before Council at this time. Information on the resident meeting will be posted on the website, community channel and newspapers (if press will oblige). There is a sign in sheet at the back of the room and all in attendance who were interested in this project should leave their name, address and email information so when the meeting is scheduled Borough staff can send out the information.

In attendance from Wawa was as follows:
Julie Von Spreckelsen, Esquire from Eastburn and Gray
John Zaharchuk from Summit Realty Advisors
Joel DelliCarpini from Bohler Engineering
Jennifer Walsh from McMahon Engineers
Susan Bratton, Regional Real Estate Manager for Wawa

Attorney Julie Von Spreckelsen stated there are no plans or no application at this time, just a proposal that includes the demolition of the existing vacant White Billet Nursing Home, and the building that currently is owned by TD that houses the Spa Escape Salon. The Developer would like to build a 5102 square foot Wawa with 6 gas pumps. Ms. Von Spreckelsen stated this would include the redesign on York Road intersection, the widening of Horsham Road with a runaround on the west bound side to allow cars to turn left into Wawa and not interfere with the traffic flow. She stated there would be increased storm water management, increased green space, decrease in impervious surface that will help with storm water management, landscaping, buffering, a retaining wall, building will be out of the flood plain and enhanced architecture that will blend in with other Borough buildings. Ms. Von Spreckelsen stated the owner of the property, TD bank owns the Old Mill and this is part of the deal, currently the Old Mill is vacant and it is the intention of the developer to preserve this property. The developer is working on concepts/ideas for preservation that would be satisfactory to the Borough.

Councilman Hegele asked which entrance/exit tractor trailers would use. Joel DelliCarpini of Bohler Engineering responded the York Road entrance only.

Councilman Rich asked about increased traffic in the area. Jennifer Walsh of McMahon Engineers stated a traffic study would be required when an application is submitted.

Councilman Hegele asked if the intersection at the current Wawa, York/Montgomery could be looked at and changed. Susan Bratton from Wawa stated yes they would review this intersection as they intend to stay at this location also as long as the landlord would allow.

Councilwoman Fleming asked if this location would be a 24 hour business and when would the deliveries take place. Susan Bratton responded deliveries are on as needed basis, there are not specific times.

Mayor Hawkes asked if the developer has spoken to PennDot since York Road is a state highway. Jennifer Walsh responded not yet.

Borough Solicitor Pionzio asked about any zoning issues and if the use proposed was permitted. Joel DelliCarpini stated the property is currently zoned Residential, the developer would be asking for a rezoning or use variance. Julie VonSpreckelsen stated north of the location is R/C (Retail/Commercial), across the street is H/B (Highway/Business) they would be keeping with the neighborhood.

Mayor Hawkes asked how many employees would this proposed Wawa employee. Susan Bratton stated 40 to 45, 5 of which would be full time; the remaining would be part time. She also stated that they would hire locally.

Solicitor Pionzio asked if this store would have a front entrance only. Susan Bratton stated yes.

President Zygmont asked about past experiences Wawa may have had with other municipalities. Susan Bratton stated the Whitpain store located at 202/73 had the same concerns as expressed tonight. The Skippack store located in the Village of Skippack had similar concerns. She stated Wawa has been in business for 30 plus years, they are a core business in Montgomery County. When they design stores in areas, the design is amended to accommodate the area.

President Zygmont asked about juvenile problems and loitering and how Wawa handles. Susan Bratton stated they are proactive; they maintain excellent relationships with the police departments and have a specific employee who is assigned to do just this. They do not advertise in windows, they never have less than 2 employees working, they have cameras, and they deter loitering and welcome police into their stores.

Borough Solicitor Pionzio asked if there would be cameras on front/back of building and inside store. Susan Bratton responded yes.

Councilman Hegele asked Chief Gardner about the current relationship with Wawa and the store at York/Montgomery. Chief Gardner stated they have an outstanding relationship with Wawa and Wawa is always cooperative in assisting police.

Solicitor Pionzio stated she will coordinate a meeting with the residents and Wawa, once this meeting is set the Borough will post the information on the website and the community channel.

PRIVILEGE OF THE FLOOR

Gary Warnalis, 120 Academy Road stated he has general concerns with the gas pumps, ambient lighting, and there is already alot of lighting in area from Victorian Village, traffic patterns, and congestion.

Tracy Thatchford, 3 Drummers Way asked if Woodwinds was eligible for a grant that was discussed at the last Council meeting. She was told Woodwinds was not eligible.

Marty Squicciarini, 424 Madison Avenue stated there is a large hole in between his property and his neighbor's. Solicitor Pionzio stated she has been in discussion with Borough Manager and Borough Engineer to see what can be done; her office will be sending him a letter in the next week or so.

Christine Wiercinski, 28 Horsham Road stated she feels this project is going to disrupt her quality of life, it will devalue her property, and there are a lot of lights already from the Spa traffic into her home. She wanted to know how Council felt and what was the next step. Solicitor Pionzio stated the next step

is the Community meeting with Wawa. President Zygmont stated he and Council just officially learned about this project last month, he would like this in the public arena as soon as possible. Solicitor Pionzio told Mrs. Wiercinski that she should make sure she is in attendance at the Community Meeting with Wawa.

Wayne Weaver, 127 Academy Road stated Academy Road is already a cut through, with speeding, he would like to see speed tables on the street to slow down traffic, he thought maybe this was something Borough Council could ask Wawa to do. Councilman Tompkins stated that Wawa would have to do a traffic study and would look at this.

April Regan, 86 Williams Lane stated the old Mill House is 300 years old and structurally sound and it is part of the Borough, does the Borough really want to tear it down.

Ed Henry, 238 Bonair Avenue asked when the Elm Street Crosswalk at Montgomery & Penn Street would be replaced. Borough Engineer Dougherty stated in the spring by Aqua.

ADJOURNMENT

There being no further business, the January 23rd, 2012 meeting of Borough Council was adjourned at 8:35 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

Transcribed by Assistant Borough Secretary Diane Hegele

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, FEBRUARY 13, 2012

PRESENT – President Zygmont, Vice President LaSorsa, Councilpersons Tompkins, Hegele, Rich, Sheedy & Fleming and Mayor Hawkes. Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Pionzio, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT

CALL TO ORDER VOTING MEETING – President Zygmont called the voting meeting to order at 7:05 PM.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment.

FIRE COMPANY EXPENDITURE LIST – Vice President LaSorsa motioned to approve the transfer of funds to the Enterprise Fire Company in the amount of $7,670.37, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

CALL TO ORDER COMMITTEE MEETING - President Zygmont called the Committee meeting to order at 7:07 PM.

PUBLIC SAFETY – Mayor Hawkes presented the following items:

Insurance Service Office –ISO – Chief Gordon of the Enterprise Fire Company announced the Fire Company has improved their ISO rating from a five to a four. Chief Gordon explained what ISO is, he stated in each community ISO analyzes the relevant data and assigns a Public Protection Classification, a number from 1 to 10, class 1 represents exemplary fire suppression program and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria. Chief Gordon stated that ISO's Public Classification Program (PPC) plays an important role in the underwriting process at insurance companies, he stated most insurance companies use PPC information as part of the decision making when deciding to write coverage's to offer or prices to charge for personal or commercial property insurance. Chief Gordon thanked Borough Council, Montgomery County Department of Public Safety, the Willow Grove, Upper Moreland, Horsham & Warminster Fire Departments, Aqua, Greg Jakubowski and Fire Planning Associates and all the members of the Enterprise Fire Company.

Repeal – Sex Offender Ordinance – Mayor Hawkes stated that the Borough's insurance is recommending the Borough repeal this ordinance; they stated that having this ordinance on the Borough books is inviting a legal challenge. Borough Solicitor will advertise the Ordinance repeal and this item was moved to the February 27th Council meeting for approval.

FINANCE – Vice President LaSorsa presented the following items:

Fire Company Capital Expenditure List – The Fire Company has presented a capital expenditure request in the amount of $13,436.00. Rich Lefebvre from the Fire Company stated this is for a new telephone system. He stated the old system cannot add any more stations. President Zygmont asked if this could be an additional cost after the building addition is done. Rich Lefebvre stated it has been purchased, building was rewired for this during construction and the installation of this new system is in process, it would be costly to

wait until the building was done. Councilman Sheedy asked how long this system could last. Rich Lefebvre stated this system has a higher life expectancy; it is a higher quality system and can be upgraded. Councilman Tompkins asked about the bid requirements. Rich Lefebvre stated this was not part of the bid process for the addition. Solicitor Pionzio stated phone system purchases require three quotes. Rich Lefebvre stated they have 3 quotes and this was the lowest. Rich Lefebvre stated they will try and sell the old system on ebay. The funds received he believes will be returned to the fire company fundraising account as the system was purchased using funds from this account. This item was moved to the February 27th, 2012 Council meeting for approval.

Capital Budget Update – Vice President LaSorsa stated he has a rough draft of the Capital Budget and he will distribute to Council at the March Committee Meeting. He announced that Council will be committing $400,000 to storm water projects over a 5 year period, approximately 80,000 per year. He stated this is long overdue and needed. President Zygmont stated Council did not approve a capital budget, they have only proposed to do certain items, they need to meet again and then in May Council will vote and adopt a Capital Budget.

GRANTS & FUNDING – Councilwoman Fleming presented the following items:

CDBG 2012 Grant Application – Borough Engineer Dougherty reviewed with Council the information on the 2012 Community Development Block Grant (CDBG). The 2012 deadline is March 30th, 2012. He stated CDBG funds are used for a wide range of community development activities including acquisition, rehabilitation, disposition, relocation, clearance, demolition, planning activities, public works projects, infrastructure improvements and economic development. He stated to be eligible the Borough must meet one of the CDBG's three national objectives, (1) to benefit low and moderate income persons, (2) to aid in the retention or elimination of slums or blight and (3) to meet other community development needs that present a serious and immediate threat to the health and welfare of the community. He stated that based on the 2000 census, the eligible area is south of W. Monument Avenue and E. Moreland Avenue. President Zygmont asked if the York Road/Byberry Avenue intersection flooding would qualify. He asked for any ideas to be sent to Borough Manager Plaugher.

Councilwoman Fleming stated she has been reaching out to our state representatives to let them know she is the grant contact for the Borough of Hatboro and to see if there are grants out there for the Borough to apply for. She also stated she is attending a grant workshop at the end of the month.

PUBLIC WORKS – Councilman Rich had nothing to report this evening.

Trash Collection Rules & Regulations – Councilman Rich stated Superintendent Zollers has reviewed Chapter 20 of the Borough Code of Ordinances and believes the Borough should update Chapter 20, Section 106, paragraph F. It currently states rubbish shall be placed in waterproof containers which shall not exceed a capacity of 30 gallons. Superintendent Zollers is recommending the ordinance be changed to read a 50 gallon limit as long as the weight limit remains at 60 pounds per container. There was a discussion regarding employees wearing back braces. Solicitor Pionzio was directed to prepare this ordinance and this item was moved to the February 27th, 2012 Council Meeting for approval.

Trash Truck Body Replacement – Councilman Rich stated the 1999 International Trash Truck is in need of a new body. Superintendent Zollers stated the costars price for this item is less than the quote distributed in Council mail. The price should be around $70,000. President Zygmont stated this purchase is a capital item; it was discussed at the capital budget workshop in January. This item was moved to the February 27th, 2012 Council meeting for formal approval as an emergency purchase.

FACILITIES & PARKS – Councilman Sheedy presented the following items:

Wachovia Municipal Parking Lot Paving & Storm water - Councilman Rich stated the costs associated with this project is $160,000 for storm water installation, $82,500 for paving (mill & overlay only), and $179,000 for paving (full depth reconstruction). There was a discussion concerning the storm water project, the run-off and grant funding for the costs associated with this project. Borough Manager Plaugher is going to approach the Borough Authority concerning some funding for this project. This item will be moved to the March Committee Meeting.

Monarch Butterfly Waystation – Miller Meadow - Councilman Sheedy asked Ms. Kathy Leaycraft from the Gardeners of the Crooked Billet to make a presentation on the Monarch Butterfly Waystation they are proposing for Miller Meadow. She explained the project and stated there is no cost to the Borough. The Gardeners believe this will be an improvement to the Meadow. Superintendent Zollers will get a copy of the planting plan for the wildflowers just planted in the Meadow. Councilman Tompkins advised he can provide information for local Boy Scouts who are always looking for Community Service Projects. This item was moved to the February 27th, 2012 Council meeting for approval.

Clock Tower Grant Application – Borough Manager Plaugher stated the Borough is in receipt of a letter from State Representative Murt in support of this application. The grant application is due March 1, 2012. This item was moved to the February 27th, 2012 Council meeting for approval.

PUBLIC RELATIONS/COMMUNITY RELATIONS – Councilman Hegele presented the following items:

Community Newsletter – Councilman Hegele stated there are three areas of communication his committee is currently working on; Newsletter, Website & Community Channel. He stated staff recently met with Hometown Press to discuss a newsletter for the Borough. He outlined the costs and announced the first publication would be free to the Borough. He stated there has not been a newsletter since 2008 and the cost at that time was $2000.00. If approved the staff would start compiling information in March for a Spring/Summer edition. President Zygmont asked if there was a contract. Borough Manager Plaugher stated yes. President Zygmont asked for the contract to be reviewed by the Solicitor.

Councilman Hegele thanked everyone for coming out to the Robert Stauch Building Dedication on Friday, February 10th, 2012. He stated the family was very appreciative of this honor.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Zoning Update – Zoning Officer Fugate stated the Planning Commission met and reviewed the Stoveworks application and this should be on Council's agenda in April. He stated the Zoning Hearing Board met and reviewed the application from the property owner at 6 S. York Road, this matter was continued until March.

SUBCOMMITTEE REPORTS

Hatboro 300 – Councilman Sheedy stated he had no report.

Parks Committee – Councilman Sheedy stated he had no report.

Stormwater – Councilman Hegele stated he had one item to report Woodwinds –PEMA/FEMA discussion. Superintendent Zollers reviewed the Hazard Mitigation Grant Program. This is for the damage done as a result of Hurricane Irene and Tropical Storm Lee. He stated the funding for a project like this is 75% from

FEMA, 22% from PEMA and 3% from the municipality. He stated the project requires a fair market value is needed for every property involved. This must be established by a state certified appraiser and the costs associated with this is reimbursable only if the project is approved but needs to be paid at the time of the appraisal. He also stated the program is voluntary, if a property owner does not want to participate, the Borough cannot force them too under this program. All structures must be located within the 100 year floodplain. The cost of the project would need to include property acquisition, closing costs, legal fees, demolition, restoration of the properties and administrative fees. An estimate of these costs is needed before an application can be submitted. If the application is submitted and an estimate is used, that is the figure, if it is determined to be more at a later time then the Borough would have to pay the difference. Superintendent Zollers stated the deadline is very tight, February 22, 2012. He has asked for an extension but is still waiting for a response. There was a discussion about the program and the affected areas. Borough Manager Plaugher will contact the Woodwinds Homeowners Association so they can survey homeowners to see if there is an interest. Superintendent Zollers will let Council know when/if he hears back from FEMA regarding extension and other questions. He will see if FEMA/PEMA can come out and speak with residents of Woodwinds. He also stated he is looking at other locations in the Borough to see if they are in the 100 year flood plain and if they qualify for this program.

Economic Development – Vice President LaSorsa stated he had no report.

Zoning Subcommittee – Councilman Tompkins stated the PA Historic Museum Commission has a new field office in Horsham Township and he would like to go there and reach out and gather some information for the Borough.

ADMINISTRATION – President Zygmont presented the following items:

Montgomery County Tax Collection Committee Delegate Resolution – President Zygmont stated at the January 23rd Council meeting, Council appointed voting delegates to this Committee. The TCC requires this information in the form of a resolution. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

2012 Revised Fee Schedule Resolution – President Zygmont stated in January the pool fees were changed by Borough Council, the fee schedule adopted in December needs to be updated. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Assessment Appeals – President Zygmont stated the Borough Solicitor has recently received 4 commercial assessment appeals which list the Borough as a defendant. Solicitor Pionzio is requesting that the Borough give her permission to enter her appearance in all commercial assessment appeals so she can bring to Council any possible settlement for approval. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Bank Street Improvements – President Zygmont stated Council needs to authorize the Borough Engineer to design the Bank Street improvements which may include and easement and Right of Way. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Borough Appointments – President Zygmont stated Council needs to finish staff appointments, which were extended through February 27th, 2012. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

Sullivan Scrap Metal Escrow Release – President Zygmont stated the Borough Engineer is recommending Council approval the escrow release in the amount of $57,728. Councilman Tompkins asked if the punch list items have been completed. Borough Engineer Dougherty stated yes, the only remaining item is for the property owner to provide the As-Built Plan. This item was moved to the February 27th, 2012 Council meeting agenda for approval.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 8:54 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

Transcribed by Assistant Secretary Diane Hegele

Enterprise Fire Company
36 Byberry Road
Hatboro, PA 19040
Phone : (215) 675-4040 Fax: (215) 675-2200

Feb 13, 2011

Hatboro Borough Council
414 S. York Road
Hatboro, Pa. 19040

Dear Council,

The Enterprise Fire Company of Hatboro is proud to announce that as of November 1, 2011 our ISO Rating has improved from a five to a four.

What is ISO and What does it mean to the Community?

ISO is the Insurance Service Office Inc located in Marlton New Jersey.

ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators and others by providing information about risk. ISO's expert staff collects information about municipal fire suppression efforts in communities throughout the United States. In each community ISO analyzes the relevant data and assigns a Public Protection Classification- a number from 1 to 10. Class 1 represents an exemplary fire suppression program and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.

ISO's PPC program evaluates communities according to a uniform set of criteria, incorporating nationally recognized stands developed by the National Fire Protection Association and the American Water Works Association. A community's PPC depends on the following:

Needed Fire Flows, which are representative building locations used to determine the theoretical amount of water necessary for fire suppression purposes.

Receiving and Handling Fire Alarms, including telephone systems, telephone lines, staffing and dispatching systems.

Enterprise Fire Company

36 Byberry Road

Hatboro, PA 19040

Phone : (215) 675-4040 Fax: (215) 675-2200

Fire Department, including equipment, staffing, training, and geographic distribution of fire companies.

It is important to note that the review of the **Fire Department** accounts for **50%** of the total PPC classification score and is weighted on the following items:

:

Engine Companies
Reserve Pumpers
Pumper Capacity
Ladder/Service Companies
Reserve Ladder/Service Trucks
Distribution of Companies
Company Personnel
Training

It is important to note this section of the classification because many times we are asked **WHY?** Why do we need the number of trucks we have or the equipment we have or Why do we run Mutual Aid with other Companies.

Water Supply, including condition and maintenance of hydrants, alternative water supply operations, and careful evaluation of the amount of available water compared with the amount needed to suppress fires up to 3500 gpm.

What does ISO's rating mean to our Community?

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. If fact, most U.S. insurers- including the largest ones- use PPC information as part of the decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Enterprise Fire Company
36 Byberry Road
Hatboro, PA 19040
Phone : (215) 675-4040 Fax: (215) 675-2200

The Enterprise Fire Company would like to thank the following persons or companies, who without their support and Mutual Aid we would not have been able to achieve this rating:

Hatboro Council
Montgomery County Department of Public Safety
Willow Grove Fire Company and Upper Moreland Township Fire Department
Horsham Fire Department
Warminster Fire Department
Aqua Water Department
Greg Jakubowski and Fire Planning Associates Inc
All members of Enterprise Fire Company.

Again, The Enterprise Fire Company of Hatboro is proud to announce that in the State of Pennsylvania ISO has reviewed and classified a total of Two Thousand Five Hundred Eighty Seven (2587) Fire Departments. Of that 2587, **only 24 have received a higher Classification then Enterprise Fire Company which proudly serves our community.**

Thanks you for your support!

Respectfully Submitted,

Keith P. Gordon
Fire Chief

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, FEBRUARY 27th, 2012

PRESENT –President Zygmont, Vice President LaSorsa, Councilpersons Fleming, Hegele, Rich, Sheedy, Tompkins and Mayor Hawkes; Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Pionzio, Borough Engineer Dougherty, & Treasurer Kalnajs.

ABSENT

Borough Code Official Fugate was absent.

CALL TO ORDER – President Zygmont called this Council Meeting to order at 7:00 p.m.

INVOCATION – Mayor Hawkes lead the invocation with a moment of silence in memory of Mr. Joe Tull, Firefighter and Fire Police Officer for Enterprise Fire Company of Hatboro.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

President Zygmont announced that this meeting is being taped by the staff. He stated that there are two opportunities on the agenda for the public to address Council. The first privilege of the floor is for voting agenda items only. He also stated the capital project purchase by the Enterprise Fire Company of Hatboro has been removed from the agenda. Also added to the agenda was approval of a Resolution rescinding the Internet/Email policy for Borough staff.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – Mr. Bill Dixon, State Representative Tom Murt's office asked if the Clock Tower Application was on the agenda for this evenings meeting, he was advised yes.

PRESENTATION BY STATE REPRESENTATIVE THOMAS MURT – Representative Tom Murt presented a house citation to Monica Lannon of Hatboro. Ms. Lannon is a senior at Hatboro Horsham High School and for her senior class project she coordinated the Santa visits for special needs children in the area.

MAYOR'S REPORT – Mayor Hawkes announced he recently asked the Chief of Police to provide an update on the activity of the Parking Meter Enforcement Officer. Mayor Hawkes stated in two months 193 parking tickets have been issued at the meters, of those 157 were paid at the police station and 36 were not paid and resulted in citations being issued in District Court. Mayor Hawkes stated the Public Works Department has been issuing tickets for the commuter lot. Mayor Hawkes reminded everyone to please put money in the meters when parking in Hatboro. Chief Gardner stated that he has received positive comments about the Parking Enforcement Officer.

PRESIDENT'S REPORT – President Zygmont stated he had nothing to report this evening.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $2,840,115.90 on all accounts at the end of January, 2012. Interest earned for the month totaled $291.81 on all accounts.

SOLICITOR'S REPORT – Solicitor Pionzio stated she recently attended a meeting with PADOT concerning the Hometown Streets Grant.

ENGINEER'S REPORT – Borough Engineer Dougherty presented to Council a summary on the Hometown Streets Grant, also called the HTS/SAFETEA-LU York Road Revitalization Project. He stated this project is administered by PADOT through Delaware Valley Regional Planning Commission. The scope of the project includes downtown and residential areas of Hatboro, which include York Road curb ramps at non-signalized intersections and decorative crosswalks at all intersections from Horsham Road to Summit Avenue. He stated the residential aspects of the project include South Chester Avenue sidewalks, curb ramps and crosswalks in the area of Pennypack School. Summit Avenue curb, sidewalk, curb ramps and Elm Street decorative crosswalks. Project also includes North Penn Street from Summit Avenue to Meadowbrook curb, curb ramps and decorative crosswalks. Borough Engineer Dougherty stated the project to date for design and permitting has cost $240,000, there is an additional $28,000 that has not been invoiced yet. He is estimating an additional $80,000 for project to completion. Borough Engineer Dougherty reviewed the time line for this project which began in 2003.

Borough Solicitor Pionzio stated there is a lot of red tape involved in this project with regards to easements. Her recommendation is to begin a conversation with the property owners who will be involved in this project now. The consensus of Council was to authorize Borough Manager Plaugher, Borough Solicitor Pionzio and Borough Engineer Dougherty to start the process of meeting with residents to go over the project and what will be needed in order to proceed.

MANAGER'S REPORT – Borough Manager Plaugher stated he had several things to report on this evening.

1. Borough Feasibility Study – Borough Manager Plaugher updated Council, he stated he along with members of the facility committee have met with three architects, they will be meeting with a fourth to visit the Police Department, Public Works Department, Borough Hall and vacant store front at Victorian Village.
2. Manager Consortium – Borough Manager Plaugher stated that he recently attended a Manager's Consortium Meeting where the county presented their model flood plain ordinance for municipalities to consider adopting. He stated he would be forwarding the information to the Borough Engineer and staff for review.
3. Way Finding Signage – Borough Manager Plaugher stated he recently attended a Route 611/263 Corridor meeting and this project is moving forward.
4. Website – Borough Manager Plaugher stated he along with staff have met with several vendors, he will be meeting with the Community Relations Committee to pick a provider and anticipate making a recommendation at the March Committee meeting.
5. Pool Manager – Borough Manager Plaugher stated on the agenda tonight was the approval of the hiring of a pool manager.
6. Fire House Project – Borough Manager Plaugher stated this project is almost done and the staff is working on reimbursement paperwork.
7. PEMA/FEMA – Borough Manager Plaugher stated the Borough was granted an extension until March 9th. He has met with the Woodwinds Property Management Company and another meeting is scheduled with the residents.
8. MCHCD Seminar – Borough Manager Plaugher stated he attended a seminar for the upcoming CDBG submission. The County has 2.8 million dollars available for water/sewer projects. The application deadline is April 2nd; this will be on the March Committee agenda.

DEPARTMENT SUPERVISORS' REPORTS

CHIEF OF POLICE REPORT - Chief Gardner stated the Civil Service Commission established an eligibility list and they are in the process of completing the background check on the top three applicants.

Councilman Tompkins asked when the Sergeant's exam was scheduled for. Chief Gardner stated on April 25th, 2012 and there are 6 officers taking the test.

TAX COLLECTIONS REPORT - There was no report for the month of January 2012.

PUBLIC WORKS REPORT - President Zygmont noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Councilman Tompkins asked where the electronic recycling is reported. Superintendent Zollers stated under large article collections. President Zygmont asked if the York Road Lights have been done. Superintendent Zollers stated York Road lights have been turned off for approximately two weeks and he has gotten no complaints. He stated in other areas of the Borough, he has test subjects in place and he has received some feedback, he is considering having those lights turned back on at 5:00 AM.

CODE ENFORCEMENT REPORT - President Zygmont noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. BCO Fugate was absent tonight.

FIRE MARSHAL REPORT - President Zygmont noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Deputy Fire Marshal Reading stated he had nothing further to report.

SPECIAL PRESENTATION - Hatboro Residents Association - Ms. Heather Hamilton, Acting Secretary of the Hatboro Residents Association made a brief presentation to Borough Council concerning their newly formed group and their objectives. She stated they would like to play an active role to support Hatboro and the Community Organizations. April Fox Regan also from the Association stated they meet the 4th Wednesday of each month at Lehman Church, and most of their members are coming to meetings for a Civics lesson, they are there to learn how government works.

Solicitor Pionzio asked if the group was forming a non-profit 501 c-3 with memberships. April Fox-Regan stated yes, but their by-laws are not done yet.

President Zygmont asked about the Historic Clock Tower and his concerns about too many involved in the process, and wanted to ensure the Borough contact on this project was the Borough Manager. Borough Manager Plaugher responded he was the contact. Councilwoman Fleming stated the HRA is not involved yet in the process, they may become involved in the fundraising for the project. She stated Toni Kistner from the HRA is part of the committee involved in the grant application but not as a member of the HRA.

Councilman Sheedy asked what involvement the HRA would have in the business community. April Fox-Regan stated this seems to be the common topic at their meetings; some members want a specific type of business. She stated Mindy Walker a member of the HRA has been working on the Shop Local Initiative. Toni Kistner stated they would like to do a survey seeing what people want and would be working with Main Street Manager Steve Barth on this project.

VOTING ITEMS

January 21, 2012 Capital Budget Workshop Minutes – Councilman Tompkins motioned to approve the January 21, 2012 Capital Budget Workshop Minutes, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

January 23, 2012 Council Meeting Minutes – Councilman Tompkins motioned to approve the January 23rd, 2012 Council Meeting Minutes with corrections as discussed and listed, motion seconded by Vice President LaSorsa, all ayes. Motion carried 7-0.

Last Page, first sentence should read "Council just officially learned"

February 13, 2012 Council Committee Meeting Minutes – Councilman Tompkins motioned to approve the February 13th, 2012 Council Committee Meeting Minutes with corrections as discussed and listed, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

> Page 2 – last paragraph should read "President Zygmont stated this purchase is a capital item; it was discussed at the capital budget workshop in January. This item was moved to the February 27th, 2012 Council meeting for formal approval as an emergency purchase."

Approval of Department Supervisor's Reports – Vice President LaSorsa motioned to approve the receipt of the Tax Collections, Public Works, Code Enforcement, Fire Marshal & Treasurer's Report for the month of January, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Approval of Warrant List, Payment of Bills, Manual Checks/Transfers - Vice President LaSorsa motioned to approve the Warrant List, Payment of Bills, Manual Checks & Transfers, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Trash Container Size Limit Ordinance – Ordinance Number #1008 – Vice President LaSorsa motioned to approve Ordinance #1008, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Trash Truck Body Replacement – Vice President LaSorsa motioned to approve the purchase of a body replacement for the 1999 International Trash Truck in the amount of $60,576.70 (Costars Price), motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Monarch Butterfly Waystation – Councilman Sheedy motioned to approve the Monarch Butterfly Waystation in Miller Meadow, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Clock Tower Grant Application – Vice President LaSorsa motioned to approve the filing of Grant Application with the PA Historical & Museum Commission for the Clock Tower at Loller Academy, motion seconded by Councilwoman Fleming, all ayes. Motion carried 7-0.

Community Newsletter – Vice President LaSorsa motioned to approve Hometown Press for publication of the Borough 2012 Community Newsletter for Spring and Fall pending comments from the Borough Solicitor, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Hatboro Pool Manager – Vice President LaSorsa motioned to ratify the hiring of Andrew Walton as Pool Manager for the 2012, motion seconded by Councilman Sheedy, all ayes. Motion carried 7-0.

Borough Appointments – Vice President LaSorsa motioned to approve the following staff appointments, term expire 12-31-2012 and serve at the pleasure of Borough Council; Steven Plaugher, Borough Manager/Open Records Officer; Diane Hegele, Assistant Borough Secretary; Alfred Zollers, Public Works Superintendent; Berkheimer Associates, Collection Agent; Lopez, Teodosio & Larkin, Auditor; Gilmore & Associates, Engineer; Keith Fugate, BCO/Zoning Officer; Joe Reading, Fire Marshal/Assistant Code Inspector; Dave Shannon, Historian; and Larry Rappoport of Stevens & Lee, Labor Attorney, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Montgomery County Tax Collection Committee Delegate Resolution, #2012-01 – Vice President LaSorsa motioned to approve Resolution #2012-01, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

2012 Fee Schedule Resolution – Vice President LaSorsa motioned to approve Resolution #2012-02, revision to the fee schedule, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Commercial Property Assessment Appeals – Vice President LaSorsa motioned to approve the Solicitor appearance to be entered at Commercial Property Assessment Appeals, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Bank Street Survey and Engineering – Vice President LaSorsa motioned to approve Gilmore & Associates to proceed with survey and engineering for the Bank Street CDBG Reconstruction Project, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Sullivan Scrap Metal Escrow Release – Vice President LaSorsa motioned to approve the release of escrow in the amount of $57,728.00, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Repeal Sexual Predator Ordinance – Ordinance No. #1009 – Vice President LaSorsa motioned to approve Ordinance #1009 repealing the Sexual Predator Ordinance No. 965, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Repeal Employee Internet/Email Policy Resolution – Resolution #2012-03 – Councilman Hegele motioned to approve Resolution #2012-03, resolution repealing Employee Internet/Email Policy resolution #2012-09, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

SPECIAL UPDATES

Councilwoman Fleming stated she attend a grant workshop hosted by DCNR, money is tight this year. There was a discussion about the possibility of applying for this grant for the Cornithian Trail Project. Borough Engineer Dougherty stated there is concept plans done. Borough Engineer Dougherty will coordinate with Councilwoman Fleming.

Councilman Hegele stated the Borough Staff will be meeting later this week to review proposals received for Borough Website. He is hoping that this item will be on the March Committee agenda for discussion.

Councilman Tompkins stated on the agenda for the March Committee meeting will be an application that is before the Zoning Hearing Board, Council will be asked to discuss Council's position on whether to send the Solicitor to the Hearing.

Mayor Hawkes stated the warning signs at York/Williams need to be looked at. He stated PADOT no longer has this type of warning signage available. He would like to see if there is a grant available to improve this intersection. There was a discussion and it was suggested the Borough look at the way finding signage to see if this can be used at this intersection.

President Zygmont reminded everyone that the Residents meeting with Wawa is Tuesday, February 28th, beginning at 7:00 PM at the Pennypack School.

OLD BUSINESS

President Zygmont requested Solicitor Pionzio contact Montgomery County and see if they can update the Borough on their intent for the vacant office space located at Victorian Village. Solicitor Pionzio stated she would and would report back to Borough Council.

NEW BUSINESS

There was none.

PRIVILEGE OF THE FLOOR

Toni Kistner, no address given asked if FEMA/PEMA were considering other properties. Borough Manager Plaugher stated that in order for properties to be considered they must be in the 100 year flood plain and also stated they have reached out to other property owners. Councilman Tompkins reminded everyone that if a property qualifies, FEMA/PEMA require that the property be torn down.

Lee Phillips, 206 Wood Street, asked where Sullivan Scrap Metals was located. Borough Manager Plaugher stated they were located on Oakdale Avenue behind the Public Works Facility.

Bill Dixon, State Representative Tom Murt's office wanted to thank everyone involved in the Clock Tower Grant application; Carol Inman, Toni Kistner, Steve Plaugher, Dave Rich, Patty Fleming, Steve Barth, Dave Shannon, Linford Magaha, Ken Moskowitz, Keith Winship and Tom Murt. President Zygmont thanked Bill for all his work.

Chris Gowen, Enterprise Fire Company, stated Borough Hall looks great.

Ron Battis, 320 W. Moreland Avenue asked for clarification what Advance Notifications meant on agenda. President Zygmont stated that was there in case the Borough Manager was notified of a particular issue that required discussion.

Mr. Battis inquired if the pictures would be re-hung in Borough Hall. He was advised they would be on display again after all the work is done.

Mr. Battis thanked the police and fire department for their quick response earlier this month when he accidentally set off the fire alarm. He said everyone was there in minutes.

Tracey Thatchford, 3 Drummers Way asked if the Borough has a target date for the FEMA/PEMA program. Borough Manager Plaugher responded the Borough needs to see how many residents on Drummers Way are interested. He stated the requirement is 100% agreement in order to proceed.

Ed Henry, 238 Bonair Avenue questioned the repeal of the email/internet resolution. Borough Solicitor Pionzio stated the Borough is returning to their original policy, basically when an employee is at work they work.

Mr. Henry questioned the flood plain ordinance from the County. Borough Manager Plaugher stated the ordinance is a model ordinance that all use. He stated the County distributes to all the municipalities, and then the municipalities enact. Councilman Tompkins stated the model is a minimum requirement; the municipality can adopt the ordinance that meets their standards. Borough Engineer Dougherty stated the Borough must meet the NFIP designation. The deadline for FEMA is mid March 2013.

President Zygmont asked if when the next Raymark Update would be. Borough Manager Plaugher stated he has been in contact with the EPA and is expecting they will be out again in March.

ADJOURNMENT

There being no further business, the February 27th, 2012 meeting of Borough Council was adjourned at 8:30 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

Transcribed by Assistant Borough Secretary Diane Hegele

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, MARCH 12th, 2012

PRESENT – President Zygmont, Vice President LaSorsa, Councilpersons Tompkins, Hegele, Rich, Sheedy & Fleming and Mayor Hawkes. Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Pionzio, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT

CALL TO ORDER VOTING MEETING – President Zygmont called the voting meeting to order at 7:00 PM.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment.

FIRE COMPANY EXPENDITURE LIST – Vice President LaSorsa motioned to approve the transfer of funds to the Enterprise Fire Company in the amount of $7,399.62, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

CALL TO ORDER COMMITTEE MEETING - President Zygmont called the Committee meeting to order at 7:05 PM.

PUBLIC SAFETY – Mayor Hawkes presented the following items:

Police Officer Hire – Chief Gardner stated the Civil Service Commission met on January 26, 2012 and certified the eligibility list for the position of police officer. He stated he is ready to make an offer to one of the top three candidates. Chief Gardner is anticipating an April appointment. The consensus of Borough Council was to authorize Chief Gardner to make a conditional offer of employment.

Councilman Tompkins asked when the promotional exam was scheduled for. Chief Gardner stated April 25th, 2012.

FINANCE – Vice President LaSorsa stated he had nothing to report.

Councilman Tompkins asked if the May Capital Budget Workshop has been scheduled. Vice President LaSorsa stated he will look to schedule this workshop after April 15th.

GRANTS & FUNDING – Councilwoman Fleming presented the following items:

Clock Tower Restoration Planning Grant Application – Councilwoman Fleming stated that an application was filed with the PA Historical & Museum Commission on March 1st, 2012. She stated that the application is for $10,000 with a $5,000 local match to be raised privately by the Clock Tower Committee.

DCNR (C2P2) Grant Program – Councilwoman Fleming stated the PA Department of Conservation & Natural Resources C2Ps grant program is now accepting applications. She stated she attended a recent seminar and projects eligible are Park and Trail related, with a 50/50 match and must be shovel ready. Borough Engineer Dougherty stated that the Corinthian Trail Project does not appear to be a shovel ready project. There was a discussion of possible projects to include Corinthian Trail, Eaton/Memorial Park

crossing and another possible trail project, it was the consensus of Borough Council to get ideas together and to discuss this at the Capital Budget workshop in May so Council can be prepared to submit a project in 2013.

CDBG Projects - Borough Manager Plaugher stated the Montgomery County Housing and Community Development Agency is accepting CDBG applications for the 2012-2013 funding cycle. In February Council discussed possible projects, if Council would like to apply a project needs to be submitted by the April 2nd deadline. This does not have to be shovel ready. Projects discussed were flooding at the intersection of York/Byberry, storm sewer under York Road near Byberry Road and Academy/Horsham Road traffic. Borough Engineer Dougherty is going to look at York/Byberry Road and report back to Council.

PUBLIC WORKS – Councilman Rich presented the following.

Surplus Public Works Equipment – Councilman Rich stated Council is in receipt of a memo from Superintendent Zollers listing surplus equipment he would like to sell on Municibid. A resolution will be prepared authorizing the sale for Council consideration at the March 26th, 2012 Council meeting.

FACILITIES & PARKS – Councilman Sheedy presented the following items:

Special Event Application Pennypack Pool Day – Councilman Sheedy stated Council is in receipt of a request to use the pool from the Pennypack Elementary School Home & School Association for approximately 260 children on June 12th from 9:30 AM to 1:45 PM. They have requested a waiver of fees, the organization in the past has paid for the lifeguards to staff the pool. This item will be moved to the Council agenda for approval at the March 26th, 2012 Council meeting.

Special Event Application Second Saturday – Councilman Sheedy stated Council is in receipt of an Event Request Form from the Chamber of Commerce for Second Saturday in the York Road Business District beginning April 14th and continuing through the year from 2:00 PM to 6:00 PM each Saturday. President Zygmont stated this is a new event to be voted on. Chief Gardner will evaluate the event and see if there is a need for extra police. He will update Council. This item will be moved to the Council agenda for approval at the March 26th, 2012 Council meeting.

Mayor Hawkes stated he did not kill First Friday as rumors have said, First Friday is a chamber event and they stopped the event.

Councilman Hegele stated Borough Council had nothing to do with First Friday ending either it was a decision made by the Chamber.

Special Event Application Carnival – Councilman Sheedy stated Council is in receipt of a Event Request Form from the Chamber of Commerce for the Summer Fun Festival, Carnival & Fireworks on May 25th to June 2nd in Miller Meadow. Fireworks are scheduled for June 1st from 9:30 PM until 10:00 PM. Council would like clarification on the set up and removal dates for the Carnival. The Chamber is requesting a waiver of fees. This item will be moved to the Council agenda for approval at the March 26th, 2012 Council meeting.

PUBLIC RELATIONS/COMMUNITY RELATIONS – Councilman Hegele presented the following items:

Borough Website – Councilman Hegele stated the Borough staff has met with website development companies and have reviewed the proposals with the Council Public/Community Relations Committee. The

committee is recommending SiteCats Web Development of Doylestown to design and develop a new Borough website at a cost of $5,857.00. There was a discussion on where to fund this expenditure, the need for a new website, maintenance costs for the new website.

Mrs. Phillips, Wood Street Hatboro stated that Channel 22 has never looked better. She wanted to know if the Borough could sell advertising space on the website to help offset the costs. Borough Manager Plaugher stated he did not think this could be done. He suggested using Capital Funds for this purchase. President Zygmont stated this item should be moved to the May Capital Budget Workshop. President Zygmont asked for a comparison of proposals for Council and asked for clarification on who would own the website.

Mr. Henry, 238 Bonair Avenue stated Council should look into and see, School Districts are selling ad space on school buses. He feels Mrs. Phillips idea is worth investigating.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Home Town Streets (HTS) Crosswalk Color Selection – Councilman Tompkins stated as part of the Hometown Streets (HTS) project Borough Engineer Dougherty needs Council to decide on a crosswalk color selection. Borough Engineer Dougherty distributed a color and design chart for Council to review. He stated this is now a more durable material. After a discussion about the product, color and design it was the consensus of Borough Council in favor of the color maroon and the herringbone design. This item will be moved to the March 26th, 2012 Council meeting for approval.

SUBCOMMITTEE REPORTS

Hatboro 300 – Councilman Sheedy stated he had no report. Councilman Hegele stated he attended a luncheon at the Chamber of Commerce and the Chamber is in the process of putting together a committee for this event.

Parks Committee – Councilman Sheedy stated he along with Councilman Rich is working on forming a parks committee comprised of residents who will evaluate and make recommendations to Borough Council.

Assistant Secretary Hegele stated pool memberships will be available beginning April 1st.

Stormwater – EMC Zollers stated he and Borough Manager Plaugher met with the residents of Woodwinds on March 6th. He advised the residents the FEMA/PEMA Hazard Mitigation Grant Application and answered questions. Woodwinds residents were advised the next step in the process was to have properties appraised and then make a decision on participation. The Woodwinds Property Management Company is going to coordinate the appraisals and contact each homeowner. Once this is done the Borough should have a count of those properties that would like to participate. EMC Zollers stated he will continue to work on this grant, as FEMA/PEMA would like to see continued movement. He stated he will compile costs and report back to Council.

Economic Development – Vice President LaSorsa stated he had no report.

Zoning Subcommittee – Councilman Tompkins stated he had no report.

ADMINISTRATION – President Zygmont presented the following item:

Joint Board of Appeals Construction Code – Borough Manager Plaugher stated in 2007 Borough Council passed a resolution but have no evidence an ordinance was passed.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 8:25 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

Transcribed by Assistant Secretary Diane Hegele

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, MARCH 26th, 2012

PRESENT –President Zygmont, Councilpersons Fleming, Hegele, Rich, Sheedy, Tompkins and Mayor Hawkes; Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent of Public Works Zollers, Borough Solicitor Pionzio, Borough Engineer Dougherty, & Treasurer Kalnajs.

ABSENT

Vice President LaSorsa and Borough Code Official Fugate were absent.

CALL TO ORDER – President Zygmont called this Council Meeting to order at 7:00 p.m.

INVOCATION – Pastor Steve McComas of the Lehman United Methodist Church lead the invocation. Mayor Hawkes asked for a moment of silence in memory of Ms. Nancy Bobkoski, long time School District employee and former Principal of Crooked Billet School.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Mayor Hawkes.

President Zygmont announced there was an executive session tonight prior to this meeting to discuss legal matters and a personnel matter.

President Zygmont announced that this meeting is being taped by the staff. He stated that there are two opportunities on the agenda for the public to address Council. The first privilege of the floor is for voting agenda items only. He stated there were three changes on the agenda that were not discussed at the Committee Meeting. He asked Borough Manager Plaugher to provide information on these changes.

Borough Manager Plaugher stated the Greater Hatboro Chamber of Commerce is in need of office space. On the agenda tonight is a request to lease the spare room on the second floor of Borough Hall to the Chamber in the amount of $300.00 per month beginning May 1st, 2012. This will assist the Chamber is getting back on their feet.

Borough Manager Plaugher stated Main Street Hatboro is presently in an office on the first floor on Borough Hall, he is proposing to move the Main Street Manager to the same office as the Chamber of Commerce with rent in the amount of $300.00 also per month beginning May 1st, 2012. Borough Manager Plaugher is recommending a $300.00 in kind donation to Main Street to offset the rental cost.

Borough Manager Plaugher stated on 7-25-11 Borough Council approved a 3rd party review of the Police Department and entered into an agreement with the Governor's Center for Local Government Services to conduct a Police Management Study. Borough Manager Plaugher stated at this time the study does not appear to meet the Borough's goals.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment from the public.

MAYOR'S REPORT – Mayor Hawkes stated he had nothing to report this evening.

PRESIDENT'S REPORT – President Zygmont stated he had nothing to report this evening.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $ 2,961,576.77 on all accounts at the end of February, 2012. Interest earned for the month totaled $273.14 on all accounts.

Treasurer Kalnajs gave a report for the month of February on taxes collected.

SOLICITOR'S REPORT – Solicitor Pionzio stated she had nothing to report this evening.

ENGINEER'S REPORT – Borough Engineer Dougherty stated he had nothing to report this evening.

MANAGER'S REPORT – Borough Manager Plaugher stated he had several things to report on this evening.

1. Public Works Trash Truck – Borough Manager Plaugher stated the new body was ordered.
2. Clock Tower Grant – Borough Manager Plaugher stated the application was filed by deadline; the grant is for $10,000 with a $5000 match.
3. Borough Manager Plaugher stated he attended a Surplus Equipment seminar hosted by PA Department of General Services.
4. Fire House Project – Borough Manager Plaugher stated the State Office of Budget toured and reviewed the project.
5. Feasibility Study – Borough Manager Plaugher stated this continues and he is meeting with one more firm and then will meet with members of the facility committee to review proposals.
6. Borough Manager Plaugher stated he attended a Manager's conference discussing labor and personnel issues.

DEPARTMENT SUPERVISORS' REPORTS

CHIEF OF POLICE REPORT – Chief Gardner stated on May 3rd the School District along with his department and the Montgomery County Adult Probation Department are hosting a seminar Community Education Program on Sex Offenders. He will get this on the website and community channel. This is open to the public.

Councilman Sheedy asked about the recent possible child luring incident in Upper Moreland. Chief Gardner stated it was in Upper Moreland and their police are investigating but his department is also aware of the incident.

TAX COLLECTIONS REPORT – The report for the month of February was given by Treasurer Kalnajs under the Treasurer's Report.

PUBLIC WORKS REPORT – President Zygmont noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Superintendent Zollers stated 23 out of 24 homeowners in Woodwinds have responded they are interested in moving forward with the appraisal process. He stated there are some flood insurance questions and he is meeting with FEMA tomorrow and will get clarification at that time.

CODE ENFORCEMENT REPORT – President Zygmont noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. BCO Fugate was not present tonight.

FIRE MARSHAL REPORT – President Zygmont noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Fire Marshal Reading stated he had nothing further to report.

VOTING ITEMS

February 27, 2012 Council Meeting Minutes – Councilman Tompkins motioned to approve the February 27, 2012 Council Meeting Minutes, motion seconded by Councilman Sheedy, all ayes. Motion carried 6-0.

March 12, 2012 Council Committee Meeting Minutes – Councilman Rich motioned to approve the March 12, 2012 Council Committee Meeting Minutes with corrections as discussed and listed, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Special Event Application Carnival – should read fireworks are scheduled for June 1st from 9:30 to 10:00 PM.

Last Page, Joint Board of Appeals Construction Code – should read Borough Manager Plaugher stated in 2007 Borough Council passed a resolution but there is no evidence that an ordinance was passed.

Approval of Department Supervisor's Reports – Councilman Rich motioned to approve the receipt of the Tax Collections, Public Works, Code Enforcement, Fire Marshal & Treasurer's Report for the month of February, motion seconded by Councilman Sheedy, all ayes. Motion carried 6-0.

Approval of Warrant List, Payment of Bills, Manual Checks/Transfers – Councilwoman Fleming and Vice President LaSorsa motioned to approve the Warrant List, Payment of Bills, Manual Checks & Transfers, motion seconded by Councilman Rich, all ayes. Motion carried 6-0.

Police Officer Hire – Civil Service Commission – Councilman Hegele motioned to ratify the conditional offer of employment to John F. Gibson IV, as a full time Police Officer pending successful completion of psychological and physical exams and state certification, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Surplus Borough Equipment Resolution 2012-04 – Councilman Rich motioned to approve Resolution #2012-04, authorizing the sale of surplus Borough equipment, motion seconded by Councilman Sheedy, all ayes. Motion carried 6-0.

CDBG Grant Application Resolution 2012 – 06 - Councilwoman Fleming motioned to approve Resolution #2012-06, CDBG 2012-2013 Grant Application to include York Road at Byberry Road storm water improvements, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Special Event Application – Pennypack Pool Day – Councilman Sheedy motioned to approve Pennypack Pool Day special event application to use Memorial Pool on June 12, 2012, with the approved waiver of fees and reimbursement of lifeguard wages for the time of the event, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Special Event Application – Chamber of Commerce – Second Saturday – Councilwoman Fleming made a motion to approve Chamber of Commerce Second Saturday beginning April 14th, 2012 with the condition that this event can be revisited at any time and review of police and borough services evaluation, motion seconded by Councilman Hegele, all ayes. Motion carried 6-0.

Special Event Application – Chamber of Commerce – Summer Fun Festival & Carnival – Councilwoman Fleming motioned to approve Chamber of Commerce Summer Fun Festival Carnival & Fireworks special event to be held in Miller Meadow from May 25th through June 2nd, 2012 with set up and teardown dates of May 20th to June 6th, $750.00 escrow to be paid to the Borough, a waiver of the daily rental fees for the use of Miller Meadow for the entire event and fireworks to begin at 9:30 PM, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Hometown Streets (HTS) Grant – Crosswalk Decorative Pattern & Color Selection –Councilman Tompkins made a motion to approve the maroon and offset brick design for the crosswalks in the Hometown Streets Grant Application, motion seconded by Councilman Hegele, all ayes. Motion carried 6-0.

Fire Advisory Board Appointment – Councilman Sheedy motioned to approve the appointment of Joseph Reading to the Fire Advisory Board, motion seconded by Councilman Rich, vote taken with Councilman Hegele, Tompkins, Zygmont, Rich & Sheedy voting in favor and Councilwoman Fleming voting against. Motion carried 5-1.

FEMA/PEMA Designated Borough Agent for Hazard Mitigation Grant Program Resolution 2012-05 – Councilwoman Fleming motioned to approve Resolution #2012-05 appointing Fred Zollers, EMC and Steven Plaugher, Borough Manager as the designated agents for the Hazard Mitigation Grant and related programs, motion seconded by Councilman Sheedy, all ayes. Motion carried 6-0.

Memorial Pool Assistant Manager Hires – Councilman Rich motioned to ratify the hiring of Melanie Rowland and Emily Watkins as Assistant Managers at the Hatboro Memorial Pool, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Police Department Management Study – PA Governor's Center for Local Government Services – Councilman Hegele motioned to discontinue the Management Study of the Hatboro Police Department by the Governor's Center for Local Government Services, motion seconded by Councilman Sheedy, all ayes. Motion carried 6-0.

Greater Hatboro Chamber of Commerce – Lease Second Floor Office in Borough Hall – Councilwoman Fleming motioned to approve the lease of the second floor office space in Borough Hall to the Greater Hatboro Chamber of Commerce in the amount of $300.00 per month to begin on May 1, 2012, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Main Street Hatboro Corporation – Lease Second Floor Office in Borough Hall – Councilwoman Fleming motioned to approve the lease of second floor office space in Borough Hall to the Main Street Hatboro Corporation, in the amount of $300.00 per month to begin on May 1, 2012, motion seconded by Councilman Rich, all ayes. Motion carried 6-0.

Main Street Hatboro Corporation – Lease Second Floor Office in Borough Hall - Councilwoman Fleming motioned to approve the Borough providing an in-kind donation of $300.00 per month to Main Street Hatboro for the office space under the lease for said office space, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

SPECIAL UPDATES

Councilwoman Fleming stated she had nothing to report this evening.

Councilman Hegele reminded everyone to submit their newsletter items by the March 30th. He asked if the contract with Hometown Press was signed yet. Borough Manager Plaugher stated he has been working with Solicitor Pionzio office on the language. Councilman Hegele stated the website proposal will be discussed again at the May Capital Budget Workshop and asked if the questions raised last month about the ownership of the website have been answered. Borough Manager Plaugher stated he does not have the information, but he will get it. Councilman Hegele stated that he would like Council to look into the purchase of a CCTV camera so personnel can look underground at storm water piping. He stated he, Superintendent Zollers and Councilman Rich toured Hatboro recently looking at storm water issues. He will get more information for Council for discussion at a later meeting.

Vice President LaSorsa was absent this evening.

Councilman Tompkins stated he had nothing to report this evening.

Mayor Hawkes stated there are pavement markings on York Road by Williams Lane by Penndot, it is a turn arrow to nowhere. Chief Gardner stated he would look into and call Penndot.

Councilman Rich stated he had nothing to report this evening.

Councilman Sheedy stated he had nothing to report this evening.

President Zygmont stated he had nothing to report this evening.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

PRIVILEGE OF THE FLOOR

Mr. Hart, 175 Earl Lane stated two months ago Mr. Battis asked about a black helicopter that landed in the park, he wanted to know if the Borough ever found out what happened. Chief Gardner stated no.

Mr. Hart asked if Council would consider fixing the speaker system in the Council Room.

Ron Battis, 320 W. Moreland Avenue stated since it was a light snow season would Council consider investing extra money in the speaker system and include lapel microphones.

President Zygmont stated his request would be moved to the Capital Budget Workshop meeting in May and asked Borough Manager Plaugher to get prices.

ADJOURNMENT

There being no further business, the March 26th, 2012 meeting of Borough Council was adjourned at 7:45 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

Transcribed by Assistant Borough Secretary Diane Hegele

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, APRIL 9th, 2012

PRESENT – President Zygmont, Vice President LaSorsa, Councilpersons Tompkins, Hegele, Rich, Sheedy & Fleming and Mayor Hawkes. Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent Zollers, Borough Engineer Dougherty, Borough Solicitor Pionzio, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT

CALL TO ORDER VOTING MEETING – President Zygmont called the voting meeting to order at 7:00 PM.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment.

FIRE COMPANY EXPENDITURE LIST – Vice President LaSorsa motioned to approve the transfer of funds to the Enterprise Fire Company in the amount of $11,914.04. Councilman Hegele asked about the two water bills. President Gowen stated he was going to look into this as the contractor on the project was supposed to pay a portion due to their water usage. The motion was seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

APPOINTMENT/SWEARING IN NEW POLICE OFFICER – Councilman Hegele motioned to approve the appointment of John F. Gibson, IV as full time Police Officer, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Mayor Hawkes administered the Oath of Office to John F. Gibson, IV, Hatboro Police Officer.

CALL TO ORDER COMMITTEE MEETING - President Zygmont called the Committee meeting to order at 7:10 PM.

PUBLIC SAFETY – Mayor Hawkes presented the following items:

Emergency Management Plan Update – Emergency Management Coordinator Zollers stated due to the addition of new members of Council he made some changes to the plan. A resolution will be presented for consideration at the April 23rd Council meeting for approval.

FINANCE – Vice President LaSorsa stated he had nothing to report.

Vice President LaSorsa asked everyone to check their calendars for availability in May for a Capital Budget Workshop.

GRANTS & FUNDING – Councilwoman Fleming stated she had nothing to report.

PUBLIC WORKS – Councilman Rich presented the following.

Recycling Section 902 Grant – Councilman Rich stated Council is in receipt of a memo from Superintendent Zollers outlining funds available to Act 101 Section 902 grants. Projects eligible for this grant are those that divert recyclable materials from municipal solid waste. Superintendent Zollers would like to purchase a new recycling truck, if awarded the grant would provide for 90% of the allowed purchase and a 10% municipal match. The application is due June 29th. This item was moved to the April 23rd, 2012 Council meeting for consideration.

Mr. Battis, 320 W. Moreland Avenue asked if this new truck would be able to plow snow. Superintendent Zollers stated it would be better.

FACILITIES & PARKS – Councilman Sheedy presented the following items:

Tanner Park Playground Equipment Presentation – Mr. John Farnen outlined the proposed equipment for the Tanner Park Playground project. He stated there are 8 pieces being considered that are suitable for 2 to 5 year olds and 1 piece for 5 to 12 year olds. He stated he has received 2 proposals from co-stars vendors and all pieces are handicapped accessible. Councilman Tompkins questioned the location of the ball field and there was a short discussion concerning the location of the ball field and the base paths. This item was moved to the April 23rd Council meeting for consideration.

Special Event Application Hatboro Library May Fair – Councilman Sheedy stated Council is in receipt of a Special Event Application Form from the Library for the May Fair on Saturday, May 19th, they only are requesting barricades and trash cans from Public Works, no other Borough services are needed. There is no action necessary for this request as it is a reoccurring request yearly.

Special Event Application Moonlight Memories Car Show – Councilman Sheedy stated Council is in receipt of an Event Request Form from the Chamber of Commerce for the Moonlight Memories Car Show on Saturday, July 28th. This is a non-reimbursable event, all agencies have been notified. There is no action necessary for this request as it is a reoccurring request yearly.

Special Event Application National Night Out – Councilman Sheedy stated Council is in receipt of a Event Request Form from the Chamber of Commerce for National Night Out on Tuesday, August 7th. This is a new event, Chief Gardner stated he will be attending this event and Superintendent Zollers stated he is not sure anything is needed from Public Works for this event. This item will be moved to the Council agenda for approval at the April 23rd, 2012 Council meeting.

Special Event Application Fall Sidewalk Sale – Councilman Sheedy stated Council is in receipt of an Event Request Form from the Chamber of Commerce for the Fall Sidewalk Sale on Saturday, September 15th. This item will be moved to the Council agenda for approval at the April 23rd, 2012 Council meeting.

Special Event Application HatOberFest Carnival – Councilman Sheedy stated Council is in receipt of an Event Request Form from the Chamber of Commerce for the HatOberFest Carnival on October 2nd through October 6th. Councilman Tompkins asked for more information as to the set up and tear down dates and if there was going to be a request to waive fees and adjust escrow. This is a reimbursable event. This item will be moved to the Council agenda for approval at the April 23rd, 2012 Council meeting.

Special Event Request Skeleton Skurry 5K Race – Councilman Sheedy stated Council is in receipt of an Event Request Form from the Chamber of Commerce for the Skeleton Skurry on October 27th. This is a reimbursable event. There is no action necessary for this request as it is a reoccurring request yearly.

Special Event Request Holiday Parade – Councilman Sheedy stated Council is in receipt of an Event Request Form from the Chamber of Commerce for the Holiday Parade on November 18th. This is not a reimbursable event. There is no action necessary for this request as it is a reoccurring request yearly.

PUBLIC RELATIONS/COMMUNITY RELATIONS – Councilman Hegele stated he had nothing to report this evening.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following items:

Stoveworks – Revised Final Plans – Councilman Tompkins stated Council is in receipt of revised final plans for the land development at Stoveworks, 237 Jacksonville Road. The attorney for Stoveworks, Mr. Mark Cappuccio of Eastburn & Gray stated that his client will comply with all the items in the current review letter from Gilmore. Councilman Tompkins asked if the tower was to be painted. Dave Kilcoyne, applicant stated he would look at this again. Solicitor Pionzio stated Phase 1 has been built, the developer wants to refinance the project and the reservation of parking is a requirement that the current Board cannot change. She stated her office would draft a resolution for Council's approval releasing the applicant from Phase 1, this will allow the applicant to refinance the project and move forward with Phase 2. This item will be moved to the April 23rd, 2012 Council meeting for approval.

SUBCOMMITTEE REPORTS

Hatboro 300 – Councilman Sheedy stated he had no report.

Parks Committee – Councilman Sheedy stated he had no report.

Stormwater – Councilman Hegele stated he had no report.

Economic Development – Vice President LaSorsa stated he had no report.

Zoning Subcommittee – Councilman Tompkins stated he had no report.

ADMINISTRATION – President Zygmont presented the following item:

Resolution – Approval for Tax Collector to receive confidential Tax Sharing from Berkheimer – Borough Manager Plaugher stated Council is in receipt of a sample resolution that the Montgomery County Tax Collection Committee (TCC) recommends Hatboro and other municipalities adopt, so the tax collector can receive EIT collection reports from Berkheimer. Vice President LaSorsa asked if this was mandatory. President Zygmont questioned what information the Borough would receive and what safety measures are in place to secure this information. This item will be moved to the April 23, 2012 Council meeting for approval.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 7:45 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

Transcribed by Assistant Secretary Diane Hegele

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, APRIL 23rd, 2012

PRESENT –President Zygmont, Vice President LaSorsa, Councilpersons Fleming, Hegele, Rich, Sheedy, Tompkins and Mayor Hawkes; Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent of Public Works Zollers, Code Official Fugate, Borough Solicitor Pionzio, Borough Engineer Dougherty, & Treasurer Kalnajs.

ABSENT

CALL TO ORDER – President Zygmont called this Council Meeting to order at 7:03 p.m.

INVOCATION – Mayor Hawkes asked for a moment of silence in memory of Mr. Ed Momorella, Emergency Management Coordinator for Abington Township and longtime volunteer in the fire service and Emergency Management in Montgomery County and Chief of Police Mike Maloney, Greenland, New Hampshire who was murdered.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Chief Gardner.

President Zygmont announced there were no executive sessions.

President Zygmont announced that this meeting is being taped by the staff. He stated that there are two opportunities on the agenda for the public to address Council. The first privilege of the floor is for voting agenda items only.

President Zygmont announced that due to the Memorial Day holiday in May, the meetings have been changed. Council Committee Meeting is on May 7th, 2012 and Council Meeting will be on May 21st, 2012.

President Zygmont announced that Council will hold a Capital Budget Workshop on Saturday, May 12th, beginning at 9:00 AM.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment from the public.

MAYOR'S REPORT – Mayor Hawkes presented a proclamation to the Hatboro Athletics 2011 Tri State over 55 Men's Senior Baseball League Division Champions.

Mayor Hawkes stated Staples will now take large screen televisions for free for disposal.

Mayor Hawkes stated that the group he belongs to Mayor Against Illegal Guns recently announced that this year 34 Law Enforcement Officers have been killed in the Line of Duty and of that 34; 14 were by gunfire.

Mayor Hawkes reminded everyone to have their Identification for Primary Election Day tomorrow.

PRESIDENT'S REPORT – President Zygmont stated he had nothing to report this evening.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $ 4,229,680.91 on all accounts at the end of March, 2012. Interest earned for the month totaled $333.83 on all accounts.

SOLICITOR'S REPORT – Solicitor Pionzio stated she had nothing to report this evening.

ENGINEER'S REPORT – Borough Engineer Dougherty stated he had nothing to report this evening.

MANAGER'S REPORT – Borough Manager Plaugher stated he had several things to report on this evening.

1. He stated he has been working with the Parks Committee regarding the pool, which opens Memorial Day weekend.
2. He stated that all Zoning Hearing Board members are taking a Zoning Course.
3. He stated two of the Planning Commission members are taking a Planning Commission Course.
4. He attended the first of two resident meetings with residents in the Hometown Streets Project. President Zygmont asked how many property owners attended, Borough Manager Plaugher stated 3 of the 21 notified.
5. He is still working on the Feasibility Study, once all proposals are back he will meet with the Facilities Committee.
6. He recently attended a Stormwater Finance Workshop with Councilman Hegele & Rich.
7. He stated the elevator at the fire house is being installed now, he is working with the state office of the budget and progress is being made.
8. He stated he is continuing to work with property owners at Woodwinds in getting needed information for the FEMA buyout program.

Councilman Hegele asked if Omnia Architects were asked to submit a proposal for the Feasibility Study. Borough Manager Plaugher stated no, Council wanted a fresh view.

Councilman Hegele asked if Titanium Contractors has met the obligations that were requested at the last meeting with the Grant Consultant. Borough Manager Plaugher stated there are still a couple of outstanding items. President Zygmont asked if the contractor was aware of what was needed. Vice President LaSorsa asked if a time frame was established for the receipt of these documents. Borough Manager Plaugher stated he would speak to the contractor.

DEPARTMENT SUPERVISORS' REPORTS

CHIEF OF POLICE REPORT – Chief Gardner stated on May 3rd the School District along with his department and the Montgomery County Adult Probation Department are hosting a seminar Community Education Program on Sex Offenders. This is open to the Public however due to the nature of the program it is recommended that anyone who attends be over the age of 18.

Chief Gardner stated the new police vehicle will be arriving tomorrow.

Chief Gardner announced that the Promotional Exam for Sergeant will be Wednesday, April 25th.

President Zygmont congratulated the Police Department on the apprehension of the subject wanted for the robbery at Burdick's. He stated that the Department has a remarkable record of catching criminals and solving cases. He stated if you read the articles and comments in the news one would not think that.

TAX COLLECTIONS REPORT – The report for the month of March was submitted to Council in advance of tonight's meeting.

PUBLIC WORKS REPORT – President Zygmont noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Superintendent Zollers stated he had nothing further to report.

CODE ENFORCEMENT REPORT – President Zygmont noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. BCO Fugate stated permit applications are up this year compared to last year at this time.

FIRE MARSHAL REPORT – President Zygmont noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Fire Marshal Reading reminded everyone with the lack of rain and the dry weather the fire danger is very high and asked everyone when cooking outside to be careful.

VOTING ITEMS

March 26, 2012 Council Meeting Minutes – Vice President LaSorsa motioned to approve the March 26th, 2012 Council Meeting Minutes, with the following correction, page 1 under invocation "School District" motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

April 9, 2012 Council Committee Meeting Minutes – Vice President LaSorsa motioned to approve the April 9, 2012 Council Committee Meeting Minutes, with the following correction, page 2 under Tanner Park "paths", motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Approval of Department Supervisor's Reports – Vice President LaSorsa motioned to approve the receipt of the Tax Collections, Public Works, Code Enforcement, Fire Marshal & Treasurer's Report for the month of March, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Approval of Warrant List, Payment of Bills, Manual Checks/Transfers – Vice President LaSorsa motioned to approve the Warrant List, Payment of Bills, Manual Checks & Transfers. Councilman Hegele questioned the amount of the transfer for the firehouse project stated it was more than the invoice. Borough Manager Plaugher stated more was transferred for future bills. Councilman Tompkins asked if the original motion should be amended specifically to include that all requested documents for the Fire House Grant should be received prior to the release of the check to the contractor, Titanium Enterprises, amended motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Emergency Management Plan Update – Vice President LaSorsa motioned to approve Resolution #2012-07, updating the Borough's Emergency Management Plan, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Recycling Section 902 Grant – Councilman Hegele motioned to approve Recycling Section 902 Grant Application through the PA Department of Environmental Protection, motion seconded by Councilman Rich, all ayes. Motion carried 7-0.

Tanner Park Playground Equipment Plan – Vice President LaSorsa motioned to approve the Tanner Park Playground Equipment Plan as presented by Elm Street Hatboro, motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Special Event Application – Chamber of Commerce – National Night Out – Vice President LaSorsa motioned to approve the Chamber of Commerce National Night Out Special Event Application for August 7, 2012, with any conditions listed. Councilman Tompkins stated there were no special conditions listed. Borough Manager Plaugher stated that was correct. Motion seconded by Councilman Hegele, all ayes. Motion carried 7-0.

Special Event Application – Chamber of Commerce – Sidewalk Sale – Vice President LaSorsa motioned to approve the Chamber of Commerce Sidewalk Sale Special Event Application for September 15, 2012, with any conditions listed. Councilman Tompkins stated there were no special conditions listed. Borough Manager Plaugher stated that was correct. Motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Special Event Application – Chamber of Commerce – HatOberFest – Vice President LaSorsa motioned to approve the Chamber of Commerce HatOberFest Special Event Application for October 2 through 6, 2012 in Miller Meadow with any special conditions listed. Councilman Tompkins asked Solicitor Pionzio if Council should consider the waiver of daily use fees and amend escrow amount. Solicitor Pionzio stated that was correct. Councilman Tompkins made a friendly amendment to the motion to include the waiver of daily usage fees for Miller Meadow and the escrow amount to be $750.00, all ayes. Motion carried 7-0.

Joint Board of Appeals Ordinance – Vice President LaSorsa motioned to approve Ordinance No. 1010, to establish a Joint Board of Appeals to hear appeals related to the Uniform Construction Code, motion seconded by Councilman Tompkins, all ayes. Motion carried 7-0.

Charles Young – Pay Rate Increase – Councilman Rich motioned to ratify the pay rate increase of a Public Works employee to Tech 1 at a rate of $25.25 per hour, motion seconded by Councilman Sheedy, all ayes. Motion carried 7-0.

SPECIAL UPDATES

Councilwoman Fleming stated she had nothing to report this evening.

Councilman Hegele stated he had nothing to report this evening.

Vice President LaSorsa stated he had nothing to report this evening.

Councilman Tompkins stated he had nothing to report this evening.

Mayor Hawkes stated he had nothing to report this evening.

Councilman Rich stated he had nothing to report this evening.

Councilman Sheedy stated he had nothing to report this evening.

President Zygmont stated he had nothing to report this evening.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

PRIVILEGE OF THE FLOOR

Mr. Farnen, Elm Street Hatboro thanked Council for their approval of the Tanner Park Playground Equipment Plan, he stated he will keep Council updated.

He asked if Septa have recently acquired new trains because the whistles seem louder. Chief Gardner stated that yes the new trains are louder. Chief Gardner stated this issue of noise abatement regarding trains has come up before, he stated the liability falls on the Borough if the noise is lessened. Chief Gardner does not recommend Quiet Zones, he stated they are complicated, expensive as the Borough has to pay and mandated by Federal Regulations.

Mr. Hart, 175 Earl Lane questioned about the hours of operation for Sullivan's Scrap Metal, he stated at 8PM he can hear the operation of a rheumatic metal shearing device. Building Code Official Fugate will look into the complaint.

Tracey Thatchford, Woodwinds asked if there was a target date on the FEMA buy-out program. Borough Manager Plaugher stated the staff is working as quickly as possible, still waiting to hear back from the property management on the appraisals.

ADJOURNMENT

There being no further business, the April 23rd, 2012 meeting of Borough Council was adjourned at 7:37 P.M.

Respectfully submitted,

Steven J. Plaugher
Secretary

Transcribed by Assistant Borough Secretary Diane Hegele

BOROUGH OF HATBORO
COMMITTEE MEETING
MONDAY, MAY 7th, 2012

PRESENT – President Zygmont, Vice President LaSorsa, Councilpersons Tompkins, Hegele, Sheedy & Fleming and Mayor Hawkes. Borough Manager Plaugher, Assistant Borough Secretary Hegele, Superintendent Zollers, Borough Engineer Dougherty, Ms. Bernadette Kuerny, Esquire for Borough Solicitor Pionzio, Zoning Officer Fugate, and Treasurer Kalnajs.

ABSENT
Councilman Rich and Police Chief James Gardner were both absent.

CALL TO ORDER VOTING MEETING – President Zygmont called the voting meeting to order at 7:00 PM.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment.

FIRE COMPANY EXPENDITURE LIST – Vice President LaSorsa motioned to approve the transfer of funds to the Enterprise Fire Company in the amount of $4,538.21, motion was seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

CALL TO ORDER COMMITTEE MEETING - President Zygmont called the Committee meeting to order at 7:02 PM.

PUBLIC SAFETY – Mayor Hawkes stated he had nothing to report.

FINANCE – Vice President LaSorsa reminded everyone that the Capital Budget Workshop will be held this Saturday, May 12th beginning at 9 AM.

GRANTS & FUNDING – Councilwoman Fleming stated she recently met with Superintendent Zollers to work on Recycling Truck Grant and the Borough is well in advance of the deadline for submission.

Councilwoman Fleming stated Superintendent Zollers is still gathering information on the FEMA/PEMA Grant. Superintendent Zollers stated Woodwinds has changed property management companies again. He will have to meet with the new company to bring them up to speed.

Councilwoman Fleming stated the Clock Tower Grant Committee is meeting tomorrow.

PUBLIC WORKS – Councilman Rich was absent; Councilman Sheedy stated he had nothing to report.

FACILITIES & PARKS – Councilman Sheedy presented the following items:

Special Event Application Chamber of Commerce "Philadelphia Soul – Town Take-Over" – Councilman Sheedy stated Council is in receipt of a Special Event Application Form from the Chamber of Commerce for a "Philadelphia Soul – Town Take-Over" on June 23rd from 2:00 PM to 4:00 PM in Miller Meadow. This item was moved to the May 21st Council Meeting for approval.

Monarch Butterfly Waystation in Miller Meadow – Update – Borough Manager Plaugher stated Council originally approved the Gardeners of the Crooked Billet to place a 10'x8' (80 sq. ft) raised garden bed for a Monarch Butterfly Waystation. Superintendent Zollers stated 3 beds measuring 4'x8' were constructed. He stated the three bed layout actually fits the contour of that section of Miller Meadow better than a single bed. This item was moved to the May 21st Council Meeting for approval.

Snackstand Lease – President Zygmont reviewed with everyone the terms regarding the operation of the snack stand this year. He stated he will make sure the draft agreement is sent out to all of Council. The Borough does not have numbers to work with this year; the stand will be operated by Ms. Leeann Jorett. After this season staff will have numbers to work with so an RFP can be prepared for next year. This item was moved to the May 21st Council Meeting for approval.

Mr. Ron Battis, 320 W. Moreland Avenue asked if flowers could be planted this year in the planters in front of the pool. Councilman Sheedy stated he would pass the request along. Superintendent Zollers stated the pool staff takes care of watering the flowers.

PUBLIC RELATIONS/COMMUNITY RELATIONS – Councilman Hegele stated that the newsletter is being sent to the printer and should be delivered by the end of May.

Councilman Hegele also stated the community channel has been down as a result of a car accident over the weekend, the staff is working to correct the situation.

ZONING, PLANNING & HISTORIC PRESERVATION – Councilman Tompkins presented the following item:

Stoveworks – Revised Final Plan – Councilman Tompkins asked Borough Engineer Dougherty to review the proposed resolution drafted by Solicitor Pionzio's office. The attorney's applicant, Mike Carr from Eastburn & Grey was present and stated that his applicant has accepted the review letter from Gilmore Associates. There was a discussion concerning the water tower. Councilman Hegele asked if there were property maintenance issues with the tower property. John Farnen from Elm Street Hatboro asked if the Elm Street Hatboro Plan was followed. Councilman Tompkins stated the plan is mentioned in the Gilmore review letter. Mr. Farnen stated the Borough paid $25,000 for this plan and he would like to see that the recommendations included in the plan are followed. President Zygmont stated the plan Mr. Farnen is referring to was not approved by Council, it is only a concept plan. Borough Engineer Dougherty stated the streetscapes will be consistent with the area. Councilman Tompkins stated the property maintenance issues will be addressed when the site is opened for parking. The Resolution will be moved to the May 21st Council Meeting for approval.

SUBCOMMITTEE REPORTS

Hatboro 300 – Councilman Sheedy stated he had no report.

Parks Committee – Councilman Sheedy stated he had no report.

Stormwater – Councilman Hegele stated he had no report.

Economic Development – Vice President LaSorsa stated he had no report.

Zoning Subcommittee – Councilman Tompkins stated he had no report.

ADMINISTRATION – President Zygmont presented the following item:

Joint Board of Appeals Applicants - Borough Manager Plaugher stated one letter of interest was received from Mr. Brian Mann of Omnia Architects. This item was moved to the May 21st Council Meeting for approval.

SEPTA Grade Crossing County Line Road Closure – Borough Manager Plaugher stated that Septa are planning a complete track grade crossing reconstruction on County Line Road in October. County Line Road would be completely closed between York Road and Jacksonville Road from Friday evening October 5th to the early morning hours of Monday, October 8th. The official detour will be through Warminster Township. Councilman Tompkins asked if this would affect the HatOberFest in any way. Superintendent Zollers stated he did not think that this would effect this too much as the HatOberFest is in the south end of town.

Tracy Thatford, 3 Drummers Way asked if all the appraisals were in and if the Borough had a target date. Superintendent Zollers stated just received them, he is working on compiling the data and a budget then he will send everything to FEMA. He will need to meet with the new management company. At this time he does not have a target date. Ms. Thatford asked about the status of the DEP survey of the area. Borough Manager Plaugher stated that the FEMA buyout was a better alternative, the DEP stated in their survey of the area that the location of the creek can't be changed and the buildings cannot be moved. Ms. Thatford stated she is worried about the residents on Hatters Court. Borough Manager Plaugher stated the residents of Hatters Court do not qualify for this program. Ms. Thatford asked how many rescues have been done for the flooding in Woodwinds. Superintendent Zollers, formally the Fire Chief stated he is not comfortable guessing, rescues and evacuations are two different issues.

ADJOURNMENT

There being no further business, this Committee Meeting was adjourned at 7:30 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

Transcribed by Assistant Secretary Diane Hegele

BOROUGH OF HATBORO
CAPITAL BUDGET WORKSHOP MEETING
SATURDAY MAY 12th, 2012

PRESENT

President Zygmont, Vice President LaSorsa, Councilpersons Tompkins, Hegele, Rich & Sheedy, Borough Manager Plaugher, Sergeant Goold, Superintendent Zollers, Assistant Borough Secretary Hegele & Code Enforcement Officer Fugate.

ABSENT

Councilwoman Fleming, Mayor Hawkes, Chief Gardner & Treasurer Kalnajs

CALL TO ORDER

President Zygmont called the 2nd Quarter 2012 Capital Budget Workshop meeting of Borough Council to order at 9:06 AM.

President Zygmont reviewed with Borough Council the account balances and reminded Council of the money that is available to work with.

President Zygmont stated Council is in receipt of the proposals for the Feasibility Study; all were in agreement that they were received too late and with not enough time to review before this workshop. $30,000 was budgeted from General Capital. This will be moved to the June Committee Meeting for further discussion and questions.

2012 Projects Under Consideration during 2Qtr 2012

- Police Department – Fleet Replacement - Sgt. Goold reported this is on schedule for 2012
- Police Department – Patrol Rifles & Mounts – This item will be funded from the trade in of used police firearms.
- – AED's – This item was moved to a later meeting.
- Police Department – New Body Trash Truck – Superintendent Zollers stated this will be completed later this week.
- Public Works – Radio Upgrades – This item will be moved to the June meeting for discussion/approval.
- Public Works – Recycling Truck – This is a grant item, the amount for the match should be $11,600 if approved. Superintendent Zollers still working on grant application.
- Administration – Heating/Cooling Repairs – More information was requested for this item.
- Administration – Speaker System Council Chambers - $7500 to be budgeted in General Capital, more information was requested before moved to Council meeting agenda.
- Administration – Website - $5900 to be budgeted in General Capital, item moved to the Council meeting for approval.

- Snackstand – Pool - $7000 to be budgeted in General Capital, Public Works in the process of renovating and new appliances to be installed.
- Wayfinding Signage – There was a discussion on the need to start working on this in case the County takes away funding.
- Grants - there was a discussion on the grants applied for, it was decided that a list should be developed for future projects including stormwater so Council has shovel ready projects for when grants are available.
- Fire House Project – There was a discussion on the retainage, bonding and outstanding items needed from contractor.
- Hometown Streets Project – Borough still corresponding with residents in effected area.
- Wachovia Parking Lot – Borough Manager updated Council on the status of this project, more realistic for 2013.
- Bank Street – discussion about this project may need an extension letter for this grant.
- Police Station HVAC – Sgt. Goold discussed the need for a unit for their training room which is also an alternate EOC. Sgt. Goold was advised to get prices on a standalone unit.

DISCUSSION OF LONG TERM PROJECTS (2013 – 2016)

- Fleet Replacement – Police Department is on schedule for replacement, some vehicles are going to be auctioned.
- Public Works Building Addition & Salt Silo – this was moved to be included with the feasibility study.
- Red Light ARLE Grant – Changing this grant to Reflective Signage Grant and will be moved to 2013
- Swimming Pool Replaster Project – Superintendent Zollers will get prices to tile pool vs. replaster, this will be discussed again at the 3rd Qtr. Meeting.
- Pennypack Creek Cleaning/Maintenance – This was removed, the Borough staff will keep on top of this and work with Penndot on maintenance.

2012 3rd Quarter Capital Budget Workshop

The next Capital Budget Workshop will be Thursday, August 2nd beginning at 4:00 PM.

ADJOURNMENT

President Zygmont adjourned the May 12th, 2012 Capital Budget Workshop meeting at 12:00 PM.

Respectfully submitted,

Steven J. Plaugher
Borough Secretary

Transcribed by Assistant Secretary Diane Hegele

BOROUGH OF HATBORO
COUNCIL MEETING
MONDAY, MAY 21st, 2012

PRESENT –President Zygmont, Vice President LaSorsa, Councilpersons Fleming, Hegele, Sheedy, Tompkins and Mayor Hawkes; Borough Manager Plaugher, Assistant Borough Secretary Hegele, Chief of Police Gardner, Superintendent of Public Works Zollers, Code Official Fugate, Borough Solicitor Pionzio, Borough Engineer Dougherty, & Treasurer Kalnajs.

ABSENT

Councilman Rich was absent.

CALL TO ORDER – President Zygmont called this Council Meeting to order at 7:00 p.m.

INVOCATION – Mayor Hawkes gave the invocation for the meeting.

PLEDGE OF ALLIGENCE – The Pledge of Allegiance was led by Chief Gardner.

President Zygmont announced there were no executive sessions.

President Zygmont announced that this meeting is being taped by the staff. He stated that there are two opportunities on the agenda for the public to address Council. The first privilege of the floor is for voting agenda items only.

President Zygmont announced that there were a couple changes to the agenda, the addition of the Police Surplus Firearms Trade In, the addition of a Land Development issue and a promotion in the Police Department.

PRIVILEGE OF THE FLOOR FOR AGENDA VOTING ITEMS – There was no comment from the public.

MAYOR'S REPORT – Mayor Hawkes thanked Sgt. Petrik, Officer Ottey, and Officer Valleley for their actions on a recent call at 100 W. Lehman Avenue. Mayor Hawkes read a card received from the family of the resident at this address who passed away. Mayor Hawkes thanked Officer Ottey for the care he gave to an unattended dog that was found in the home.

PRESIDENT'S REPORT – President Zygmont read a short statement regarding the Hatboro Police Department. He stated that it is very rare to have most of the police department in the room at the same time and he wanted them to know how proud he and Council are of the department.

TREASURER'S REPORT – Treasurer Kalnajs noted a balance of $4,871,610.33 on all accounts at the end of April, 2012. Interest earned for the month totaled $465.20 on all accounts.

SOLICITOR'S REPORT – Solicitor Pionzio stated she had one item, she stated that Council is in receipt of an amendment to the Sign Ordinance regarding Billboards. She stated this ordinance which allows billboards under certain restrictions in the LI – Light Industrial District needs authorization from Borough Council for her office to advertise.

ENGINEER'S REPORT – Borough Engineer Dougherty stated he had nothing to report this evening.

MANAGER'S REPORT – Borough Manager Plaugher stated he had several things to report on this evening.

1. Manager Plaugher reported that a total of 7 residents attended the two meetings for the Hometown Streets Project
2. Manager Plaugher stated the 2011 Borough Audit is in process. He will be touring the facilities with the Auditor.
3. Manager Plaugher stated the Chamber lease is still on hold, he is waiting to hear from the Chamber. President Zygmont asked if Main Street still wants to use the space. Manager Plaugher stated they are waiting to see what the Chamber decides.
4. Manager Plaugher stated the pool opens this weekend, along with the snack stand.
5. Manager Plaugher stated the new Borough Code should be available soon.
6. Manager Plaugher stated there is a new management company for Woodwinds, TMK Property Management.
7. Manager Plaugher stated there was a meeting with a resident in the 300 blk. West Monument Avenue who would like to have PEMA/FEMA assistance in raising their house.

DEPARTMENT SUPERVISORS' REPORTS

CHIEF OF POLICE REPORT – Chief Gardner he attended the Citizens Police Graduation last week.

Chief Gardner stated the new police vehicle is on patrol and has different markings than the other patrol vehicles.

TAX COLLECTIONS REPORT – The report for the month of April was submitted to Council in advance of tonight's meeting.

PUBLIC WORKS REPORT – President Zygmont noted the Public Works Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Superintendent Zollers stated he had nothing further to report. Councilman Tompkins thanked Public Works for filling the hole in on Byberry Road.

CODE ENFORCEMENT REPORT – President Zygmont noted the Code Enforcement Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table. Councilman Hegele asked about the status of permits for Big Marty's. BCO Fugate stated the State issued the permits for the asbestos removal. He stated they oversee this and the contractor reports back to them. President Zygmont stated he requested recently copies of permits for this location. Manager Plaugher stated he will email the information.

FIRE MARSHAL REPORT – President Zygmont noted the Fire Marshal Report was submitted to Council in advance of tonight's meeting, and that copies of the report were available on the sign in table.

SPECIAL PRESENTATION – SiteCats Website Development Proposal – Mr. Tom Allenbach from SiteCats was in attendance to review their proposal for the new Borough website and to also answer any questions. Mr. Allenbach stated the new site will be a content management system and will be easier for staff and friendlier for users. Councilman Sheedy asked who would own the domain name and who would make the changes to the site. Mr. Allenbach stated the Borough owns the domain name and the Borough would make any and all changes. Councilman Tompkins asked about the updating software and the propriety of the software. Mr. Allenbach stated it is the Borough's and the Borough could use whomever. He stated his company designs and sets up the website for the Borough, yes they are available to assist and make changes if necessary. He stated their company would also provide the training for the new site for Borough personnel. Mr. Allenbach stated the new site could be ready anywhere from 6 weeks to 6 months, dependant on the design phase, approval and training.

VOTING ITEMS

April 23, 2012 Council Meeting Minutes – Vice President LaSorsa motioned to approve the April 23, 2012 Council Meeting Minutes, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

May 7, 2012 Council Committee Meeting Minutes – Vice President LaSorsa motioned to approve the May 7, 2012 Council Committee Meeting Minutes, motion seconded by Councilman Hegele, all ayes. Motion carried 6-0.

May 12, 2012 Capital Budget Workshop Meeting Minutes – Vice President LaSorsa motioned to approve the May 12, 2012 Capital Budget Workshop Meeting Minutes, with a correction to the date of the next workshop should read Thursday, motion seconded by Councilman Tompkins, all ayes with Councilwoman Fleming abstaining. Motion carried 5-0.

Approval of Department Supervisor's Reports – Vice President LaSorsa motioned to approve the receipt of the Tax Collections, Public Works, Code Enforcement, Fire Marshal & Treasurer's Report for the month of April, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Approval of Warrant List, Payment of Bills, Manual Checks/Transfers – Vice President LaSorsa motioned to approve the Warrant List, Payment of Bills, and Manual Checks & Transfers. Councilman Hegele questioned the purchase of appliances at the pool, and if they were all in. Manager Plaugher stated they purchased 5 sinks, table, refrigerator and freezer. He stated the appliances are in and they are waiting for the Health Department Inspection. Councilman Hegele asked if this invoice was the full amount. Manager Plaugher stated this represented half of the balance. Councilman Tompkins stated the transfer on the warrant list to the pool, was that a loan to pay for this. Manager Plaugher stated yes, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Special Event Application – Chamber of Commerce – Philadelphia Soul Town Take Over – Vice President LaSorsa motioned to approve the Chamber of Commerce Philadelphia Soul Town Take Over on Saturday, June 23rd in Miller Meadow. Councilman Tompkins made a friendly amendment to the motion to include the waiver of fees, seconded by Vice President LaSorsa, all ayes. Motion carried 6-0.

Monarch Butterfly Waystation Update – Councilman Sheedy stated that this item was discussed at the Committee Meeting and was on the agenda for informational purposes only, the revised layout of a raised garden bed from one 10'x8' bed to three 4'x8' beds in Miller Meadow.

Stoveworks – Revised Preliminary/Final Plan – Vice President LaSorsa motioned to approve Resolution 2012-08, granting Revised Preliminary/Final Plan approval for Stoveworks Phase 1 Project by Plum Ridge Property, LLC, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Police Department Sergeant Appointment – Councilman Hegele motioned to approve the appointment of Mark Ruegg to the position of Sergeant from the Civil Service Eligibility List, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0. Sgt. Ruegg was presented with his Sergeant's Badge with his family present. Councilman Hegele stated that before he retired from the Department he had the honor of working with Mark, and he was an outstanding officer who will do well as a Sergeant.

Police Department Officer Recognition – Chief Gardner presented Sergeant Cameron Goold with his new Detective Sergeant Badge with his wife present.

Sgt. Ruegg and DetSgt. Goold were both congratulated by Council, Mayor, Staff and the audience.

Hatboro Memorial Pool – Snack Stand Lease – Councilman Sheedy motioned to approve the snack stand lease between the Borough of Hatboro and Lee Ann Jorett. Councilwoman Fleming asked if there was an executed copy, President Zygmont stated the Borough could not execute lease until passed by Council, motion was seconded by Councilman Hegele, all ayes. Motion carried 6-0

Joint Board of Appeals Ordinance – Councilman Tompkins motioned to approve the appointment of Mr. Brain Mann to the Joint Board of Appeals, motion seconded by Councilman Hegele, all ayes. Motion carried 6-0.

Police – Surplus Firearms Trade-In – Vice President LaSorsa made a motion to approve the trade-in of twenty-three (23) Borough owned Police Surplus Firearms in exchange for seven (07) new Sig Sauer .223 caliber Patrol Rifles, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

399 Springdale Avenue – Solicitor Pionzio stated that the Developer for this property went bankrupt and the bank took possession of property, they now have a buyer and need to transfer the agreements and escrows to the new owner. Her office needs Council approval to proceed and she will have a resolution for Council at the June meeting. Vice President LaSorsa made a motion to authorize Solicitor Pionzio to transfer Land Development Agreements and Escrows to the new property owner, motion seconded by Councilman Tompkins, all ayes. Motion carried 6-0.

Firehouse Construction Project Update – President Zygmont stated that this agenda item would be a workshop for Council to interact with the staff only on this project. Manager Plaugher updated Council on the documents included in the Council Packets. He stated the construction is almost complete; he did a walk through with Codes and the Fire Company recently. He stated he went back today but could not access the site. President Zygmont stated Council has been told for months the project was almost done and grant reimbursement was being worked on, what are the hold ups. Manager Plaugher stated the contractor has a cash flow problem and his sub contractors are not being paid. President Zygmont stated the 10% of retainage has not been held back. Manager Plaugher stated this has been a long drawn out process and he has been assured by the Office of the Budget that the money is still there and that the Borough needs to continue to working on the needed documents for reimbursement. He stated the grant consultant Matt Kramer has been working very closely with staff to gather the information needed.

Councilman Hegele stated he started to attend fire house project meetings in mid January and has heard about documents needed, insurance information, firefighter concerns, and questioned why this project was never stopped. He questioned what legal action has been taken and also who signed all the documents. President Zygmont stated last August he asked and was told everything was fine with this project. He stated that Council was advised by the prior Borough Solicitor it would not be in their best interest or benefit to stop this project/construction, and it would be hard to find a contractor who would assume the job. Councilwoman Fleming stated she talked to Brian Mann from Omnia who stated the job was almost done, it is good quality project and it was unfortunate it took this long. President Zygmont stated the documents were signed by Tommy Ryan.

There was a discussion concerning the special conditions. There was clarification on special conditions vs. general conditions. Manager Plaugher explained the RACP grant process. Assistant Borough Secretary Hegele outlined special conditions and general conditions and that Matt Kramer was working on the special conditions, gathering insurance information, contractor information and, prevailing wage information. She stated the general conditions relate to the financing and she was working with the Office of the Budget to fulfill that request for information which was also a special condition. Borough Council was advised that this project began without the special/general conditions being met so while the project was progressing the paperwork was lagging behind.

Councilman Hegele asked about the June 23rd, 2011 construction phase monitoring update meeting and who from the Borough attended this meeting. The paperwork requirements were discussed at this meeting. Manager Plaugher stated he was at this meeting; it was his second day on the job. He stated Interim Manager McCauley was there along with Councilwoman Fleming and Ostrander, he believed. Vice President LaSorsa stated he wants to know who is at fault for the lack of paperwork submission and lack of reimbursement. Councilman Tompkins stated the Borough cannot receive reimbursement until the special/general conditions are satisfied.

Solicitor Pionzio stated she is in receipt of correspondence from Titanium Enterprises Attorney and they are looking for money. President Zygmont asked if the Borough could hold the 10% retainage now. Solicitor Pionzio stated per the contract the Borough could. Councilman Tompkins motioned to approve deducting the 10% retainage from the check the Borough is holding and then releasing the payment when the state consultant Matt Kramer is satisfied with the documentation received from Titanium Enterprises. Councilwoman Fleming questioned if contractually this could be done. Solicitor Pionzio stated yes. This motion was seconded by Councilwoman Fleming, all ayes. Motion carried 6-0.

President Zygmont opened the floor for comment on this matter; there was no comment from the public.

Councilman Tompkins asked if the Borough had to use the Maintenance Bond who would handle this. Solicitor Pionzio stated her office.

President Zygmont stated he wants Council to get an update each week on this status of this project.

SPECIAL UPDATES

Councilwoman Fleming stated she had nothing to report this evening.

Councilman Hegele stated he had nothing to report this evening.

Vice President LaSorsa stated he had nothing to report this evening.

Councilman Tompkins stated he recently received an email inviting Council to a presentation by the Millbrook Society. He asked Solicitor Pionzio if all of Borough Council could attend. Solicitor Pionzio stated yes as long as they do not discuss Borough Business. Councilman Tompkins was going to see if the presenter could come to a Borough Meeting since the invitation was sent with short notice and several Council members already had prior commitments.

Mayor Hawkes stated he recently won gold medals at the Senior Games held earlier in the month.

Councilman Rich was absent this evening.

Councilman Sheedy stated he had nothing to report this evening.

President Zygmont stated he had nothing to report this evening.

OLD BUSINESS

SiteCats Proposal – Councilman Hegele motioned to approve the proposal from SiteCats to develop the new Borough website, motion seconded by Councilman Sheedy, all ayes. Motion carried 6-0.

NEW BUSINESS

Billboard Ordinance Advertising - President Zygmont stated that since this was not on the Committee Agenda he would open the floor for comment; there were no comments from the public. Councilman Tompkins motioned to approve the authorization to advertise the Billboard Ordinance, motion seconded by Vice President LaSorsa, all ayes. Motion carried 6-0.

PRIVILEGE OF THE FLOOR

Tracey Thatchford, Woodwinds asked for a status on the buy-out documentation from Woodwinds. Superintendent Zollers stated he still needs more information but estimates to have about 90%. Ms. Thatchford asked how many times there were rescues in the past 10 years at Woodwinds. Chief Gardner stated he cannot give an exact number and not every situation there with regards to flooding could be classified as a rescue. He stated he has worked for the Borough for 20 years and he thinks at best maybe a dozen and stated that that figure was only an estimate only.

ADJOURNMENT

There being no further business, the May 21st, 2012 meeting of Borough Council was adjourned at 8:37 P.M.

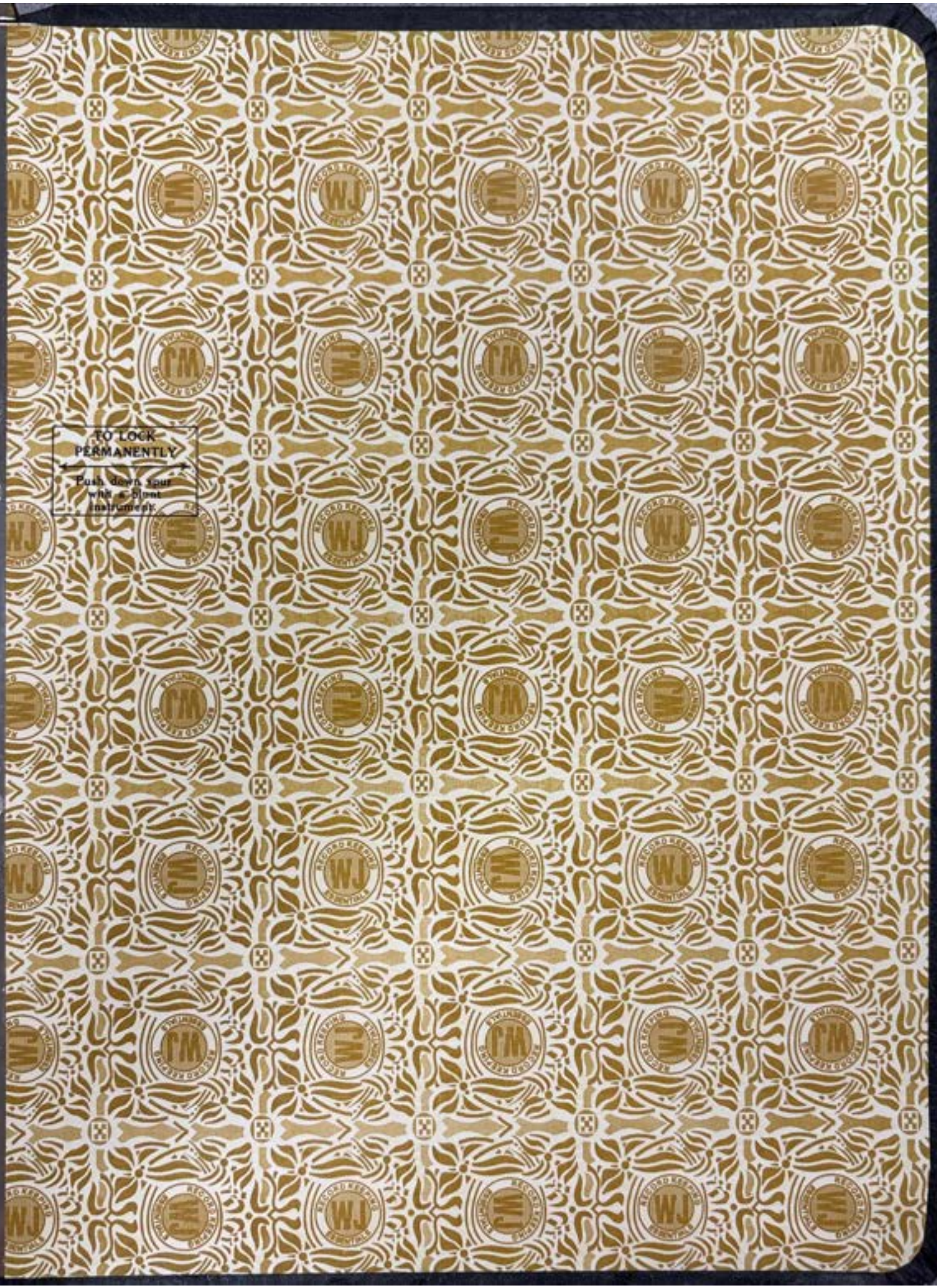
Respectfully submitted,

Diane C. Hegele

Diane C. Hegele
Assistant Borough Secretary

Transcribed by Assistant Borough Secretary Diane Hegele

WJ
RECORD KEEPING
ESSENTIALS


TO LOCK
PERMANENTLY
Push down your
wire & Sheet
instrument